**7:00 p.m. Regular Meeting**

1. Call to Order – 01/17/2022
2. Pledge of Allegiance
3. Roll Call –Wilson, Kazmierczak, Trustee Meyer

Fiscal Officer Jo Stultz

1. Approval of Minutes – Board of Trustees 01-05-2022 Organizational Mtg.,01-05-2022 Regular Mtg. Minutes, and 01-07-2022 Special Mtg. Minutes
2. Approval of expenditures: $88,675.11
3. Zoning Inspectors Report:
4. Administrator Report:
   1. We were approved for the Trench Safety Grant
   2. Ongoing list (on back of agenda) I would like to see a timeline for some of these items to keep us on track and so I can prioritize my list of things to do. Change to my review of list
   3. Review Section 1 of handbook: Pgs. 1-13
5. PUBLIC FORUM – RULES: Please wait to be acknowledged, state name and address. Time limit is no more than five minutes.
6. Fiscal Officer
   1. Void warrant #35948 in the amount of $262.43 to Tomahawk Printing- lost in the mail.
7. New Business
   1. Social media/webpage facilitator
8. Unfinished Business
   1. ARP Funds:
      1. Water District request.
      2. What project do we want to do?
9. Fire/rescue
10. Swanton Fire Contract
11. Cemetery
    1. Mowing: Seasonal employee V contracting it out
    2. Sign Deeds:
12. Adjourn – State time for the record

**ADMIN. REPORT/ONGOING ITEMS 2021**

* General:
  + Web Page: Researching possible vendors
* Cemetery:
  + Raker Survey: Matt and I spoke to Justin Leu and Aaron Dolph Wednesday they started looking at it but pulled to another job for the county. They assured us it is on their list.
  + Cemetery Section Markers
  + Grave verifications: Looking into possible intern from a college
  + Swanton Stone Cleanup and Repair
  + Cemetery Rules and Regulations: Revamp
* Employee:
  + Revisions to Employee Handbook:
  + Board Appt/Reappointments:
    - Water 2 up 06-22
      * Sent out letters asking if they would like to continue.
      * No response from Water District members yet
  + Evaluations coming up:
    - Zoning Inspector March
* Road/Maintenance
  + Rainbow Drive Speed Limit:
  + Equipment
    - Harley Rake: Ordered
  + 2022 Potential Projects:
    - Road 4: clean up ditch bank and grade the road side to drain toward the ditch.
    - Road 4 road widen resurface estimate for 2023 budget? Res. to engineers to get estimate was sent.
* Grounds/Maintenance
  + Security Cameras: Have the resolution but holding for now.
  + Security Lights Outside: Jamie from KS Buckeye will be contacting me this week to go over the security lights we want and get the project going.
  + Security Gate dividing the front and back of township lot. Is this still something that is feasible? Placement options? May depend on building placement.
  + New Building: We are currently in the Planning/Budgeting Stage
    - Review styles and decide the type desired:
    - Engineer and find contractor:
    - Date desired for start of construction:
  + Maintenance bldg.: Roof
  + Grants: **ARP:** On agenda **BWC:** Approved