

SWANCREEK TOWNSHIP
BOARD OF TRUSTEE MEETING
And
Organizational Meeting for 2019
Friday December 14, 2018

Chairman Kazmierczak called the meeting to order at 8:31 a.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout

GUESTS: See Sign In Sheet

216-18 Trustee Weigel motioned to approve the minutes from the Regular Board of Trustee Meeting from 12/3/18 and Board of Trustee Special 12/12/18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

217-18 Trustee Weigel motioned to approval of expenditures in the amount of \$38,561.56, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Supervisor:

Maintenance Supervisor Stout reported to the Board that people are dumping leaves in Homewood Park. The Board agreed that letters should be sent to resident along County Road 1 asking them to refrain from this.

Maintenance Supervisor Stout gave a report on needs to be done to run conduit for the phone line from the maintenance building to the administrative building. It was agreed that while maintenance was doing this, they should run a couple of conduits and cap them off for future use. Trustee Wiland asked about moving the water line and rerouting it.

Dura Patcher- No update on estimate of value for the Dura Patcher

Nexus Road Work- Trustee Kazmierczak talked to the Nexus representative and they are planning on being done with the road repairs by June 2019.

Decals on New Trucks- Fiscal Officer Stultz asked Maintenance Supervisor Stout if he was getting decals for the new trucks, he is handling it.

Maintenance Stout told the Board that he had ordered parts for the backhoe and they came back higher in price than he anticipated.

Fiscal Officer:

Homewood Park- Trustee Kazmierczak states Assistant Prosecutor Whitmore is to get back with him on what needs to get started with the land bank.

Handbook Approval- Everything is to HR Systems. The Board decided to wait to pass a Resolution approving it until they have an original copy in hand.

218-18 Trustee Wiland motioned to approve the temporary budget of estimated Revenue and estimated expenses provided to the Board by Fiscal Officer Stultz, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

219-18 Trustee Wiland motioned to accept the donation of sand in the amount of \$1148.00 by Green Earth Transportation's Robert Parker, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fiscal Officer Stultz informed the Board that she received a membership application for Swanton Chamber of Commerce. She reminded them that Swancreek Township was already a member of Toledo Chamber of Commerce in order to receive the reduced major medical premium rate. They decided against become a member of Swanton's.

Fiscal Officer (continued)

220-18 Trustee Wiland motioned to renew membership with Ohio Department of Cooperative Purchasing Program, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Board Chairman Trustee Kazmierczak opened sealed bids for the 2000 International truck. The winning bid was Matthew Thomas in the amount of \$4,261.00

221-18 Trustee Kazmierczak motioned to accept Matthew Thomas' bid of \$4,261.00 for the sale of the 2000 International, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak will have the Administrative team notify all bidders.

New Business:

Performance Appraisals- Trustee Kazmierczak states that the employees of the Township have filled them out and they are in the signature bin for review. Fiscal Officer Stultz asked Trustee Kazmierczak if HR Systems would be willing to provide us with some Performance Appraisals they recommend. He will contact them about the possibility.

Lot Split- The Board has no issue with the proposed lot split on 4632 Co. Rd. FG. Trustee Kazmierczak will send an email to Tammy Richardson stating that.

Unfinished Business:

Warranty for new maintenance truck- We will discuss this in January. Fiscal Officer Stultz would like a Resolution passed at the first meeting to proceed.

Email Update- The Administrative Team thinks the email problem is with Yahoo. Since it is working now and it would be a challenge to get it changed, they are recommending we stay with Yahoo.

Zoning

Discussion was had about the next Zoning meeting and language for zoning. Assistant Prosecutor Whitmore is suppose to get back with Trustee Kazmierczak by the end of business today. Zoning has a meeting date set for January.

Fire/Rescue

Fire Study- Trustee Weigel informed the Board that the cost for the Fire Study would be between \$8,000 and \$15,000. Trustee Weigel states Chief Crosley can start it after the first of the year. Maintenance Supervisor Stout asked if any of the local fire chiefs could do it, Trustees Kazmierczak and Weigel told him that this report would come from the State of Ohio. Trustee Wiland wants to know what the scope of the report would be, Trustee Weigel will ask for that. Discussion was had about the future of Providence Fire Department.

Cemetery

Chamberlain Property- Fulton County Prosecutor told Chamberlain's attorney that Swancreek Township was going to establish a land bank and the 16 feet of property adjoining their property would probably be put in the land bank.

Public Forum

Walt Lange from the audience gave a document to each of the Board members with a list of questions about Executive Session for the purpose of discussing the purchase of property for public use. Sally Wylie from the audience had questions about this as well. She feels that the Board phrased the language on the Fire Levy ballot so that they would be able to purchase land. Trustee Kazmierczak informed her that the language came from the Board of Elections, and Fiscal Officer Stultz added that the Fulton County Prosecutor had to approve it, and the language had to be sent to and approved by the State of Ohio prior to being placed on the ballot. Mr. Lange and Ms. Wylie would like to see the Fire Study completed.

Employee Reports:

Maintenance Supervisor Stout would like a meeting with Bradford and Associates to go over their health care benefits. Fiscal Officer Stultz will contact Jason Bradford and have him arrange this.

Emails- Administrative Assistant changed the email Administration password so run be the previous Administrative Assistant.

2019 Organizational Meeting

Board Chairman and Vice Chairman will be nominated and elected at the January 7, 2019 meeting.

222-18 Trustee Wiland motioned to accept as follows:

1. O.R.C. Sections 505.24 and 507.09 2019 Compensation recommendations to pay all elected officials monthly out of the General Fund
2. Mileage reimbursement per I.R.S. guidelines for 2019
3. Meal reimbursements up to \$56.00 per day with paid receipt
4. \$3,000 Elected Officials training allocation
5. Swancreek Township will procure and pay per O.R.C. 505.60 and 505.62 Health Insurance Premiums for 2019 which will be paid out of the General Fund
6. Personnel taking Health Insurance through Swancreek Township will be required to 13% Major of the premium copay
7. Expenses for Township Newsletter
8. Emergency Management Agency Dues
9. Regional Planning Commission Dues
10. Ohio Public Works Commission Township Representative will be the elected 2019 Chairman
11. Emergency Management Agency Township Representative Trustee Kazmierczak
12. Health Department Board Township Representative Trustee Wiland
13. Regional Planning Township Representative Trustee Weigel
14. Records Retention Trustee Representative will be elected 2019 Chairman
15. Maintenance & Office Inventory/Disposal of Inventory Items

2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

223-18 Trustee Weigel motioned to go into Executive Session per O.R.C. 121-22 (G) (2) to consider the purchase of property for public use at 9:43 a.m., 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Wiland-Yea

Meeting adjourned

224-18 Trustee Weigel motioned to called the meeting back into order at 10:19 a.m., 2nd by

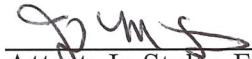
Trustee Wiland

Roll Call: Trustee Kazmierczak-Yea, Trustee Wiland-Yea

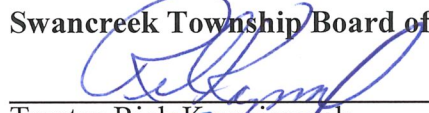
Trustee Reports: None

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Wiland: 10:24 a.m.

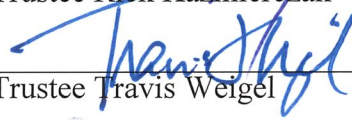
Swancreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
January 7, 2019



Trustee Rick Kazmierczak



Trustee Travis Weigel



Trustee Phil Wiland