

Swan Creek Water District

Record of Proceeding

March 14, 2019

The meeting began with the Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present Shawn Albert, Dale Brunner, Mark Fowler, Lenny Mitchell and Randy Walker. Also Present were Tina Whalen, Office Manager, Tom Shelley, Inspector and Cindy Fowler, Office Assistant. Township Trustee Kazmierczak was also in attendance. Visitor List Attached.

Minutes Approval from Regular Meeting on February 28, 2019 - Motion was made by Trustee Mitchell, seconded by Trustee Walker, to approve the regular meeting minutes from February 28, 2019.

Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes; and Walker, yes. Motion Carried.

Public Forum

Sharon Niedzwiecki asked if there are any new projects in the plans. The Board responded no not at this time.

Welcome Buckeye State Pipe & Badger Meter

Rob Barber from Buckeye State Pipe and Mark Wright from Badger Meter were present per the Boards request.

New Meter Reading Equipment Purchase & CE Endpoints Phased out - Tina provided Summary of Events that led up to today's meeting. Rob Barber stated it was very accurate, and that the CE endpoints that the district are currently using will no longer be made. Trustee Albert asked when Buckeye State Pipe knew the CE's endpoints were not going to be made anymore. Rob said he was informed in September of 2018. Mark Wright stated that the distributor that made the chip in the CE endpoints had stopped making them. To go with a different distributor was not cost effective for Badger. The District now has to decide if they will go with ME endpoints and invest \$1,700 for a new transceiver or with cellular endpoints.

Trustee Albert stated he believes they had some prior knowledge of the CE's being phased out and that this information should have been brought to the District's attention before they invested money in new meter reading equipment. He feels they are forcing the District to spend \$1,700.00 on another transceiver that will read the ME endpoints, which our current transceiver cannot do. He feels the new transceiver should have been included with our new system that we purchased a year ago.

Tom stated that he has six endpoints to replace that are in pits. If he replaces them, we will be down to only six in stock. He suggested he could manually read them until a decision is made. Also, we have a lot of endpoints that are over 10 years old that will need to be changed when we can no longer get a reading from them.

ME Endpoints Option (Additional Equipment Cost) - The lead time on ME's and the transceiver was discussed, Mark Wright stated that the lead time on the ME transceiver, is about 6 to 8 weeks. Rob Barber did state that the ME technology is about nine years old. Trustee Albert stated again that he is unhappy with the district being forced to purchase a new transceiver to read the ME endpoints, after just spending \$15,000.00 on the new system.

Cellular Endpoints (Testing Results & Additional Cost) - Trustee Albert stated that it does not benefit the District to purchase Cellular Endpoints because we still have to go out and read the CE's that we currently have in place. There is a \$10.68 annual fee per unit and if the District changed out all the ones that are over 10 years old and replaced them with Cellular Endpoints, it would cost the District over \$3,000 a year.

Rob pointed out that with the Cellular, the readings come in automatically on a daily basis and it would be beneficial to the customers because you can notify them of leaks immediately instead of every two months when you read your meters. Also, he reported that Badger tested 30 different locations in the entire township with the Cellular Endpoints and all the test locations passed their test. Rob will provide Tina with the results.

Tina gave Rob a CE Endpoint that stopped working a couple months after it was installed. It is only a year old and should be under a full warranty. Rob and Mark stated that the endpoint would be replaced with a ME Endpoint. Tina said she thought that Badger was going to keep stock of the CE's for warrantee replacements.

The Board needs to decide which route they will be taking, but are not ready at this time. Tina will provide the Board with some more detailed information on cost of reading meters and the age and quantity of endpoints in service.

Office Manager's Report

Fund Summary Report was given to the Board for review.

Resolution(s) 2019- 07 was reviewed and signed by the Board. Details of this resolutions is in the February 28, 2019 meeting minutes.

Purchase Orders were reviewed and initialed by the Board.

Ziad Musallam will be at the March 28th Meeting to discuss updates with Toledo Water and Fulton County's Water Contract. Trustee Mitchell suggested that maybe Ziad could answer some questions regarding House Bill 86 that Tina emailed the Board. Tina said she would ask Ziad if he knew anything about it.

February's Bank & Investment Statements and Reconciliations were reviewed and initialed by the Board.

Treasurer's Report

Bill Payments - After Trustee Fowler reported that, he has gone over all the bills:

Resolution 2019-08 was motioned by Trustee Fowler, seconded by Trustee Mitchell to approve payment of the bills in the amount \$15,068.21. Roll Call Vote: Albert, yes; Brunner, yes; Fowler; Mitchell, yes; and Walker, yes. Motion Carried.

Water Board Trustees' Report (Trustee Albert & Trustee Fowler's visit to Northwest Water & Sewer)

Trustees Albert, Fowler, Mitchell and Walker along with Tom Shelley visited 2 bulk water stations belonging to Northwest Water and Sewer District in Bowling Green, Ohio. One site would accommodate large trucks, trailers and tractor trailer tankers the other site is a smaller fill station that would accommodate filling smaller personal quantities of water. The Board is in the preliminary stages of gathering information and looking into possible locations with consideration of a Bulk Water Station in the district.

Inspector's Report - Tom had nothing new to report

Unfinished Business

March 13th Zoning Meeting Review – Tina, Trustee Mitchell, Fowler and Brunner attended the Zoning Commission Meeting on March 13, 2019. They all felt that the meeting went well. Tina said she felt that the County Prosecutor, Scott Haselman, did a great job clarifying why the Zoning Commission needs to figure out what they want to accomplish before they decide to change zoning resolution. It is not there mission to enforce the Water District's regulations.

There were multiple entities in attendance. It was suggested to revise the Permit Application itself to include the options of water, which would be the Health Department or the Water District and making it the responsibility of the property owner. There was discussion on updating sections of the Zoning so that it was consistent throughout.

Township Trustee Kazmierczak stated that when the Township Office gets a Building Permit Application, they could give the Water District a copy so they can check and see if they have a water line there. Tina said she felt that would be a good idea and that she tries to keep the Planning Commission and the Health Department updated on the District's Service Lines.

Credit Card Policy Draft (Tabled till March 28, 2019)

Road 3 & EF Project Loan Payments Tina presented the Board with information regarding assessment money coming in, the loan payment amounts and due dates on Road 3 & EF West Project. She said they would need \$7,400.19 to cover the loan payments for the year. After further discussion:

Resolution 2019-09 was motioned by Trustee Fowler, seconded by Trustee Walker to authorize a transfer in the amount of \$7,400.19 from bulk water revenue in Fund 5110 into Fund 5109 for the Road 3 & EF West Project. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Update on Damaged Hydrant on CR2 @ 6667 - Tina updated the Board that a hydrant top had been ordered and that Dave Services will be installing it as soon as it arrives

New Business - No new business at this time.

Adjournment - At 8:12 p.m. Trustee Albert moved to adjourn seconded by Trustee Mitchell. Motion Carried

Up Coming Meetings

The next two regular meetings are scheduled for Thursday, March 28, and April 11, 2019 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD


Shawn Albert

Dale Brunner


Mark Fowler


Lennox Mitchell


Randy Walker, Board Secretary