

**SWANCREEK TOWNSHIP
SPECIAL AND REGULAR BOARD OF TRUSTEE MEETING
Monday, March 4th, 2019**

Chairman Weigel called the Special meeting to order at 6:15 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Travis Weigel-Chairman, Phil Wiland-Vice Chairman,

Rick Kazmierczak-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout- Present for Regular Board of Trustee Meeting

GUESTS: See Sign In Sheet

6:15 p.m.

The Trustees interviewed applicant Jeremy Gillen for the vacancy on the Zoning Commission Board. Walt Lange was present as a member of the Zoning Commission Board and the Trustees included him in the process. At the conclusion of the interview, the Trustees thanked Mr. Gillen for his time and told him he would be notified of their decision. Immediately following the Trustees interview applicant Anthony Bernal for the vacancy on the Board of Zoning Appeals. The same process was followed as the interview of Mr. Gillen. The Trustees thanked Mr. Bernal for his time at the conclusion of the interview and informed him as well that he would be notified of their decision.

Chairman Weigel motioned to recess, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Recessed at 6:32 p.m.

Chairman Weigel called the meeting back into to order at 7:00 p.m., 2nd by Trustee Wiland

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Prayer

Pledge of Allegiance

038-19 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 2-18-19 and the Special Board of Trustee meeting minutes from 2-27-19, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

039-19 Trustee Kazmierczak motioned to approve expenditures in the amount of \$16,734.94, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Supervisor Updates:

Dura Patcher/York Township Update- Maintenance Supervisor Stout informed the Board that the Dura Patcher was at York township for storage and that a contract will be coming from them.

Maintenance Supervisor Stout informed the Board that he has talked with Jim Lemons from Tristate Memorials and he presented the Board with pictures of an existing columbarium. Trustee Weigel informed the Board of the meeting he and Maintenance Supervisor Stout had along with Mark Householder and Kirk Wylie at Swanton Cemetery to lay out where the five pads for the columbarium would be placed. Trustee Weigel stated that he already has a couple of quotes for these pads and that the Township could sell engraved pavers to help offset the price. Trustee Weigel outlined for the Board that there are 3 different paver sizes and colors, 4”x8” for a donation of \$100.00, 8”x8” for a donation of \$250.00 and 12”x12” for a donation of \$500.00. Discussion was had about these options questioning limiting the size to sell. Maintenance Supervisor Stout stated the goal is to get the five concrete pads and base in as soon as possible, let it settle until after rainy season before doing any more work. Trustee Weigel reminded the board that a 48 niche columbarium will cost \$20,800.00 to build. Trustee Kazmierczak stated he would like the road in Swanton Cemetery by on the Township’s list for road repair in 2020.

Maintenance (continued)

Drainage Update- Maintenance Supervisor Stout informed the Board that he has the 2'x3' maps marked in red where the drainage work for the Slee project will be. Trustee Kazmierczak informed the Board that Scott Yoder from Fulton County can digitize Maintenance Supervisor Stout's marking on a map and return it to the Township for reference.

Update on Overhead Doors (2 Quotes)- Maintenance Supervisor Stout has presented the Board with two quotes to replace the overhead doors in the Maintenance Building, Nofziger's for \$4,350, and Quality Overhead Doors for \$3,370.00

040-19 Trustee Kazmierczak motioned to approve Quality Overhead Door's estimate of \$3,370.00, 2nd by Trustee Weigel

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea
Maintenance Supervisor Stout will handle the installation.

Trustee Kazmierczak asked Maintenance Supervisor Stout to do an evaluation of Maintenance Employee Damon Mattimore and turn it into the Board before the next Regular Board of Trustee meeting.

Special Guest:

Fulton County Prosecutor Scott Haselman was in attendance making his annual visit to the Board and asking if there were any concerns or questions they had with is department. Trustee Kazmierczak asked him if he had the ability to find out the status of properties, who owns them, specifically abandoned and blight issue ones. Fulton County Prosecutor Haselman stated he should be able to. Fulton County Prosecutor Haselman reminded the Board that if they have questions, don't be afraid to reach out to his office for answers.

Public Forum:

Renee Walker from the audience asked about the boxes that Nexus placed on properties, specifically the one on theirs on the southwest side of County Road 3 and County Road C. Trustee Kazmierczak told her no, and he stated that the Township was not aware that Nexus was going to place those.

Walt Lange from the audience informed the Board that he is not impressed with the new phone system the Township installed. He prefers hearing the Administrative Assistants instead of a message. Trustee Kazmierczak explained the pros of the system and feels it's the most efficient way of getting messages to the right entities. Sally Wylie questioned was it more convenient for the employees instead of the residents.

Fiscal Officer:

Handbook Approval- Trustee Kazmierczak brought to the attention of the Board that an email had gone out from HR Systems with questions about the Uniform Allowance. The Board went through the questions and answered them. Trustee Kazmierczak will get this information to HR Systems and the Township should have the final draft for the next Board of Trustee meeting.

Fiscal Officer Stultz informed the Board that the Township received a letter from the Ohio Department of Natural Resources (O.D.N.R) about the mining project that Robert Parker will be starting. O.D.N.R. has given the Township an option to have a formal conference about this project.

041-19 Trustee Kazmierczak motioned to contact Ohio Department of Natural Resources and request a formal conference to discuss the mining project, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Employee Compensation 2019- Trustee Kazmierczak informed the Board that Maintenance Supervisor Stout was asking about employee compensation for 2019. Trustee Kazmierczak addressed Maintenance Supervisor Stout that when he has completed the evaluation of Maintenance Employee Damon Mattimore this can be addressed.

Fiscal Officer (continued)

Fiscal Officer Stultz informed the Board that York Township would like to change the date of the summer picnic they are co-hosting with Swancreek Township to July 13th. The Board is alright with this date. Fiscal Officer Stultz will contact York's Fiscal Officer Karen Miller and inform her of the decision.

Fiscal Officer Stultz had the Board sign the Resolution to form a Land Bank and she witnessed it. She informed the Board that per Ohio Revised Code 5722.02 (C) copies of this Resolution needs to be sent to the county auditor, county treasurer, and county prosecuting attorney. She will have the Administrative Assistants make these copies and send them accordingly.

Fiscal Officer Stultz informed the Board that the Township has received the first half distribution of 2018 Real Estate taxes and the .5 mill for Fire Levy is on it.

Fiscal Officer Stultz informed the Board that the Board of Elections has contacted the Township and it's conference room will not be needed for the Special Election in May as there is nothing on the ballot.

New Business:

Set Spring Clean-Up Day- The Board decided on May 18th. They will have the Administrative Assistants put it on the Township's website and Trustee Kazmierczak would like it in the newsletter. Discussion was had about when the newsletter had to be completed by and to Tomahawk Printing to be in the homes prior to May 18th. Trustee Kazmierczak thinks by the 1st of May. It was decided that article had to be turned in by April 16th.

Annexation Petition 2019-001 Terry L. Sampsel and Shirley K. Sampsel- The Board has no objections with Sampsel's annexing into the Village of Swanton.

County Road 2 Road Study- Trustee Weigel referenced the email sent to all of Swancreek Township's Board members of the need to approve a contractor for the County Road 2 Road Study. Fulton County Engineer Hayley Dockery gave four quotes to the Township and listed the contractor's Fulton County has worked with in the past.

042-19 Trustee Kazmierczak motioned to approve DGL Consultants quote of \$3,700.00 and authorizes Fulton County Engineers Office to hire them for the County Road 2 Road Study starting any time after May 1, 2019, 2nd by Trustee Weigel.

Roll Call Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea:

Ohio Plan Renewal- Trustee Weigel referenced the quote Conrad Beck with Beck Insurance sent the Township to renew their loss and liability coverage for 2019. He informed the Board that there was an actual \$600.00 savings over last year.

043-19 Trustee Weigel motioned to approve and pay Beck Insurance \$10,243.00 for Swancreek Township's annual insurance premium, 2nd by Trustee Kazmierczak.

Roll Call Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Unfinished Business:

Summer Picnic- Discussed under Fiscal Officer

Ohio Public Works Commission- Trustee Kazmierczak hasn't talked to resident and retired Hydro-Geologist yet. We will keep the topic on the agenda for next meeting.

Letter to John Slee/6" Drainage Tile- The Board will have the Administrative Assistants type up an agreement for the Board and Mr. Slee to sign stating that he agrees to pay for the cost of a 6" tile and the Township will pay for the upgrade difference to an 8" tile and do the instillation work.

Zoning:

Walt Lange from the audience invited the Board to the Zoning Commission Meeting March 13, 2019. He also would like a letter to go out from the Trustees thanking Jim McConkey for his years of service on the Zoning Commission Board.

Zoning (continued)

Renee Walker from the audience would like the Board of Zoning Appeals invited to the Zoning Commission meeting.

044-19 Trustee Kazmierczak motioned to appoint Jeremy Gillen to replace and complete Jim McConkey's term on the Zoning Board Commission, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

045-19 Trustee Kazmierczak motioned to appoint Anthony Bernal to the Board of Zoning Appeals effective March 4, 2019, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak would like the Township to send a letter to a resident on the corner of County Road 5 and County Road C asking them what they have done to clean up the blight.

Cemetery:

Columbarium- Trustee Weigel states that the Township has quotes from Mark Householder and Kirk Wylie. He will have the Administrative Assistants make copies of them for the Board and he would like the Board to be prepared to discuss this at the next Board of Trustee meeting.

One deed was signed.

Fire/Rescue:

Fire Study- Trustee Weigel received the Fire Study contract. The Board signed it. Copies will be made and the contract will be mailed back.

Employee Reports:

None

Trustee Reports:

Trustee Weigel:

Trustee Weigel met with Swanton Village Administrator Rosanna Hoelzle and Poggemeyer Design Group for safety routes for Harding Drive and Browning Road. It was discussed to install 5" sidewalks. Trustee Weigel proposed the schools maintain the walks. Drainage was discussed among the Trustees and Maintenance Supervisor Stout. Trustee Weigel will give Poggemeyer's Maintenance Supervisor Stout's email address and have them contact him about this.


Trustee Wiland:

Trustee Wiland reported on the Economic Development meeting he attended. Discussion was brought up again at the meeting of a possible Sewage Plant.

Trustee Kazmierczak:

Trustee Kazmierczak had an E.M.A. meeting, met with Scott Yoder about maps for drainage, and a Crime Stopper meeting this week. He reported that the Museum and Welcome Center of Fulton County will have on display May 11-May 18 the traveling memorial of "Eyes of Freedom". Trustee Kazmierczak states it is well worth seeing and gave website address for more information.

Trustee Weigel motioned to adjourn at 8:30p.m., 2nd by Trustee Wiland



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
March 18, 2019

Swancreek Township Board of Trustees



Trustee Travis Weigel, Chairman



Trustee Phil Wiland, Vice Chairman

Trustee Rick Kazmierczak