

**SWANCREEK TOWNSHIP
BOARD OF TRUSTEE MEETING
Monday, November 19, 2018**

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout

SPECIAL GUEST: Jason Bradford with Bradford and Associates

GUESTS: See Sign In Sheet

191-18 Trustee Weigel motioned to approve the minutes from the Regular Board of Trustee Meeting from 11/05/18 and Special Board of Trustee Meeting from 11/14/18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

192-18 Trustee Weigel motioned to approval of expenditures in the amount of \$36,837.75, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Special Guest: Jason Bradford

Mr. Bradford outlined the renewal of Medical Mutual major medical insurance through Toledo Area Chamber of Commerce COSE program. Original renewal came in with a 7.71% increase but Bradford and Associates were able to negotiate it down to 4.85%. The new monthly premium amount starting Jan 1, 2019 will be \$2,240.46. Vision and Dental insurance renews in July. Fiscal Officer Stultz reminded the Board that there will be a 1% increase employees/trustees premium copay on all insurance. Fiscal Officer Stultz asked Mr. Bradford to set up a meeting with the Maintenance department to go over health insurance policies, optional Colonial insurances that the employees can sign up for, and also send her a breakdown of employee/trustees out of pocket monthly expense which he agreed to do.

Maintenance Supervisor:

Maintenance Supervisor Stout informed the Board of sealing the windshield on the 2019 truck under warranty.

Kalida Truck Equipment Boss Salt Spreader-Maintenance Supervisor Stout had specs on a salt spreader he recommended purchasing. The original quote was over \$2500.00 from Kalida but he was able to get one for \$2182.00. Trustee Wiland asked if Maintenance Supervisor Stout thought it was necessary to spend \$2100.00 on a new salt spreader and Maintenance Supervisor Stout said yes, he felt it would pay for itself in a year. He states that this is what everyone is going to, removable hoppers, even the county is using them.

193-18 Trustee Weigel motioned to purchase a salt spreader not to exceed \$2182.00, 2nd by Trustee Wiland

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Nay

Maintenance Supervisor Stout had the latest bill from Gross Drainage. Mr. Gross had billed us previously for some items that he had agreed not to. Maintenance Supervisor Stout brought this to Mr. Gross's attention and the final invoice was lowered to reflect this. Greg Stickley's portion of the bill is \$1105.00. Maintenance Supervisor Stout told Fiscal Officer Stultz that the township needs to bill Stickley's for this and he had their address on the invoice for her use.

Ferris Mower Trade In- Maintenance Supervisor Stout is checking into a price and trade in of the Ferris on a new Toro.

Public Forum:

Deputy Josh Buehrer from the Fulton County Sheriff's department introduced himself to the Board. He had the current report from October 1st to date and gave it to Fiscal Officer Stultz. Trustee Kazmierczak congratulated the Sheriff's Department for winning a SUV in the national K9 photo contest. Deputy Buehrer states the department was proud of the support that they got not just locally but from around the country. Deputy Buehrer talked about the new drone the department has, how they are sending officers for special training on how to use it. He asked if the Board or anyone from the audience had questions for the Sheriff's department. Ken Ostrander from the audience thanked them for sitting in the Key's parking lot as it helps with speed through that section of Airport Highway. The Board thanked him and told him that they welcome the visit.

Fiscal Officer:

Homewood Park- The Special at the Fulton County Prosecutor's office tomorrow at 9:00 is posted on the Township's door.

194-18 Trustee Weigel motioned to approved voided warrant # 34233 in the amount of \$191.07 to SiteOnce Landscaping,lost, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fiscal Officer Stultz informed the Board that Swancreek Township's employer account is set up with St. Lukes for O.D.O.T. physicals. The Board decided that physicals should be completed by the end of business the last day of January each year. The Board asked Fiscal Officer Stultz to make the appointments for Maintenance employees since she is the contact person on the account.

Trustee Kazmierczak informed the Board that he had sent out an email of proposed Board of Trustee meeting dates for 2019. He only listed one for September due to Labor Day being the first Monday of September. He asked the Board if they would like to meet the second and third Monday of September or just leave it at one Regular Board of Trustee meeting in September. It was decided to leave it at just one.

Handbook Discussion- Trustee Kazmierczak had a copy of Fulton County Board of Commissioners Human Resource Policy Manual vacation schedule. Discussion was had about what is the proposed handbook, old handbook, and the Commissioners vacation schedule.

195-18 Trustee Wiland motioned to adopt Fulton County Board of Commissioners vacation schedule as follows:

<u>Years of Service</u>	<u>Employee Earns</u>
After 1 year	2 weeks vacation
After 8 years	3 weeks vacation
After 15 years	4 weeks vacation
After 25 years	5 weeks vacation

2nd by Trustee Weigel

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

196-18 Trustee Wiland motioned to eliminate the use of Compensatory Time (Comp Time) 2nd by Trustee Weigel

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Discussion was had about possibly buying back 1 week vacation at the end of calendar years. Trustee Kazmierczak will contact H.R. Systems and get an opinion on legality of adjusting the work week schedule instead of paying comp time or overtime and of vacation buy back.

197-18 Trustee Kazmierczak motioned to renew Fulton County Emergency Management Agency's contract fo 2019, 2nd by Trustee Weigel.

Unfinished Business:

Traffic Study Co Rd 2 between C&D/Derek Eddings Citizen Concern/Hayley Dockery CEAO Saftery Program- Trustee Weigel talked of Hayley Dockery's email that was sent to the entire Board. Swancreek Township was approved for a grant that will cover 90% of the traffic study with Swancreek's portion to be \$420.00.

198-18 Trustee Kazmierczak motioned to move forward with the speed zone studies on Road 2 from Road B to Road C and on Road 2 from Road D to one half mile south of Road D. The county will enter into the federal agreement on the behalf of Swancreek Township. Fulton County will pay the consultant 100% of the amount due. ODOT will reimburse 90% of the amount due (up to a maximum of \$3,780) to the county. Swancreek Township agrees to reimburse the county for the total dollar amount not covered by federal funding. Swancreek Township agrees to comply with the obligations required of the LPA in the Safety Study Project Agreement, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Warranty for new maintenance truck- Leave on agenda

Blueprint Status- No Update

SSL Meeting- The Board met with Toni Schindler from the Fulton County Commissioners November 14th. The Township can have their website hosted by the county's at no additional charge. The Board would like to pursue this option and will have the Administrative team and Ms. Schindler work on this.

2000 International- The Township received two unsolicited sealed bids for the 2000 International. Jake Garcia, \$1,500.00 and Kyle Ford, \$2,000.00.

199-18 Per O.R.C.505.10 (1) (d) Trustee Wiland motioned to reject the bids, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

200-18 Trustee Wiland motioned to advertise the sale of the 2000 International in the Key newspaper, on the Township's website, and post on the Township's door by sealed bid. Bids must be received by end of business December 3rd. Bids will be opened at the Regular Board of Trustee Meeting December 5th and awarded to the highest bidder, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Zoning

Sally Wylie from the Zoning Board states the Board would like an appointment with the Fulton County Prosecutor for a legal opinion on language for Public Water.

Fire/Rescue

York Township Fire Contract- Trustee Kazmierczak talked with Prosecutor Haselman about the language in paragraph #3 of York's Fire Contract and Prosecutor Haselman feels there is no need to change it. Swancreek Township would not be responsible for any non-agreed upon expenses incurred by a new fire station if York chose to build.

201-18 Trustee Kazmierczak motioned to approve York Township's 4 year Fire Contract, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Village of Swanton Fire Contract

202-18 Trustee Kazmierczak motioned to approve the Village of Swanton's 1 year Fire Contract, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Nay

Cemetery

Maintenance Reports:

None

Employee Reports:

None

203-18 Trustee Weigel motioned to go into Executive Session per O.R.C. 121.22 (G) (1) to consider employment of an employee and O.R.C. 121-22 (G) (2) to consider the purchase of property for public use at 8:27 p.m., 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea
Meeting adjourned

204-18 Trustee Kazmierczak called the meeting back into order at 9:05 p.m., 2nd by Trustee Wiland

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

205-18 Trustee Kazmierczak motioned to hire Tom Tober as part time help at the rate of \$15.00 per hour, 2nd by Trustee Wiland

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Reports:

Trustee Kazmierczak:

None

Trustee Weigel:

None

Trustee Wiland:

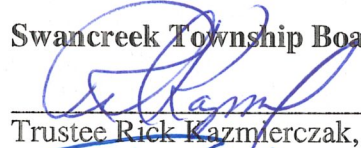
None

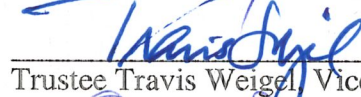
Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Wiland: 9:05 p.m.


Swanecreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swanecreek Township
December 5, 2018


Trustee Rick Kazmierczak, Chairman


Trustee Travis Weigel, Vice Chairman


Trustee Phil Wiland