

SWANCREEK TOWNSHIP
BOARD OF TRUSTEE MEETING
Monday, November 5, 2018

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet

177-18 Trustee Weigel motioned to approve the minutes from the Regular Board of Trustee Meeting from 10-15-18 and the Special Board of Trustee Meeting 10-24-18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

178-18 Trustee Weigel motioned to approval of expenditures in the amount of \$39,066.32, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Reports:

Gross Drainage- Maintenance Supervisor Stout informed the Board of negotiations with contractor Mark Gross. He was able to reduce the charges to the Township significantly. The outstanding invoice of \$2535.00 we do not owe and we have a credit of \$2095.50 that we will use on future drainage projects.

Nexus Road Repair- Maintenance Supervisor Stout gave an update on the road repair work being done Nexus. They have hired Gradel Paving as the contractors. Gradel called Maintenance Supervisor Stout on Saturday to unlock the fire hydrants on County Road 2 for use of water. He has 2 hours logged for Saturday. Future work by the Township in road repair damage caused by Nexus will be reimbursed to the Township by Nexus. Maintenance Supervisor Stout will document time spent and Fiscal Officer Stultz will invoice appropriately once work is complete.

Salt Building Lean To-Updated drawings for the Salt Building lean to were just emailed today to the Township. While they are not complete there is enough information to take to Affiliated Lumber to get an estimate on supply costs. When the prints are done, they will need to go to Wood County for a permit.

Drainage Slee Property-Trustee Kazmierczak gave an update on the Township working on a drainage project with resident John Slee. Mr. Slee will pay for the 6 inch pipe and the Township would install it. Maintenance Supervisor Stout feels a 8 inch pipe is called for, so the Township would pay the difference.

179-18 Trustee Wiland motioned to have Fulton County Surveyor Joe Fenicle prepare an easement west side of County Road 2 heading in a westerly direction south of County Road B to ditch, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

2019 Road Submission- Maintenance Supervisor Stout, Trustee Kazmierczak, and Fulton County Engineers Onweller and Burkholder walked Hunter's Ridge and County Road EF, and Maintenance Supervisor Stout and Trustee Kazmierczak walked County Road 1 to County Road 1-2 and Lee High Drive. Maintenance Supervisor Stout and Trustee Kazmierczak gave a report on the work that needs done to these roads. The Village of Swanton has agreed to pay for their annexed properties. Once the work is complete Swancreek Township will invoice them.

180-18 Trustee Wiland motioned as Resolution not of Necessity for 2019 Paving Program:

Road EF between roads 1 & 1-2

Profile Mill with 1 inch scratch course & 1 inch surface course

Deep pavement repair @ radius of NE corner of the intersection of Road EF & Road 1

Match existing driveway elevations

Topsoil berm

Center Line striping only

Hunters Ridge

Profile mill 1.25 inches & replace with 1 inch surface course

Match existing driveway elevations (note that driveways located at 1850,1880 & 1930 Hunters Ridge have asphalt over top of the concrete drives. The asphalt is anywhere from 10 inches to 24 inches in width.

Maintenance (2019 Paving Program continued)

Swan Creek Township will cut these drives and pack berm prior to milling operations.)

No striping

Topsoil Berm

LeeHigh Drive

Mill & Fill potentially up to 5 inches

Use 301 base

448 Intermediate Course

448 Surface Course

Widen radius @ cul-de-sac (both)

Widen radius @ intersection of road 1-1 & LeeHigh Drive

Match existing driveway elevations

No Striping

Topsoil Berm

2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

181-18 Trustee Wiland motioned as Resolution not of Necessity for chip and fog seal

Road 5-2 between roads A & B - Center line Striping only

Road FG between roads 4 & 5 - No striping - Need to look at radius & FG & 5

Road 4 between roads E to H - Center line striping only

2nd by Trustee Weigel

Crack Seal 2019-Maintenance Supervisor Stout is working with American Pavement on crack seal quotes.

Lawnmower-Maintenance Supervisor Stout informed the Board that the Ferris lawnmower is at Kenn-Feld Group for a trade in estimate and they have given the Township a John Deere zero turn to test for cemetery mowing.

2000 International- The Township did not receive any bids for the 2000 International. Discussion was had on possibly putting it out front of the Township for sale, scraping it and receiving approximately \$1500.00, or trying to repair it and use it as a backup. Trustee Wiland would like the Maintenance department to see what it would take to repair it. The Board agreed to this as long as it wasn't a lengthy project.

Public Forum:

None

Fiscal Officer:

Homewood Park- Fiscal Officer Stultz states that according to the Fulton County Prosecutor for the Township to claim parcels with back taxes could be a 10-15 year process. She also has not hear back from Char Lee about what the protocol is for collecting unpaid taxes. Fiscal Officer Stultz will contact Ms. Lee again requesting this information. Trustee Wiland would like for the Township to contact the Fulton County Prosecutor to see for legal advise on whether parcels in Homewood Park can be donated to the Township free of past due taxes.

Sweep Account-Fiscal Officer Stultz informed the Board of an interest bearing account with Farmers and Merchants State Bank. She has talked to their representatives and Fiscal Officer Miller of York Township and both entities have informed her she does not need to have C.P.I.M. certification for it. While the account does have some fees associated with it, the revenue is more than the fees.

182-18 Trustee Weigel motioned to open an interest bearing Sweep Account with Farmers and Merchants State Bank, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

183-18 Trustee Wiland motioned to void warrant # 34268 to Walter Hallett III in the amount of \$7,058.77, 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fiscal Officer (continued)

D.O.T. Physicals-Fiscal Officer Stultz informed the Board that St. Lukes Hospital administers Department of Transportation physicals at the cost of \$47.00. She states it is time for the Maintenance Department's annual physicals and she would like the Board to consider using them. They will give the Township either a pass/fail report or a detailed report at no extra charge.

184-18 Trustee Wiland motioned to set up an account with St. Lukes for physicals, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

New Business:

SSL Meeting-Trustee Kazmierczak asked the Board if they would be available for a Special Meeting Wednesday Nov. 14th @ 8:30 with Toni Schindler to talk about website privacy policies and what the Township can do.

Unfinished Business:

Trustee Weigel informed the Board that Swancreek Township was awarded of \$3780.00 for the Traffic Study on County Road 2 between County Road C and County Road D. The cost of the study is \$4,200.00 which would make the Township liable for \$420.00. The Board would like to know how long the grant is good for since the high traffic volume is in the summer when the golf course is open. Trustee Weigel will find out.

Warranty for new maintenance truck-No Update

Quote for Reliable Telecomm, Inc.-Trustee Kazmierczak informed the Board that the phones made communication with the Prosecutor's office difficult due to the quality of sound. He also asked Maintenance Supervisor Stout if phone calls can be transferred to the Maintenance Building from the Administration Building, to which he said no.

185-18 Trustee Kazmierczak motioned to hire Reliable Telecomm to replace the Township's current phone system, 2nd by Trustee Wiland. Discussion was had about what the new phone system was capable of and Walt Lange from the audience voiced his opinion on automated attendants.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Nay

Zoning

Discussion of compliant basis/cost- Fiscal Officer Stultz reminded the Board that the General Fund Appropriations cannot exceed the expected Revenue unless it was for a Special Project. She reminded the Board that \$27,000.00 was transferred out of the General Fund last year for Zoning, and that there was \$19,000.00 in Zoning now. She estimates expenditures to be \$30,000.00 for 2019 and Revenue to be \$4,000.00. Discussion was had about costs of permits.

Zoning Board Meeting- Walt Lange from the audience wants assurance from the Board that Zoning Inspector Hallett will be at the Zoning Board meeting November 14th. Trustee Kazmierczak informed him that an email had been sent to Inspector Hallett today reminding him of the meeting and that Mr. Lange was copied in on the email.

Fire/Rescue

Fire Levy- Voting is tomorrow for renewal of 1.5 mills with and additional .5 mill levy.

Delta Community Fire Department Contract- Representatives from York Township and Chief Smith were in the audience. The proposed contract is for 4 years, with all entities being responsible for 1.5 mills of the jurisdiction. The Fulton County Auditor will have the numbers of the previous year annually in October for the contract amount for the year. Trustee Wiland does not want to vote on the contract until after the election. Trustee Weigel asked if York Township would have a Fire Advisory Board like the Village of Swanton. Trustee Trowbridge from York Township didn't think it was necessary. Trustee Wiland asked Chief Smith if he and Chief Floyd from Providence Township Fire Department had come up with figures to cover all of Swancreek Township. Chief Smith informed the Board that Chief Floyd would be stepping down at the end of November. He also states that York Township Trustees decided against quoting a fee as they do not want to get involved in what they feel is a dispute with the Village of Swanton,./

Fire/Rescue (continued)

Fire Prevention Officer- Chief Smith feels that each Chief should be in charge of their own jurisdiction.

186-18 Trustee Wiland motioned to appoint as Fire Prevention Officer Chief Smith for York's area, Chief Wolever for Swanton's area, and Chief Floyd or his predecessor for Providence's area, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Wiland asked Chief Smith if he had heard of Fire Departments soft billing insurance companies for cost recoveries to which he replied no.

The Village of Swanton council will vote on the proposed Fire Contract with Swancreek Township November 12th.

Dry-Hydrants- Trustee Kazmierczak states that the Township would have to contact pond owners to see if we could use their ponds. He believes that Regional Planning would have a list of pond owners. Trustee Kazmierczak will contact Regional Planning.

Trustee Weigel talked to Fire Chief Crosley about the cost of a Fire Study- he quoted a fee of \$10,000-\$15,000. Chief Crosley would not be able to do it this year but could do it next.

Cemetery

Fence Vandalism- Cameras are installed at Swanton Cemetery

Chamberlain Property- The Township received a letter from Fulton County Prosecutor- it will be reviewed in Executive Session.

Two deeds signed.

Trustee Reports:

Trustee Kazmierczak:

None

Trustee Weigel:

Trustee Weigel has information on what is required of the Township for indigent burials. Discussion was had about what qualifies as an "indigent", and what the Township has to do to mark the gravesite.

Trustee Wiland:

Trustee Wiland states that the Township is insuring and maintaining two sirens that they do not own. Trustee Kazmierczak agrees but having talked to Richie Kilgore with Fulton County dispatch, the sirens will be obsolete soon.

187-18 Trustee Kazmierczak motioned to go into Executive Session to discuss Performance Evaluations per O.R.C. 121.22 (G) (1) to consider employment of an employee and O.R.C. 121-22 (G) (2) to consider the purchase of property for public use and O.R.C. 121.22 (G) 3 to consider conferences with an attorney, with no action anticipated at 9:16 p.m., 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Meeting adjourned

188-18 Trustee Kazmierczak called the meeting back into order at 9:49 p.m., 2nd by Trustee Weigel

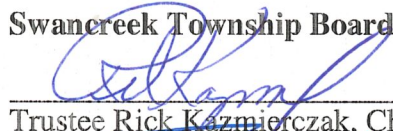
Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Wiland: 9:49 p.m.

Swancreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
November 19, 2018


Trustee Rick Kazmierczak, Chairman
Trustee Travis Weigel, Vice Chairman
Trustee Phil Wiland