

Swan Creek Water District

Record of Proceeding
January 10, 2019

The meeting began with the Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present Shawn Albert, Dale Brunner, Mark Fowler, Lenny Mitchell and Randy Walker. Also present were Tina Whalen, Office Manager, Tom Shelley, Inspector and Cindy Fowler, Office Assistant.

Minutes Approval from Regular Meeting on December 27, 2018 - Motion was made by Trustee Walker, seconded by Trustee Fowler, to approve the regular meeting minutes from December 27, 2018.
Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Public Forum – There was no public present.

Office Manager's Report

Cash Summary by Fund and Fund Summary Reports were given to the Board for their review. Tina usually provides Cash Summary by Fund, but also provided a Fund Summary to the Board so they can decide which document they prefer. The Board compared the reports, and stated they prefer the layout and information provided in the Fund Summary Report. Either report will be ok.

Resolutions 2018-73 and 76 were reviewed and signed by the Board.
Details of these resolutions are in in the December 27, 2018 meeting minutes.

December's Checking & Investment Statements were reviewed and initialed by the Board.

Year End Status was updated to the Board by Tina.
The W-2's are done and have been distributed. The 1099 forms have been ordered.
Tina stated her computer is in temporary mode for 2019, so she can work on 2018 year end as well as do 2019 business.
Tina also mentioned that we will have a State Audit done sometime this year for 2017/2018 records. State Audits are done every 2 years. The district was last Audited in 2017 (for 2015/2016 records).

Purchase Orders for 2019 were reviewed and initialed by the Board.

December's Fund Activity Report was given to Treasurer, Mark Fowler for review.

Treasurer's Report

Bill Payments - After Trustee Fowler reported that, he has gone over all the bills:

Resolution 2019-01 was motioned by Trustee Fowler, seconded by Trustee Mitchell to approve payment of the bills in the amount of \$20,064.11. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Treasurer Bond for 2019 – Trustee Fowler signed the 2019 Treasurer's Bond and it was witnessed by the Office Manager.

Water Board Trustees' Report

Dale reported there is an upcoming Fulton County Economic Development meeting that he plans to attend.

Inspector's Report

Tom reported there are 2 new hook-ups that will be done soon.

Unfinished Business

RTR/Endpoints (Cellular vs. ME) – Tina reported that Badger has done some preliminary testing of their Cellular Service with less than satisfactory results.
They would like to do more testing in late January or early February.
The Board would like a representative from Badger and Buckeye attend a meeting in February.
Trustee Albert is still interested in communicating with the sales representative from Buckeye.

New Business

Evaluation Forms for Trustee Albert & Trustee Walker were given to the Board.
The Water District Trustees are appointed by the Township Trustees for a 3 year term.
Trustee Albert's and Trustee Walker's term will expire in June of this year.
Each Board member was given a questioner from the Township to fill out and return.

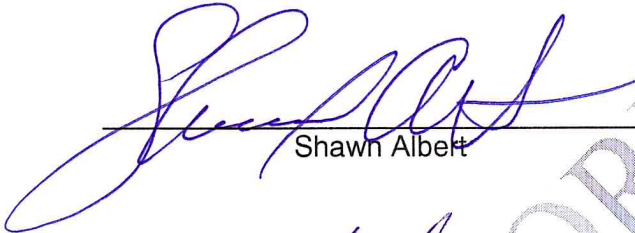
Adjournment

At 6:55 p.m. Trustee Fowler moved to adjourn seconded by Trustee Albert. Motion Carried

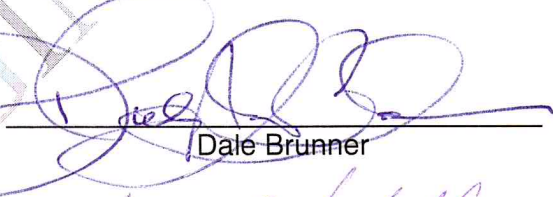
Up Coming Meetings

The next two regular meetings are scheduled for January 24 and February 14, 2019 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD



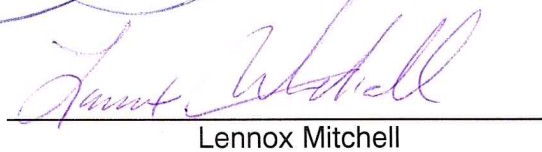
Shawn Albert



Dale Brunner



Mark Fowler



Lennox Mitchell



Randy Walker, Board Secretary