

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday, January 21, 2019**

Chairman Weigel called the meeting to order at

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Travis Weigel-Chairman, Phil Wiland-Vice Chairman,
Rick Kazmierczak-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout- Absent

GUESTS: See Sign In Sheet

011-19 Trustee Kazmierczak motioned to accept the Organizational and Regular Board of Trustee meeting minutes from 1-4-19, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

012-19 Trustee Kazmierczak motioned to approve expenditures in the amount of \$19,545.65, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Guest: Dale Brunner from Swancreek Water District asked the Board if they were looking at putting in a Fire Sub-Station and did they need water. The Board as a whole made no commitment to this.

Maintenance Supervisor Updates:

Dura Patcher/York Trustee Kazmierczak informed the Board that York Township expressed interest in the Dura Patcher. They are willing to house it, maintain it, and carry insurance on it as long as they can use it. They will defer to us when we are in need of it. Trustee Weigel will follow up with Maintenance Supervisor Stout about getting the proposal in writing from York Township.

2019 Pavement Maintenance Deadlines-

013-19 Trustee Kazmierczak motioned to request estimates from the Fulton County Engineers Office for center line and fog line markings on County Road 2 between County Road B and County Road D, and center line only markings on County Road E between County Road 2 and County Road 3, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Uniform Request-

014-19 Trustee Kazmierczak motioned to approve the Uniform request form and require Maintenance to submit a completed form for approval from Board before purchasing, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Public Forum:

Dale Brunner from the audience addressed the Board again asking if they were looking put in a Fire Substation. Trustee Weigel informed him that the idea was just in the talking stages at the moment.

Fiscal Officer:

Homewood Park-Thomas Meyers Parcel 26-048508-00.000- Fiscal Officer Stultz heard back from Fulton County Treasurer Char Lee that the parcel is current on taxes except for what is due by February 5, 2019 in the amount of \$11.80.

Fiscal Officer (continued)

015-19 Trustee Kazmierczak motioned to accept Thomas Meyers Parcel #26-048508-00.000 and pay the \$11.80 taxes due, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fiscal Officer Stultz will contact Fulton County Treasurer Char Lee and inform her of the decision.

Land bank information-Trustee Kazmierczak is prepared to make a motion to create a land bank in Swancreek Township, but Fiscal Officer Stultz is not prepared to get started on this. Trustee Kazmierczak reminded the Board that the issue with Chamberlain's and the cemetery is waiting on getting the land bank created. Trustee Kazmierczak will postpone the motion until the next meeting.

016-19 Trustee Wiland motioned to approve voided warrant # 34404- report printed out on unused warrant, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Cell Phone Reimbursement- Fiscal Officer Stultz outlined Maintenance Supervisor Stout's cell phone payment/reimbursement from Swancreek Township and suggested that the Township has him pay an estimated 25% in the amount of \$7.32 per pay and do away with the reimbursement policy of issuing Mr. Stout \$30.00 per month for cell phone use for the Township.

017-19 Trustee Kazmierczak motioned to have Maintenance Supervisor Stout pay \$7.32 per pay period for personal use of Swancreek Township's cell phone and dispense with the monthly reimbursement of \$30.00 to Mr. Stout, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

018-19 Trustee Kazmierczak motioned to approve voiding warrant # 34405 to Matthew Stout in the amount of \$150.00 for cell phone reimbursement, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Sweep Account- Fiscal Officer Stultz informed the Board that the Sweep Account was operational with Farmers and Merchants State Bank and that the Township received its first interest income in December.

Maintenance Physicals- Fiscal Officer Stultz informed the Board that the D.O.T. Maintenance Physicals were complete and good for two years, unless otherwise warranted.

Credit Card Written Policy- The Board and Fiscal Officer Stultz reviewed Swancreek Township's credit card policy and made revisions.

019-19 Trustee Kazmierczak motioned to adopt Swancreek Township's written credit card policy with the revisions agreed on by the Board, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak will inform the Administrative team of the revisions and have them correct the policy.

Resolution to support US and State Bike Routes- Lance Dasher from TMACOG had sent out an email to Swancreek Township with the proposed bike route and Resolution template asking Swancreek Township to pass Resolution supporting it in our area.

020-19 Trustee Kazmierczak motioned to support the U.S. Numbered Bicycle Route in Northwest Ohio, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fiscal Officer Stultz will send the Resolution to Mr. Dasher

Fiscal Officer Stultz reminded the Board that Fulton County Township Association Representative Karen Miller is asking each township for a gift basket for Ohio Township Association's Annual Conference. Trustee Kazmierczak will go to Swan Creek Candle and get a donation.

New Business:

Zoning Commission- The Board discussed Mr. McConkey's willingness to continue on Zoning if the Trustees couldn't find a replacement. It was decided to run an advertisement in the Key and post it on the Township's website the opening and ask for candidates.

New Business (continued)

Water Board- Trustee Kazmierczak asked Dale Brunner from Swancreek Water District Board if he had any objections to the Trustees approving the renewal of Shawn Albert and Randy Walker's terms to the Water Board. Mr. Brunner approves of the renewals.

021-19 Trustee Kazmierczak motioned to approve the renewals of Shawn Albert's term commencing 6-7-19 and Randy Walker's term commencing 6-14-19, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

BZA Position Applicant- Anthony Bernal has submitted a letter of interest for this position. The Board will have the Administrative team give Mr. Bernal an application.

Email Set Up- Administrative Assistant Ford has Maintenance Supervisor Stout's emails set up and working.

Ohio Public Works Commission (OPWC) County Road C- Discussion was had about how much work the Board wants done on the ditch and deep pavement repairs. Trustee Kazmierczak stated he feels the job is too big for the Maintenance Department to undertake. Fiscal Officer Stultz is concerned about being able to pay the required at time of service 25% of OPWC and the 25% loan that would come with it. Trustee Kazmierczak and Trustee Wiland both feel road work can not be put on hold. Trustee Kazmierczak asked the Board to review their paperwork from last year and be prepared to discuss this at the next meeting.

OTA Conference- Discussion was had about what courses the Trustees and Fiscal Officer would take at the Conference the following week. Fiscal Officer Stultz asked that the Trustees would email their course selections so that duplications might not happen.

Unfinished Business:

Approval of extended warranty of 2017 Truck- Fiscal Officer Stultz has been emailing Bill Evans from Palmer Truck trying to get a quote on this. Mr. Palmer promised her that he would get the quote to her this week.

Zoning:

Discussion was had about the lot split of 6296 County Road 6-3

022-19 Trustee Kazmierczak motioned to approve the lot split of 6296 County Road 6-3, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fire/Rescue:

Fire Study- Trustee Weigel received the scope of the proposed Fire Study from Chief Crosley.

023-19 Trustee Kazmierczak motioned to proceed with the Fire Study not to exceed in price of \$15,000.00, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Weigel will contact Chief Crosley and ask him to start the Fire Study.

Cemetery:

Chamberlain Property- Trustee Kazmierczak stated again that until the Land Bank is created this is on hold. Trustee Wiland asked if Chamberlain's attorneys are aware of what is going on and Trustee Kazmierczak told him yes, that the Fulton County Prosecutor has been in touch with them.

Employee Reports:

None

Trustee Reports:

Trustee Kazmierczak:

Trustee Kazmierczak gave a report of the Swanton Fire Advisory meeting. The committee discussed eliminating the double tax of the Village residents. However, several members of the Advisory Committee would like the new levy to be able to alleviate the Village of Swanton subsidizing the Fire Department with their General Fund. Much discussion was had on this topic (for full discussion please listen to the Township's audio recording of the meeting hosted on Swancreek Township's website).

Trustee Kazmierczak also attended Fulton County's EMA meeting as well as Fulton County's Visitor's Bureau.

Trustee Weigel:

Trustee Weigel has a Regional Planning meeting this week.

Trustee Wiland:

None

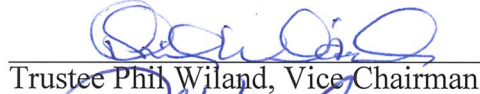
Trustee Kazmierczak motioned to adjourn at 8:27p.m., 2nd by Trustee Wiland

Swancreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
February 4, 2019


Trustee Travis Weigel, Chairman


Trustee Phil Wiland, Vice Chairman


Trustee Rick Kazmierczak