

SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday, February 18, 2019

Chairman Weigel called the meeting to order at
Prayer
Pledge of Allegiance
Roll call - Board of Trustees present: Travis Weigel-Chairman, Phil Wiland-Vice Chairman,
Rick Kazmierczak-Trustee
Fiscal Officer: Jo Stultz
Maintenance Supervisor: Matt Stout
GUESTS: See Sign In Sheet

028-19 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 2-4-19, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

029-19 Trustee Kazmierczak motioned to approve expenditures in the amount of \$27,877.62, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Supervisor Updates:

Dura Patcher/York Township Proposal- Maintenance Supervisor Stout has not heard back from York's Maintenance Supervisor. Trustee Kazmierczak said the he and Trustee Weigel had talked to York Township Trustee Bob Trowbridge and York Township is talking to Fulton County Prosecutor Haselman about drawing up a contract for York and Swancreek Township for the use, storage, and maintenance of the Dura Patcher.

Crack Seal Update- Trustee Kazmierczak asked to move this to the end of the meeting as it will involve lengthy discussion.

Maintenance Supervisor Stout informed the Board that the 2019 dump truck was towed to Kenworth and is expected back at the Township tomorrow.

Capital Inventory Listing Update- Trustee Kazmierczak asked Fiscal Officer Stultz for a copy of the invoice for the new Toro lawnmower so that it can be listed on the Capital Inventory with the serial number. Trustee Kazmierczak also asked Maintenance Supervisor Stout for an estimate on the lean to that was added to the Salt Building.

Form 101L- Chairman Weigel will complete the form agreeing to be in contract with American Pavement.

Maintenance Supervisor Stout asked if a letter has gone out to the residents across from Homewood Park asking them to stop dumping debris in the area. The letter has not been created yet, the Board will have the Administrative team create it for review prior to being signed and sent out. Maintenance Supervisor Stout asked the Trustees if they are out driving and see something they would like Maintenance to address to please write it down for him. Trustee Wiland asked him if Maintenance was going to pick up the limbs that are down and in the right of way and he said yes.

Drainage- Trustee Kazmierczak informed the Board that a meeting was set up with Mark Gross from Gross Drainage Wednesday the 20th @ 9:00 a.m. to discuss the Township's drainage projects. Trustee Kazmierczak's goal this year is to complete the County Road F project and County Road 2 with resident John Slee. Mr. Slee is willing to pay for a 6" pipe drain but after discussion the Board and Maintenance Supervisor Stout feel an 8" pipe is needed for adequate drainage. He will also have Mr. Gross look at projects #3, #4, and #5 that are listed in the work to be completed board hanging in the meeting room. After meeting with Mr. Gross, Trustee Kazmierczak will get the Board prices for their consideration.

Drainage (continued)

030-19 Trustee Kazmierczak motioned to have Fulton County Surveyor Joe Fenicle to prepare the necessary documents for easement across resident Melvin Augustiniak's property located at 1879 County Road 2, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

031-19 Trustee Kazmierczak motioned for the Township to pay for the difference in cost between a 6" and an 8" pipe for the Slee project, 2nd by Trustee Weigel

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

The Board will have the Administrative Assistants create an agreement document between the Township and Mr. Slee. Maintenance Supervisor Stout will ask Gross Drainage to invoice Mr. Slee for his portion of the project.

Maintenance Supervisor Stout presented the Board with an estimate from Nofziger Door to replace two overhead doors at the Maintenance Building in the amount of \$2,340.00 for a 14'2"x12' and \$2010.00 for a 12'2"x12'. Trustee Wiland asked if Maintenance Supervisor Stout was going to get another estimate and he informed the Board that Quality Overhead was supposed to be at the Township tomorrow. Trustee Kazmierczak noted that the estimate from Nofziger Doors was only good for 15 days and would Maintenance Supervisor Stout see about getting it extended until the next Board of Trustee meeting, March 4th.

Maintenance Supervisor Stout asked the Board about getting quotes for the concrete work needed for the columbarium. Discussion was had about who to get quotes from and Trustee Kazmierczak stated he would like the concrete done all at once. Sally Wylie from the audience asked the Board if they had architect drawings and how thick the concrete would be. She offered her husband, Kirk, to help with this. Trustee Weigel would like Maintenance to get the area staked out and he offered to help Maintenance with this.

5560 Co. Rd. 2-Mailbox- Maintenance Supervisor Stout went and looked at this and states that Maintenance did not knock it off while plowing. Trustee Kazmierczak reminded the Board that Fulton County Deputy Sheriff Whitcomb had told the Board of vandalism of mailboxes in that area.

Trustee Kazmierczak brought up ditch # 2122. He has asked Fulton County Engineer Rod Creager when he was going to sit down with the Board and let them know what the Township's responsibilities were going to be.

Public Forum

Sally Wylie from the audience asked about the Dura Patcher and suggested the Board contact the insurance provider of what was being discussed.

Fiscal Officer:

Handbook Approval- Trustee Kazmierczak states the Handbook is done but does not have the Uniform Policy listed in it. After discussion it was decided to wait on the approval until the Uniform Policy was in it.

Resolution for Swancreek Township to form Land bank- Fiscal Officer Stultz gave a report on different entities she had talked to who had land banks. It's not common for a Township to have one, it's mostly Counties that do. She also brought up the possibility that the Metro Parks might be interested in Homewood Park and might take it over. Trustee Wiland feels that the Metro Parks have enough property in Swancreek Township.

032-19 Trustee Weigel motioned to adopt and implement procedures to facilitate effective reutilization of nonproductive land in the Township

Land bank Resolution 032-19 (continued)

WHEREAS, Section 5722.02(A) of the Ohio Revised Code enables this Board to adopt and implement procedures to facilitate effective reutilization of nonproductive land in the Township; and

WHEREAS, per Section 5722.02(A) of the Ohio Revised Code, this Board finds that the existence of nonproductive land in the Township is such as to necessitate implementation of a land reutilization program to foster either the return of such nonproductive land to tax revenue generating status or the devotion thereof to public use;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of Swancreek, County of Fulton, State of Ohio:

SECTION 1. Adoption: Implementation. The Board hereby elects to adopt and implement the procedures set for in Sections 5722.02 through 5722.15, inclusive, of the Ohio Revised Code, to facilitate the effective reutilization of nonproductive land in the Township.

SECTION 2. Transmission. Per Section 5722.02 (C), the Township Administrative Assistant is hereby directed to deliver certified copies of this Resolution to (1) the County Auditor; (2) the County Treasurer; and (3) the County Prosecutor.

SECTION 3. Meetings. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting to the public, in compliance with all legal requirements, including but not limited to Section 121.22 of the Revised Code.

SECTION 4. Effective Date. This Resolution shall be effective immediately or at the earliest date allowed by law.

2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fulton County Commissioners- Fiscal Officer Stultz informed the Board that she received a letter from the Fulton County Commissioners offering to attend one of the Township's Board of Trustee meetings. The Board will extend an invitation to them for either of the Board's March meetings.

The Board signed the 2019 Permanent Appropriation Budget Resolution that the Auditor from the State of Ohio recommended which will go on file at the Fulton County Auditor's Office. F&M Bank Charges- Fiscal Officer Stultz contacted F&M Bank to see how much it would cost for direct deposit of payroll. She stated with all the fees approximately \$30 a month for 18 checks. The Board decided against direct deposit at this time.

Fiscal Officer Stultz addressed the Board over her concern on Trustees choosing to not sign warrants. She informed them that she is required to have two signatures and her own for a warrant to be valid, and by a Trustee choosing not to sign one she feels she is being put in the middle and so is the Township of a personal agenda. Discussion was had at length about this topic with Trustee Wiland stating it was "duly noted".

Certified Letters to Delinquent Tax Parcel Owners of Homewood Park- Fiscal Officer Stultz has created a letter which has been approved by the Jon Whitmore, Assistant Fulton County Prosecutor, to be mailed to parcel owners of delinquent taxes in Homewood Park. Trustee Kazmierczak thinks it may be possible to send the letters out with electronic certification at a reduced fee. The Board will have the Administrative team do research into this.

New Business:

Ohio Public Works Commission (O.P.W.C)/Co. Rd. C-Force Limits- Trustee Kazmierczak explained to the Board and Maintenance Supervisor Stout that there were force limits of \$45,000.00 on work that the Township does on O.P.W.C. projects including materials so the Township is not going to be able to do work on County Road C. to save some costs. June 21st is the deadline for Resolution on what the Township wants to submit to O.P.W.C. for grant and loan consideration. The Board is going to ask Hayley Dockery, of the Fulton County Engineer's Office for different scenarios and costs. Discussion was had about Maintenance doing the deep pavement repairs cheaper than Fulton County. Trustee Weigel asked if the road would be closed down and Maintenance Supervisor Stout stated it would. Discussion was had about contacting Swancreek resident Bob Beckwith again for his recommendation.

New Business (Continued)

033-19 Trustee Kazmierczak motioned to approve Fulton County Engineer's Office estimate of \$74,636.20 for 2019 Fulton County Seal Coat Program, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Discussion was had about Fulton County Engineer's Office estimate for Asphalt Resurfacing. The estimate came in at \$136,562.00 and the Board has only appropriated \$80,000.00.

034-19 Trustee Kazmierczak motioned to accept the estimate of \$66,408.00 for Lee High Drive, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Nay

035-19 Trustee Kazmierczak motioned to accept the estimate of \$37,422.00 for County Road EF (Road 1 and Road 1-2), 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak will have the Administrative team type up the Resolutions to send to the Fulton County Engineer's Office.

Summer Picnic- Swancreek is to co-host the Fulton County Township Association's Summer Picnic with York Township. Fiscal Office Stultz handed out copies of what needed to be done for this event. York has agreed to host it. York would like to have it either June 8th or June 25th. The Board feels June 8th is a better choice. Fiscal Officer Stultz will let York Township know.

Proposed split off Woodside Drive-Unzoned- Trustee Kazmierczak will email Regional Planning and let them know the Board has no objections.

Unfinished Business:

Approval of extended warranty of 201 Truck-

036-19 Trustee Weigel motioned to approve the extended warranty of the 2018 Dump Truck, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Zoning:

Zoning Board Interviews- The Board set interview times prior to the Regular Board of Trustee meeting March 4th.

Anthony Bernal at 6:15 p.m.

Jeremy Gillen at 6:36 p.m.

Mr. Bernal was in the audience and stated that time was good for him. Trustee Kazmierczak will have the Administrative Team send a letter to Mr. Gillen.

Fire/Rescue:

Fire Study- Trustee Weigel contacted Chief Crosley to inform him to move forward with the Fire Study. Trustee Kazmierczak stated when the final report was to be given, he would like to invite all the entities to come to the meeting to hear it. Trustee Weigel said some time in April is when it will most likely be completed.

Cemetery:

None

Employee Reports:

None

Trustee Reports:

Trustee Weigel:

Trustee Weigel has a meeting with Swanton Village Administrator Hoelzle on Wednesday February 20th at 8:30 to discuss Safe Schools. He also states that Maumee Valley Planning will have grant money available in 2020.

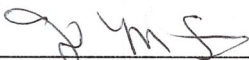
Trustee Wiland:

Trustee Wiland has a Fulton County Economic Development meeting this week.

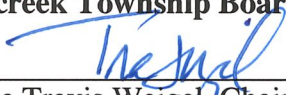
Trustee Kazmierczak:

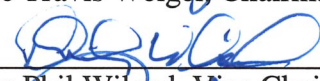
Trustee Kazmierczak attended the Fulton County Engineer's meeting and had discussions about the proposed increase in the Gas Tax. He also attended the Toledo Regional Chamber of Commerce meeting and talked with a number of elected officials. He presented the Board with the 2018 Crash Road Maps.

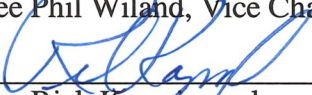
Trustee Kazmierczak motioned to adjourn at 9:26p.m., 2nd by Trustee Wiland



Attest: Jo Stultz, Fiscal Officer
Swan Creek Township
March 4, 2019

Swan Creek Township Board of Trustees


Trustee Travis Weigel, Chairman


Trustee Phil Wiland, Vice Chairman


Trustee Rick Kazmierczak