

**SWANCREEK TOWNSHIP
BOARD OF TRUSTEE MEETING
Monday, December 3, 2018**

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout

GUESTS: See Sign In Sheet

206-18 Trustee Wiland motioned to approve the minutes from the Regular Board of Trustee Meeting from 11-19-18, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

207-18 Trustee Weigel motioned to approval of expenditures in the amount of \$95,968.55, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Supervisor Updates:

The final drawings are done for the Salt Building addition and were reviewed.

208-18 Trustee Wiland motioned to proceed with the Salt Building addition and obtain building permits from Wood County, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Supervisor Stout will go to Wood County with the drawings, obtain the permit and pay for it on the Township credit card.

Cemetery lawn mowers- Maintenance Supervisor Stout presented the Board with an estimate from McCabe Outdoor Power GR for the cost of a new Toro, Quickchute attachment, and trade in value for the Farris. He outlined what a comparable John Deere mower was capable of and that he recommended the Toro. Trustee Wiland questioned the need for the Quickchute attachment and would it be used, to which Maintenance Supervisor Stout responded yes. Maintenance Supervisor Stout also stated that McCabe would be willing to take the trade-in in 2018 and wait or payment until 2019 since monies were not appropriated for a lawn mower in 2018.

209-18 Trustee Wiland motioned to purchase the 31 HP Toro lawnmower from McCabe Outdoor Power GR with the Quickchute attachment in the amount of \$11,288.50, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

210-18 Trustee Wiland motioned to trade in the Farris LS2500 for the amount of \$4,500.00, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Supervisor Stout talked about roots blocking 8 inch tile and what could be done about it.

Maintenance Supervisor Stout states that he cannot retrieve voicemail from his phone. Fiscal Officer Stultz will contact Verizon and see what can be done about this.

Trustee Kazmierczak brought up about the Township landline phones and Administrative Assistant Chandler will contact Reliable Telecom to get those installed.

Trustee Kazmierczak asked Maintenance Supervisor Stout to do employee evaluations so that the Board can review them. He told Maintenance Supervisor Stout he didn't have to do one on John Simon because he was resigning unless he wanted to do an exit interview.

Public Forum:

Walt Lange from the audience asked about the executive session in regards to possible purchase of property and what that was about. He feels it is in violation of the Sunshine Law. Trustee Kazmierczak read him O.R.C. 121-22 (G) (2) to consider the purchase of property for public use and that the Board was not required to reveal the conversation.

Fiscal Officer:

Homewood Park- Fiscal Officer Stultz gave a report on the meeting that she and Trustee Kazmierczak had with the Fulton County Assistant Prosecutor, Auditor, and Treasurer about Homewood Park. They are recommending a land bank for the delinquent parcels. The Assistant Prosecutor is willing to help create a letter to the last known addresses owners informing them if they don't bring the properties current they will be turned over to the land bank. Brett Kolb the Fulton County Auditor is recommending registered or certified letters showing that the Township made an attempt to contact the owners prior to seizing property. The Board is in favor of forming the land bank, Trustee Kazmierczak will talk to Assistant Prosecutor Whitmore to see what the next step for the Township is.

Landbook Discussion- Trustee Kazmierczak gave a report on what HR Systems said about overtime and forcing an employee to adjust their work week so as not to pay it. While it is legal they do not recommend it. Discussion was had about buying back 40 hours of unused vacation time.

211-18 Trustee Wiland motioned to buy back up to 40 hours unused vacation time upon written request from the employee once a year, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

2019 Temporary Budget- Fiscal Officer Stultz handed out the recommended 2019 Temporary Budget. She would like the Board to review it and vote on accepting it at the next meeting.

Fiscal Officer Stultz informed the Board that she received an invoice from the Chamber of Commerce of Swanton. She informed the Board that they declined being members last year, they decided to discuss it at the Organizational Meeting.

Fiscal Officer Stultz informed the Board that Stickleys have already paid for their portion of the drainage work done by Gross Drainage.

New Business:

12/14/18 Regular BOT Meeting time- Discussion was had about having the Organizational meeting at the last meeting in 2018 and pass Resolutions effective 1/1/19. It was decided to have the 2019 Organizational Meeting on December 14 with the last meeting in 2018 starting at 8:30 a.m. Trustee Kazmierczak had the Administrative Assistants print out the 2019 meeting schedule and will have them remove the Organizational Meeting listed for January 2nd.

Unfinished Business:

Warranty for New Truck- Vote on this in January 2019

Blueprint Update- Salt Building discussed under Maintenance Supervisor Stout- no updates on Maintenance Building.

SSL- Toni Schindler/Fulton County Commissioners- The Administrative Assistants are working with Ms. Schindler about the email accounts.

Zoning

None

Fire/Rescue

None

Cemetery

Chamberlain Property- The Board has decided per the advice of the Fulton County Prosecutor to inform the Chamberlains that the township will accept the property if they would like to donate it but other than that the Township will not be doing anything.

Employee Reports:

None

Trustee Reports:

Trustee Kazmierczak:

Trustee Kazmierczak has a Crime Stopper meeting

Trustee Weigel:

None

Trustee Wiland:

None

212-18 Trustee Wiland motioned to go into Executive Session per O.R.C. 121-22 (G) (2) to consider the purchase of property for public use at 7:54 p.m. with no action intended, 2nd by Trustee Weigel.

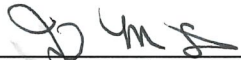
Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea
Meeting adjourned.

213-18 Trustee Kazmierczak called the meeting back into order at 8:31 p.m., 2nd by Trustee Wiland


Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea


Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Weigel: 8:31 p.m.


Swanecreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swanecreek Township
December 14, 2018



Trustee Rick Kazmierczak, Chairman


Trustee Travis Weigel, Vice Chairman


Trustee Phil Wiland