

**SWANCREEK TOWNSHIP
BOARD OF TRUSTEE MEETING
Monday, August 6, 2018**

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet

137-18 Trustee Weigel motioned to approve the minutes from the Regular Board of Trustee Meeting from 3-19-18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

138-18 Trustee Weigel motioned to approval of expenditures in the amount of \$36,108.60, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Public Forum:

Ken Ostrander from the audience asked the Board if the siren on the property just sold by the Township on County Road 3 could be moved, he cannot hear it when it goes off. Mr. Ostrander would like it to be relocated on Airport Highway where he has property which he is willing to house the siren. Trustee Kazmierczak will see if that is a possibility.

Fiscal Officer:

Fiscal Officer Stultz asked the Board for a resolution to reallocate money for the cleaning of the township's Administrative Building.

139-18 Trustee Kazmierczak motioned to reallocate from General Fund #1000-110-330-000 Travel and Meeting Expense \$600.00 and put it in General Fund #1000-110-329-0025 Other Property Services (Cleaning Services) for the use of Cleaning Swancreek Township's Administrative Building, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Overhead Projector- Fiscal Officer Stultz had a paper handout on a proposed overhead projector that could be used for meetings for the audience. What she had presented appeared to be for transparent documents, not paper documents. The Board will have the Administrative Assistants continue to research this. Trustee Kazmierczak wondered if the Swancreek Water District Board would be interested in going half on the purchase to use at their meetings as well. Dale Brunner from the audience and also a member of the Water Board thought that they would be and he would bring it up at their next meeting.

140-18 Trustee Kazmierczak motioned to approve voided warrant # 34081 in the amount of \$175.00 to Superior Towing as it was paid by credit card, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Financing of Trucks- Fiscal Officer Stultz explained the proposed financing of the used 2018 tandem axle and new 2019 single axle trucks the Township is purchasing. She asked the Board for approval of a down payment and purchase of these two vehicles.

141-18 Trustee Kazmierczak motioned to approve a down payment of \$14,971.00 on the 2019 single axle dump truck as well as \$34,200.00 on the used 2018 tandem axle dump truck with the balance to be paid with a 5 year, no pre-pay penalty lease with a \$1.00 buyout, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Renee Walker asked the Board if they had a policy about the use of cell phones by employees while driving Township vehicles. Trustee Kazmierczak informed her that we did. She states she has witnessed Maintenance employees using their phones while driving. Trustee Kazmierczak will address this issue.

OPWC Round #33- In depth discussion about the proposed by the Fulton County Engineers Office on 12" deep pavement repairs. Trustee Kazmierczak informed the Board that after talking with Bob Beckwith, Swancreek Resident and Retired Hydro-Geologist 12" isn't deep enough. Due to the fact that this will be an OPWC project with drainage work, the Township would not be able to apply for grant money for another 20 years if repairs would be needed. Discussion was had about breaking up the project over two years. Chairman Kazmierczak asked the Board how deep they thought the Township should go for repairs.

OPWC Round #33 (continued)

He informed the Board that 12" was quoted at \$50,000.00.

142-18 Trustee Wiland motioned to receive an estimate from Fulton County Engineers for deep pavement repairs of 2 ft. on County Road C beginning at the intersection of County Road 4 going west approximately 1325 ft. to the end of the ditch, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

The Board decided to have a Special Board of Trustee meeting on Friday, August 10th to review and discuss OPWC Round #33 with the 2 ft. deep pavement repairs and ditch enclosure figures. They will decide at that meeting submission of the project at that time.

New Business:

James and Mary Broyler's Annexation request- Fiscal Officer Stultz informed the Board that she received a certified letter from McQuade Attorneys that they filed on behalf of James and Mary Broyler a request for their property be annexed into the Village of Swanton. If the Township decided to dispute this they have 21 days from date of filing (7/16/18) to file with the Fulton County Commissioners. The Board does not want to dispute the request.

Unfinished Business:

Security System- Pflager Locksmiths had submitted an estimate for keyless entry for the Township buildings in the amount of \$3,691.22. General Builders quote was \$2500.00. Trustee Wiland asked if Guardian Alarm does the same thing. Trustee Kazmierczak informed him the program that the Township had to do something like this was deleted from the Trustees laptop. Any work that Guardian Alarm would do for the Township now will be an extra charge. Trustee Weigel would the company representatives to come to the meetings to explain the options.

Traffic Study- Trustee Weigel informed the Board that to have a traffic study done it would cost the Township \$3500.00. Discussion was had about having the Sheriff's Office patrol that area more but the Board realizes that this might not take care of the speed problem.

143-18 Trustee Weigel motioned to contract with the Fulton County Engineers not to exceed \$3,800.00 a traffic study on County Road 2 between County Road B and County Road D for the purpose of reducing the speed zone, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Nay

Trustee Weigel will contact the Engineers Office to have this done and ask if they can wave the fee.

Building Permit for Lean to- Trustee Wiland went to Menards and they will not create the blueprints for the lean to for free. Trustee Kazmierczak would like hire DGL to create the blueprints. Trustee Wiland wants to see if he can find someone that will be able to do it cheaper. He states he will have something by the August 20th meeting.

Pipeline Construction Update- Chairman Kazmierczak asked the Board to please drive the Township roads that are effected by the pipeline construction and see what repairs Nexus needs to make. Renee Walker from the audience recommended to the Board renting a camera to go through the tiles to make sure they are not damaged. Trustee Kazmierczak states Nexus will reimburse the Township for the cost of the rental.

Handbook Approval- Trustee Kazmierczak wants to research the minutes from January 2017 for the vacation schedule. HR Systems has also offered us a maintenance contract if the Township was interested.

Zoning

Zoning Permit Charge for Destruction of a Building- Trustee Kazmierczak would like to have residents pull a permit so that the Zoning Inspector will be aware of it, but not charge them for it. Trustee Wiland would like the Township to contact Zoning Inspector Hallett to see if he has any information on this.

Blight Letters to Swancreek Residents- The Board decided to expedite the mailing of the letters it was not necessary to have the Trustees sign them, just list the Trustees names for the closure.

Walt Hallett's Review- Trustee Kazmierczak would like to sit down with Zoning Inspector Hallett and have a list with bullet points of items to be accomplished with dates when they should be completed by. Trustee Kazmierczak will draft a letter to Zoning Inspector Hallett.

Fire/Rescue

Fire Levy- Fiscal Officer Stultz informed the Board that Fulton County Board of Elections has approved the ballot language for the November 6th General Election. The ballot language is now at the State of Ohio for final review.

Fiscal Officer Stultz informed the Board that Swanton Village Administrator Hoelzle has sent out an email to Swancreek Township along with Fulton Township, Brett Kolb, Chief Wolever and Swanton Village Council to set up a meeting to talk about Fire Levies. Fiscal Officer Stultz asked the Board members to read their emails and respond to Ms. Hoelzle.

Cemetery

Columbarium- Trustee Wiland posed the question of starting with a 24 niche Columbarium opposed to a 48 niche. Trustee Weigel explained to the Board how Greenlawn Cemetery has all of their concrete poured for the complete Columbarium and were building niches as one was completely sold.

Fence Vandalism- Trustee Kazmierczak will check with Maintenance Supervisor Stout to see if Swanton Police have put up cameras in Swanton Cemetery to capture the vandals.

Heirs Transfer Forms-

144-18 Trustee Kazmierczak motioned to approve the Heirs Transfer Form and Appointment of Representative Designee per the Fulton County Prosecutor's opinion, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Toledo Edison Swanton Cemetery- Trustee Kazmierczak talked with another township and they are being charged the same fees that Swancreek is as the township's are considered a business and charged accordingly.

Maintenance Reports:

Trustee Kazmierczak asked the Board to start preparing for 2019 road submission. He asked the Board to fill out the checklist for each road by November 15th to decide if the roads need paving, chip and fog seal, and crack seal. Trustee Wiland asked Trustee Kazmierczak if he had the 5 year road plan to which Trustee Kazmierczak stated yes. Trustee Kazmierczak also told the Board that no crack seal will be done in this year so there will be lot of work to do next year.

Meller Ditch Update- Trustee Kazmierczak informed the Board that Swancreek was done with their portion of the work. The Village of Swanton didn't show up as much as they said they would so they have agreed to level, grade, and seed the project. Trustee Kazmierczak states that the Township got 5 loads of rock from the Village to rock the Township's side. The Village decided against rocking their side due to the amount of clay in it.

Employee Reports:

None

Trustee Reports:

Trustee Kazmierczak:

None

Trustee Weigel:

None

Trustee Wiland:

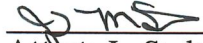
Trustee Wiland asked if there was anything new on County Road 6-3. He states that the Fulton County Engineers Office has all of the special signs up for the work and Swancreek should shave the banks before the Engineers Office does the deep pavement repairs. Trustee Kazmierczak informed the Board that Maintenance had worked on County Road 2 and Maintenance Supervisor Stout thinks the Township should put in a catch basin but the Township needs a right of way. Discussion was had about sitting down with Rod Creager from the Engineers Office to find out what work the Township needs to do.

Trustee Reports (continued)

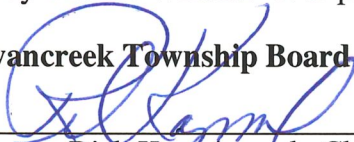
Renee Walker from the audience asked the Board if they knew where you could get rid of old tires. Trustee Kazmierczak gave her a phone number of a place to ask.

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Wiland: 8:43 p.m.

Swan Creek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swan Creek Township
August 20, 2018



Trustee Rick Kazmierczak, Chairman



Trustee Travis Weigel, Vice Chairman



Trustee Phil Wiland