

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday, May 6, 2019**

Chairman Weigel called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Travis Weigel-Chairman, Phil Wiland-Vice Chairman,
Rick Kazmierczak-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout

Zoning Inspector: Walt Hallett III

GUESTS: See Sign In Sheet

068-19 Trustee Weigel motioned to accept the Regular Board of Trustee meeting minutes from 4-15-19 and the Special Board of Trustee meeting minutes from 4-17-19, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

069-19 Trustee Kazmierczak motioned to approve expenditures in the amount of \$23,373.18, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Special Guest: Deputy Whitcomb gave the Board a report of calls that happened in Swancreek Township from April 15, 2019 through May 6, 2019. Trustee Wiland asked Deputy Whitcomb if there was one deputy per quadrant of Fulton County at all times, which Deputy Whitcomb that there could be but that there was definitely one this end of the county.

Maintenance Supervisor Updates:

Drainage Update- Maintenance Supervisor Stout gave an update on public concerns with drainage on County Road 2. He also reported on tree roots on County Road 5-1 and County Road C. The Township does not have equipment that can handle this and Maintenance Supervisor Stout thinks this is a project for Gross Drainage. There was also discussion about projects in Scenic Circle for 2020.

Nexus Update- Maintenance Supervisor Stout informed the Board that all the crossovers are done.

Maintenance Supervisor Stout talked about 4 inch tile in ditch on Rob Keefe and Rick Dohm's property. Trustee Kazmierczak asked him to shoot some grades and report back to the Trustees about this.

Maintenance Supervisor Stout reported on a driveway permit request of a resident at 6991 County Road 2. Discussion was had about the distance between the existing one the residents have in place, questions about zoning and whether this is still a single home or multi-home dwelling. The residents have already poured concrete at the second drive without an approved permit. Trustee Weigel asked how this could be possible without a permit. Trustee Weigel asked Zoning Inspector Hallett to contact the resident, Mrs. Wielinski, and find out what the use would be for before the Board does anything more about the additional driveway.

Deep Pavement Repairs- the Board will wait until 2020 to do any additional deep pavement repairs. Maintenance Supervisor Stout informed the Board that the Township will need to repair the driveways of the residents of 2730 County Road F and 2660 County Road F as well as Township Road 2 south to Township Road B. Estimated cost from Geo. Gradel Co. to the Township, \$18,000.00.

Lean-to Update- Maintenance Supervisor Stout states the supplies should be here tomorrow.

Public Forum: None

Fiscal Officer:

Fiscal Officer Stultz informed the Board that the State mandated contract with Farmers and Merchants State Bank to hold guaranteed funds specifically to cover Swancreek Township's accounts with them, Star Ohio and Star Plus is about to expire. She is recommending changing it from a 3 year contract to a 5 year contract unless the Board is planning on changing banks within that time.

070-19 Trustee Wiland motioned to enter into a 5 year contract with Farmers and Merchants State Bank, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

New Business:

Ohio Plan Cyber Evaluation- Administrative Assistant Tiffany Ford read the evaluation and proposed plan. She responded in an email to the Board that she did not think it was necessary and gave an outline for her thoughts. The Board agreed with her recommendations and will have the Administrative Team staple her email to the Ohio Plan Cyber Evaluation to keep on file.

Unfinished Business:

Ohio Public Works Commission- Trustee Wiland had questions about the two estimates Fulton County Engineer Hayley Dockery had submitted to the Board. It was noted that Trustee Wiland did not attend the Special Board Meeting with the Fulton County Engineers Office to discuss only this project. Trustee Kazmierczak stated that if Trustee Wiland had questions, he wished that he would have attended the meeting to get them answered. The Township is now up against a deadline if they want the Engineers Office to submit an application for a grant/ loan for 2020.

071-19 Trustee Weigel motioned to have Fulton County Engineers office apply for Ohio Public Works grant (50%) and no interest loan (25%) for County Road C (3 West to Ditch) in the amount of \$547,000.00 with the project to be constructed after July 1, 2020, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

072-19 Trustee Weigel motioned to have Fulton County Engineers office apply for Ohio Public Works grant (50%) and no interest loan (25%) for county Road C (West of Ditch to Township Line) in the amount of \$545,000.00 with the project to be constructed in the spring and summer of 2021, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Open/view sealed bids for mowing the Township Cemeteries- Gross Drainage entered a bid to mow all five cemeteries of \$1050.00 per mowing. Madison Mattimore applied for the seasonal help position of mowing the cemeteries for \$10.00 per hour. Discussion was had about hiring a company vs hiring an individual to mow the cemeteries.

073-19 Trustee Weigel motioned to hire Madison Mattimore as seasonal help in the amount of \$10.00 per hour, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

The Board will have the Administrative Assistants notify her, and they asked Fiscal Officer Stultz to set her up with an O.D.O.T. physical at St. Lukes.

Toledo Metropolitan Area Council of Government membership- Trustee Kazmierczak will invite a representative to attend the Boards next meeting.

Newsletter sent to Tomahawk Printing 5/2/19

Traffic Study- Trustee Weigel informed the Board that the Traffic Study will begin the end of May, beginning of June.

Zoning:

To be discussed during Cemeteries

Fire/Rescue:

Update on Fire Study-None

Trustee Kazmierczak had heat maps created of Swancreek Township and handed them out to the Board to review. Hot spots were identified on County Road E between County Road 2 and County Road 3. Trustee Wiland asked about signs to go up on roads where the bike trails are. Trustee Kazmierczak stated that signs were already posted where the trails crossed the roads.

Anthony Bernal from the audience and Swanton Fire and Rescue gave a report of a fire that had been on County Road 1 and the call went to Lucas County, then to Whitehouse. He states that 12.5 minutes later Swanton was notified of it and that the resident lost his car and carport.

Cemetery:

Columbarium Update- Prosecutor Opinion- Discussion was had about Trustee Wiland contacting Zoning Inspector Hallett and Assistant Prosecutor Whitmore on the legality of constructing the Columbarium with only a majority vote. H was questioned why he didn't bring these questions to the Board first, that the Columbarium had been talked about since last Fall. Trustee Kazmierczak asked Trustee Wiland why he was opposed to building the Columbarium, to which Trustee Wiland stated he still doesn't believe that legally it belongs to the Township (for full discussion please listen to the audio recording of the meeting).

074-19 Trustee Kazmierczak motioned to pay the outstanding invoice to Mark Householder for the work that he has completed on the Columbarium, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

075-19 Trustee Kazmierczak motioned to sign corrected deeds, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak will formulate a letter to send to Assistant Prosecutor Whitmore requesting his office to ask for a legal opinion from the Attorney General if a unanimous vote is necessary to build a Columbarium.

Employee Reports: None

Trustee Reports:

Trustee Kazmierczak: None

Trustee Weigel: None

Trustee Wiland: None

Trustee Kazmierczak motioned to adjourn at 9:25p.m., 2nd by Trustee Wiland



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
May 20, 2019

Swancreek Township Board of Trustees



Trustee Travis Weigel, Chairman



Trustee Phil Wiland, Vice-Chairman



Trustee Rick Kazmierczak