

Swan Creek Water District

Record of Proceeding

September 13, 2018

The meeting began with the Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present Shawn Albert, Dale Brunner, Mark Fowler, Lenny Mitchell and Randy Walker. Also present were Tina Whalen, Office Manager and Cindy Fowler, Office Assistant. Visitor list attached.

Audit Committee Meeting Minutes from August 9, 2018 - Motion was made by Trustee Fowler, seconded by Trustee Brunner, to accept the Audit Committee Meeting Minutes from August 9, 2018. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Minutes Approval from Regular Meeting on August 23, 2018 - Motion was made by Trustee Fowler, seconded by Trustee Brunner, to approve the regular meeting minutes from August 23, 2018. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Public Forum – no public in attendance

County Road 3 & EF West Project

Punch List Items – The Board discussed how the grass seed is coming in sparse in some areas. Trustee Albert suggested scheduling a meeting with a Representative from Bryan Excavating to walk the construction area with some Board members to assess the grass seed growth and review the Punch List which should have the silt fencing removal on it.

Final Assessment Letters – Tina updated the Board that the Certified Final Assessment letters have been mailed out to the residence's and most of the certified cards have been received. The letters did note that the final assessment was lower than the original estimate. Also, the Fulton County Auditor's office received the final assessments prior to the deadline and they are all set with starting the assessments next year.

Now that the assessments are taken care of, the Board would like a line item on the next agenda to discuss the procedures and fees for those who opted out of being assessed and may decide they need to hook up later.

Trustee Mitchell asked if we are required to have a minimum amount of money in any particular account. Tina stated the Auditor has never mentioned this, and she has been involved in approximately seven State Audits.

Office Manager's Report

Cash Summary by Fund was given to the Board for review.

Resolutions 2018-51 thru 55 were reviewed and signed by the Board. Details of these resolutions are in the August 23, 2018 meeting minutes.

Purchase Orders – were reviewed and initialed by the Board

Ohio Rural 2018 Water Rate Survey was provided to the Board for review

August's Checking and Investment Statements & Reconciliation were reviewed and initialed by the Board.

August's Fund Activity Report was given to the Board's Treasurer, Mark Fowler for review.

Revised Revenue and Appropriation Budget – Tina will have this for review at the next meeting

Treasurer's Report -

Bill Payments - After Trustee Fowler reported that, he has gone over all the bills:

Resolution 2018-56 was motioned by Trustee Fowler, seconded by Trustee Mitchell to approve payment of the bills in the amount of \$16,855.29. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Water Board Trustees' Report

Trustee Brunner discussed with the Board some updates regarding water to Johnson Trucking & the Airport Highway Corridor. He had Scott review previous numbers and give him some new numbers based on the recent project numbers. The estimated number went from \$1,084,000 to \$857,000. This is on running a water line from the District's line on County Road 5 up to Johnson Trucking on Airport Hwy.

Trustee Brunner said he was asking how the JEDD (Joint Economic Development District) project was going. Matt Gilroy said it was still in the works.

Trustee Brunner stated that there is a FCED (Fulton County Economic Development) meeting scheduled for Tuesday, September 25 at 8 a.m. It's a breakfast meeting at Sully's Breakfast and Bistro in Wauseon. He said these meetings are a good way to network and find out if other entities know if there is any grant money available as well as what the water needs are for existing businesses. Trustee Brunner and Trustee Mitchell are planning to attend.

Inspector's Report - Tom called and said he would not be at the meeting and had no updates.

New Business

SCWD Unwanted List for Fulton County Auction- Tina provided a list to the Board of items the district no longer needs to keep in their inventory. These items will be taken to Fulton County to be included in their Annual County Auction. After further discussion:

Resolution 2018-57 was motioned by Trustee Fowler, seconded by Trustee Albert, to authorize the list of items to be placed in the 2018 Fulton County Auction. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes; and Walker, yes. Motion Carried.

Water Inquiry for CR E East of 3 - Tina reported that they received a call asking about getting water on CR E, East of CR 3. It was stated they are looking to purchase a large piece of property in the area. Tina told the caller that they are welcome to attend the Water District meeting to discuss it with the Board.

Unfinished Business

Zoning Commission Meeting on Wednesday September 12, 2018 at 6:00 pm. - Trustee Mitchell, who is on the Zoning Board, updated the Water District Board on the Zoning Meeting. He said they were going to take the wording from section 118.2 and put it in section 100-8.4 which was the section that was very vague. The Zoning Commission feels this is the best way to handle the request to mirror Zoning Regulations with Water District Regulations.

Trustee Albert felt that the wording should include Commercial along with Residential. Because if a situation would ever arise with a commercial property there could be issues. Lenny will check into this.

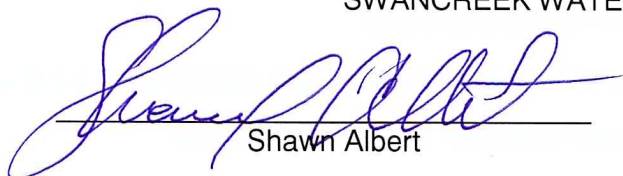
Executive Session to Discuss Pending Litigation (If Needed)- Executive Session not needed at this time.

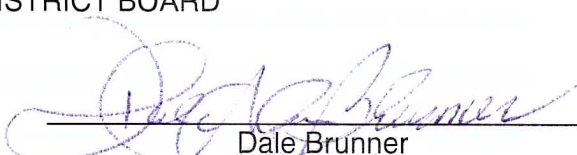
Adjournment – At 7:37 p.m. Trustee Albert moved to adjourn seconded by Trustee Mitchell. Motion Carried

Up Coming Meetings

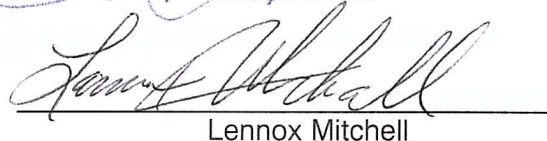
The next two regular meetings are scheduled for September 27, and October 11, 2018 at 6:30 p.m.

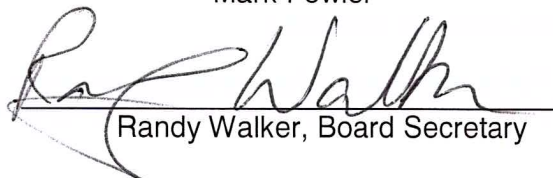
SWANCREEK WATER DISTRICT BOARD


Shawn Albert


Dale Brunner


Mark Fowler


Lennox Mitchell


Randy Walker, Board Secretary