

**SWANCREEK TOWNSHIP**  
**BOARD OF TRUSTEE MEETING**  
**Monday, October 15, 2018**

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

**GUESTS:** See Sign In Sheet

**164-18** Trustee Weigel motioned to approve the minutes from the Regular Board of Trustee Meeting from 10-1-18, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**165-18** Trustee Weigel motioned to approval of expenditures in the amount of \$57,910.31, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**Public Forum:**

Sally Wylie from the audience thanked the Board for allowing her and her husband to talk about the zoning inspector. She feels it had positive results.

**Fiscal Officer:**

Fiscal Officer Stultz informed the Board that she had been contacted by Jennifer Knapp of Farmers and Merchants State Bank about changing the Township's regular non-interest bearing checking account into a product they have that will pay interest. Fiscal Officer Stultz talked to Dover Township Fiscal Officer Sue Dieringer and it is possible to have this account and for Fiscal Officer Stultz not to be Center for Public Investment (CPIM) certified. The Board is interested and would like Fiscal Officer Stultz to bring information about this type of account to the next meeting.

Homewood Park- Fiscal Officer Stultz informed the Board that Char Lee, Fulton County Treasurer, reached out to her and said that a meeting was set up Wednesday (October 3<sup>rd</sup>) with Fulton County Prosecutor Scott Haselman and herself to discuss options of a possible Sheriff's sale and donation of delinquent lots to Swancreek Township.

**New Business:**

**166-18** Trustee Weigel motioned to adopt a detailed Privacy Policy for Swancreek Township's website, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

Trustee Kazmierczak will instruct the Administrative team to post this on Swancreek Township's website.

**Unfinished Business:**

Traffic Study Co. Rd. 2 between C&D/Derek Eddings Citizen Concern/Hayley Dockery CEAO Safety Study Program- No Update

Pipeline Construction Update- Walt Lange from the audience informed the Board he received a letter stating that Nexus was turning the project over to the Operator. Sally Wylie from the audience asked the Board who was in charge of County Road B repair. Trustee Kazmierczak informed her Fulton County Engineer's Office.

Handbook Approval/Final- Trustee Kazmierczak asked the Board to look through it so that at the next meeting the Board could make a motion to adopt it in November.

Warranty for new maintenance truck- Leave on the agenda

Quote from Reliable Telecomm, Inc.- Trustee Kazmierczak and the Administrative team met with them last Thursday. The Township is waiting for a quote from them.

## Unfinished Business (continued)

**167-18** Trustee Weigel motioned to advertise the sale of the 2000 International Tandem Axle truck in the Key and on the Township's website via sealed bid, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

Blueprints- DGL is working on the blueprints for the salt building. Dave Geringer is requesting a meeting with the Board to discuss the proposed addition on the Maintenance Building. Trustee Kazmierczak will email him a copy of meeting time options.

## Zoning

Public Hearing- Zoning representative Walt Lange attended the Public Hearing and states that Zoning Inspector Hallett was not there. Mr. Lange states that the Zoning Board doesn't write Zoning, they just approve it. He asked the Board if they could have the Fulton County Prosecutor help. Trustee Wiland suggested Administrative Assistant Tammy Richardson from Fulton County Regional Planning might be able to assist. Mr. Lange asked if it was in the Zoning Inspector's job description to attend Zoning meetings. Trustee Kazmierczak will talk to Zoning Inspector Hallett about attending the meetings and also Fulton County Prosecutor Haselman about Zoning.

Fiscal Officer Stultz brought to the Board's attention that at the current pace, Appropriations for Zoning will be \$30,000 in 2019 with possible revenue of \$5,000.00. Discussion was had about changing Zoning to a complaint basis. The Board also discussed and asked Fiscal Officer Stultz to contact Zoning Inspector Hallett and ask him to start sending documentation of time spent. Trustee Kazmierczak would also like to see the zoning records be brought back to the Township for the Administrative team to scan.

**168-18** Trustee Kazmierczak motioned to request Zoning Inspector Hallett to bring the zoning records back to the Township by October 31<sup>st</sup>, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

## Fire/Rescue

Fire Levy- Village/Township Residents- No Update

Appointment of Swancreek Township to Swanton Advisor Board- Since Trustee Wiland declines to sit on the Board, Trustee Kazmierczak agreed to do so.

Delta Community Fire Department Contract- The Board would like for Delta Community Fire Department's representatives to come to the Regular Board of Trustee Meeting November 5<sup>th</sup>. Fiscal Officer Stultz will inform Karen Miller, York Township's Fiscal Officer. Trustee Kazmierczak had cost comparison of address points for York and Swanton- York's was \$71.97 and Swanton's was \$70.13 per address point.

Trustee Kazmierczak asked Lieutenant Dziengelewski from Swanton Fire Department about the recent fire in Providence's district on County Road 1 and what department was there first. Lt. Dziengelewski states Swanton was. Anthony Bernal from the audience and also from Swanton and Delta's Fire Department gave a report of the incident since he was there. Mr. Bernal asked the Board about dry hydrants and had the Township ever considered the use of them. Discussion was had about grants for dry hydrants and Trustee Weigel asked if the Township got them who would maintain them. Lt. Dziengelewski states that Swanton Fire Department would be willing to flush them once or twice a year. Trustee Kazmierczak commented on having Fulton County Dispatcher Richie Kilgour come to a meeting and explain about cell phone calls, towers, and 911 calls. Trustee Kazmierczak asked Lt. Dziengelewski about volunteers, training, and classifications. Lt. Dziengelewski gave an explanation of the different levels of classifications, hours needed, and criteria for full time employees mandated by the State of Ohio. Discussion was had again about Swancreek Township having a fire study performed. Mr. Bernal from the audience asked the Board about having at a meeting all of the Fire Chiefs that the Township contracts with. Mr. Bernal also commented on motions, voting, discussions, and about voided motions.

## Cemetery

Fence Vandalism & action needed to prevent it- No Update

Chamberlain Property- The Board has not heard back yet from the Prosecutor on legal advice. Trustee Kazmierczak will follow up on this.

Headstone, Columbarium Burials and Record Keeping- Discussion was had about what was the Township's legal responsibility.

Cemetery (continued)

**169-18** Trustee Kazmierczak motioned to make lots A and B in Keen Cemetery unsellable due to the inability to document what is available, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**170-18** Trustee Weigel motioned to approve five corrected deeds, 2<sup>nd</sup> by Trustee Kazmierczak

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

6 Deeds Signed

**Maintenance Reports:**

Preparation for Road submissions due in 2019- Trustee Kazmierczak will send out an email on this.

**171-18** Trustee Weigel motioned to have Maintenance Reports moved to the beginning of the Board of Trustee Meetings and require the Maintenance Supervisor to attend the Regular Board meetings each month, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**Employee Reports:**

None

**Trustee Reports:**

**Trustee Kazmierczak:**

None

**Trustee Weigel:**

None

**Trustee Wiland:**

None

**172-18** Trustee Kazmierczak motioned to go into Executive Session to discuss Performance Evaluations per O.R.C. 121.22 (G) (3) to discuss pending litigation, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

Adjourned 8:36 p.m.

**173-18** Trustee Kazmierczak called the meeting back into order at 8:57 p.m. 2<sup>nd</sup> by Trustee Wiland

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

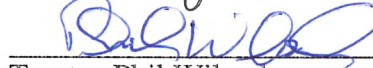
Trustee Kazmierczak motioned to adjourn, 2<sup>nd</sup> by Trustee Wiland: 8:57 p.m.

**Swancreek Township Board of Trustees**

  
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Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
November 5, 2018

  
\_\_\_\_\_  
Trustee Riek Kazmierczak, Chairman

  
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Trustee Travis Weigel, Vice Chairman

  
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Trustee Phil Wiland