

**SWANCREEK TOWNSHIP
BOARD OF TRUSTEE MEETING
Monday, May 21, 2018**

Chairman Kazmierczak called the meeting to order at 7:02 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet

112-18 Trustee Weigel motioned to approve the minutes from the Special and Regular Board of Trustee Meeting from 5-7-18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

113-18 Trustee Weigel motioned to approval of expenditures in the amount of \$11,142.27, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Special Guest- Shawn Albert, President of Swancreek Water District

Shawn Albert, President of Swancreek Water District explained to the Board and audience the current water project they are working on. Mr. Albert explained that it will start on County Road 3 and then go west on County Road EF stopping just east of County Road 4. The waterline will stay on the north side of County Road EF. It is completely on a volunteer basis to the property owners. Property owners have three options, they can pay for the assessment and get water, pay for the assessment and not get water, or do nothing. The Water Board is initially covering a portion of the cost of the water line hoping that in another 5 to 10 years they will be able to do another water project utilizing the same funding method. Trustee Kazmierczak asked if this was an Ohio Public Works Commission (OPWC) project and Mr. Albert told him yes. Mr. Albert informed the Board that the people that took the water would have their property accessed for a term of 30 years. Mr. Albert states there are 44 homes along the route and 21 properties are asking for the assessment. The winning bid for the project came in under the engineer's estimates

Public Forum:

Sally Wylie from the audience asked when the minutes would be posted on the website. Trustee Kazmierczak informed her that our administrative assistants had the minutes uploaded and to Breakaway Advertising the day after the meeting and Breakaway has not uploaded them yet. Trustee Kazmierczak also told the audience that the Trustees just signed a letter of termination to Breakaway Advertising effective immediately. Mr. Charlie Turner of MetroMarketer is close to having the Township's new website up and running but he will have to train the Township's administrative assistants on how to post to it. Mr. Albert from the Water Board asked to set up training to include the Water Board's employees as well since the Water Board posts their minutes to Swancreek Township's website. Ms. Wylie told the Board she would send an email to the administrative assistants asking them to send her the approved minutes.

Sharon Niedzwiecki addressed the Board about accusations she feels have been made against her. She feels that she has been called a liar and feels she has tried to explain herself to the Board, specifically Trustee Kazmierczak, and hasn't been treated fairly.

Fiscal Officer:

Fiscal Officer Stultz reminded the Board that the deadline for putting the Fire Levy on the ballot was coming up. Discussion was had about costs, York building a new fire station, keeping the 1 mill renewal because of receiving the Homestead Tax and what an additional 1 mill would generate. A total of 1.5 mills would generate approximately \$279,000 and 2 mills would generate approximately \$370,000. Trustee Wiland would like to know what York estimates the cost of a new fire building would cost. The Board will have the administrative assistants ask for the information from York Township.

Fiscal Officer Stultz asked what the status of the trench box for the Township's backhoe was. Trustee Kazmierczak states that will be discussed at the Special Board of Trustee Meeting for drainage May 30th.

Fiscal Officer Stultz brought up the sale of the Quonset hut to her husband, Robert Stultz. She informed the Board that while he owns the trade name R.J.S. Rough Landscaping he is in the process of setting up a Limited Liability Company (LLC) with the State of Ohio and it has not been approved yet. She told the Board that Fulton County Assistant Prosecutor Jon Whitmore is in the process of preparing the purchase agreement.

Fiscal Officer (continued)

The Board decided to have Mr. Whitmore use the trade name for the purchase agreement and if the LLC was not approved by closing the property would be put into Mr. Stultz's name.

New Business:

Security System- Maintenance employee Damon Mattimore is willing to find pricing for keyless entry for the township buildings.

ODOT Winter Salt Contract- A contract for 300 tons of salt for the Township was submitted, received, and approved.

Bill Klatt and Breakaway Advertising- Discussed in Public Forum

Citizen's Concern about un-zoned blight- Discussion was had about what could be done about this.

Fulton County Industrial Corridor Sewer System Study- Trustee Kazmierczak informed the Board that York Township Trustee Mazurowski asked if Swancreek Township would be interested in entering into a joint study. The Board decided to decline the invitation.

Microsoft 365- Trustee Kazmierczak will ask Administrative Assistant Ford if she is interested in this because of input into Swancreek's Cemetery data.

Township Emails- Trustee Kazmierczak outlined what Fulton County Prosecutor Haselman's opinion of email use. All emails no matter if personal or designated by the Township are subject to Public Record's request if used for Township business. Trustee Kazmierczak brought up the discussion the Board had at their regular meeting December 7, 2015 to utilize swancreektwp.org emails. Trustee Wiland informed the Board that his swancreektwp.org email was now functional.

Ohio Ethics Commission- Fiscal Officer Stultz followed the advice of Fulton County Assistant Prosecutor Whitmore and contacted Ohio Ethics Commission on the sale of the Quonset hut to her husband, Robert Stultz. Karen King from the Ohio Ethics Commission found a previous ruling, Riddle 2015, that was similar the Quonset hut sale. Ms. King feels that the approved sale of the Riddle case would hold true for the sale of the Quonset hut to Mr. Stultz. The Swancreek Township Board agreed.

Farnsworth Property- The Township would like to do drainage work on the east side of Count Road 5-1. Mr. Farnsworth signed off and gave permission for the Township to trim the trees on his property so that they can do the work. Discussion was had whether we could add this to the second round of OPWC- Trustee Kazmierczak will ask Hayley Dockery of Fulton County Engineers Office if this is possible.

Traffic Study- Discussion was had about paying for a traffic study on County Road 2 between County Road C and County Road D per citizen Derek Edding's request to lower the speed limit. Cost for the study would be \$3,500.00. Trustee Wiland asked what the traffic count was.

114-18 Trustee Weigel motioned to contact Zack Porter from Ohio Department of Transportation (ODOT) to if they would do a speed reduction on County Road B north to County Road D and County Road 2, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Wiland brought it to the Board's attention that he thought the Fulton County Engineers Office would do a traffic study at no cost to the Township. Trustee Kazmierczak will contact Hayley Dockery and ask.

Unfinished Business:

Employee Handbook- Trustee Kazmierczak will contact HR Systems and tell them the Board has approved the final draft.

Excavator- The Board decided not to purchase an excavator at the last meeting.

Website- Discussed in Public Forum

Ditch #2122 Update- Trustee Kazmierczak states opening bid for the ditch work will be June 7th. The Township's assessment went from \$6,000 to \$7177.11. The Commissioners will be sending the Township a letter verifying that amount.

Meller Ditch- The Meller ditch along with a plan for drainage work will be discussed at the Board of Trustee Special May 30th at 8:30 a.m. Discussion was had about drainage on County Road 2, how when the subdivisions went in the engineering wasn't done correctly. Trustee Wiland comments that the tiles were not big enough. Jeff Crisenbery from the Fulton County Health Department sent out an email about the septic systems not being big enough. Trustee Kazmierczak states we enclosed the ditch on County Road 2 in 2012 and it is not eligible for OPWC until 2022. Sally Wylie from the audience asked if Maumee State Forest has done any drainage work on their ditches. The Board did not think so.

Zoning

Inspector Review- Mr. Hallett could not make the scheduled meeting for his review. As of this meeting, it has not been rescheduled. Ms. Wylie from the audience asked if Mr. Hallett gives he Board a report on what he has done. Fiscal Officer Stultz states she gets hours worked and mileage from Mr. Hallett. The Board told Ms. Wylie that Mr. Hallett does not give them reports. Discussion was had about Mr. Hallett making an organized list of what he is supposed to be checking on, what the progress of the cases are and which ones are completed. Ms. Wylie states that Swancreek Township's Zoning attorney Luke Jones informed her that Mr. Hallett does not attend any of the Zoning hearings. The Board was surprised to hear that and will be following up with Mr. Jones to see if that is true.

Trustee Kazmierczak informed the Board that Sue Whitaker on the Board of Zoning Appeals has turned in her resignation. Trustee Wiland would like the Administrative Assistants to contact the paper and see if the Township can place a free ad for applicants.

Fire/Rescue-None

Cemetery

No deeds to sign

115-18 Trustee Weigel motioned to raise non-residents opening/closing after 2:00 p.m. and weekends to \$825.00 and 2 Side by side non-residents opening/closing after 2:00 p.m. and weekends to \$1,000.00, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak informed the Board that Swanton Cemetery is surveyed and the fence will be going in shortly.

Maintenance Reports:

Seth Thomas from TCR Construction will get the Township a quote for Engineering for the additional bay for the Maintenance building. Discussion was had about putting up the structure this year and the concrete flooring the following year.

Employee Reports:

None

Trustee Reports:

Trustee Kazmierczak:

None

Trustee Weigel:

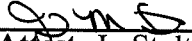
None

Trustee Wiland:

None

Trustee Wiland motioned to adjourn, 2nd by Trustee Kazmierczak: 8:46 p.m.

Swan creek Township Board of Trustees




Attest: Jo Stultz, Fiscal Officer
Swan creek Township
June 4, 2018

Trustee Rick Kazmierczak, Chairman



Trustee Travis Weigel, Vice Chairman



Trustee Phil Wiland