

**SWANCREEK TOWNSHIP
ORGANIZATIONAL MEETING
And
REGULAR BOARD OF TRUSTEE MEETING
Monday, January 7, 2019**

Chairman Kazmierczak called the meeting to order at

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice
Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout- Absent

GUESTS: See Sign In Sheet

Trustee Kazmierczak stepped down as Chairman and turned the meeting over to Fiscal Officer Stultz

001-19 Trustee Wiland nominated Trustee Weigel for Chairman of Swancreek Township's Board of Trustees and Trustee Weigel nominated Trustee Phil Wiland for Chairman.

Fiscal Officer Stultz questioned whether two nominations could be on the floor at once and how to proceed. Trustee Kazmierczak stated that there could be Co-Chairmen and informed her that nominations for Chairman and Vice Chairman did not require a second. Fiscal Officer Stultz asked which nomination she should proceed with first and Trustee Wiland stated he would not accept that nomination for Chairman.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Nay, Trustee Wiland-Yea

002-19 Trustee Kazmierczak nominated Trustee Wiland for Vice Chairman of Swancreek Township's Board of Trustees.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fiscal Officer Stultz turned the meeting over to Chairman Weigel

003-19 Trustee Kazmierczak motioned to accept the Organizational and Regular Board of Trustee meeting minutes from 12-14-18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

004-19 Trustee Kazmierczak motioned to approve expenditures in the amount of \$56,072.18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Supervisor Updates:

Trustee Weigel informed the Board that Maintenance Supervisor Stout obtained verbal estimates from the dealer for the Dura Patcher. It's resale value between \$10,000.00 and \$15,000. The Board decided to advertise to other Townships that Swancreek Township has it for sale.

Trustee Wiland states he was asked by Maintenance Supervisor Stout to have Fiscal Officer Stultz issue a warrant to McCabes Outdoor Power for the new lawnmower the Township purchased. She informed the Board that she only had an estimated invoice, not an actual one and that she felt for audit it would be unadvisable to pay from an estimate.

Township stickers for the new trucks- Trustee Weigel states that they are on the new trucks

Shirts/Hoodies/Jackets that have Swancreek Township on it for Maintenance Workers- Trustee Wiland feels that a \$4,000 budget for uniforms is too high. Discussion was had about cost of boots and clothing items. Trustee Kazmierczak states that \$4,000.00 does not have to be spent, it's only allotted. Trustee Wiland wants the Maintenance department to submit a requisition form for purchases. Chairman Weigel will talk to Maintenance about this.

Public Forum:

None

Fiscal Officer:

Homewood Park- Fiscal Officer Stultz states she has the mailing labels of the delinquent parcels in Homewood Park. Trustee Kazmierczak states that Fulton County Assistant Prosecutor Whitmore has not gotten back with him on how to proceed. Trustee Kazmierczak left a message for Mr. Whitmore to contact him.

Homewood Park Parcel Donation- Thomas Myers has contacted the Township and would like to donate his parcel of Homewood Park. Trustee Weigel wants it stated and confirmed that there are no outstanding taxes on the parcel.

005-19 Trustee Wiland motioned to accept the parcel owned by Thomas Myers located in Homewood Park with the stipulated that it is current on all taxes owed, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Handbook Approval- It was decided to wait so that the requirement of Requisition Forms could be added.

Physicals- Fiscal Officer Stultz reminded the Board that she has scheduled physicals for the Maintenance Department. She had sent an email to Maintenance Supervisor Stout and copied the Board in on it. She never received an acknowledgement back from Maintenance Supervisor Stout and states that he does not always acknowledge correspondence from her. Trustee Kazmierczak will text Maintenance Supervisor Stout after the meeting and remind him.

New Business:

Lot Split- Janet Lemmon East of 2995 Co. Rd. E- Sally Wylie from the audience and Zoning states that Zoning did not get notification on this. The Board agreed that if the area is unzoned it needs to go to Regional Planning and if zoned this issue needs to go to the Zoning Commission. After these entities have reviewed the request, it is then brought before the Board of Trustees.

Zoning Commission and Board of Zoning Appeals- James McConkey's term for Zoning Commission expired 1-1-19 and Darrin Gramling's term for Board of Zoning Appeals expired 1-1-19. Swancreek Township's Administrative Assistants are sending out letters to these board members to see if they are interested in reserving.

Water Board- Shawn Albert's term expires 6-06-19 and Randy Walker's term expires 6-13-19. Per Tina Whalen both men are interested in reserving. The Trustees will ask for input from the rest of the Water Board members.

Maumee Valley Planning Commission 2019 Community Development Block Grant- Trustee Kazmierczak will fill out the application for help with removal of blight. Fiscal Officer Stultz gave Trustee Kazmierczak the application packet.

Unfinished Business:

Approval of extended warranty of 2017 Truck- Fiscal Officer Stultz has emailed William Evans of Palmer Truck requesting the information and dollar amount of the extended warranty.

006-19 Trustee Kazmierczak motioned to purchase the extended warranty on the 2017 Single axle dump truck not to exceed \$3,000.00 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Zoning:

None

Fire/Rescue:

Fire Study- Trustee Weigel has emailed Chief Crosley for a scope of the Fire Study. Trustee Kazmierczak wants Chief Crosley to look at EMS runs and Fire runs. If the Commissioners vote not to renew Providence Township's EMS contract how would that effect Swancreek Township.

Fire/Rescue (continued)

Trustee Kazmierczak would like to know if a substation cover the area and/or what would it be able to cover.

Cemetery:

Chamberlain Property- Nothing new until the Land Bank is set up.

Employee Reports:

None

Trustee Reports:

Trustee Kazmierczak:

Trustee Kazmierczak reminded the Board that the Township has already sent in the roads that they were interested in getting Seal Coated, Asphalt, and Pavement Marking. He recommends that the Board have any additions by the next Board meeting due to the deadline for submission.

Trustee Weigel:

None

Trustee Wiland:

None

007-19 Trustee Kazmierczak motioned to go into Executive Session per O.R.C. 121.22 (G) (1) to consider promotion of an employee and O.R.C. 121-22 (G) (2) to consider the purchase of property for public use at 8:28 p.m., 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea
Meeting adjourned

008-19 Trustee Weigel called the meeting back into order at 9:08 p.m., 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

009-19 Trustee Weigel motioned to increase Zoning Inspector Walt Hallett's hourly rate \$1.00 per hour to be effective immediately \$16.30 per hour, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

010-19 Trustee Weigel motioned to give Administrative Assistants Suzanna Chandler and Tiffany Ford a onetime bonus of \$350.00, 2nd by Trustee Wiland.

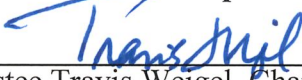
Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Weigel: 9:09 p.m.


Swanecreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swanecreek Township
January 21, 2019



Trustee Travis Weigel, Chairman



Trustee Phil Wiland, Vice Chairman



Trustee Rick Kazmierczak