**AGENDA**

**SWANCREEK TOWNSHIP TRUSTEE MEETING**

**April 5, 2021**

**7:00 p.m. Regular Meeting**

1. Call to Order – 04/05/2021
2. Pledge of Allegiance
3. Roll Call – Chairman Wilson, Vice Chairman Kazmierczak, Trustee Weigel

Fiscal Officer Jo Stultz

1. Approval of Minutes – Board of Trustees 03/15/21Regular BOT Minutes also 3/24/21 and 03/26/21 Special BOT Minutes
2. Approval of expenditures: $25,155.76
3. Chairman Updates
4. Upcoming schedule – Maintenance
5. Zoning
	1. Zoning Inspector Update
6. PUBLIC FORUM – RULES: Please wait to be acknowledged, state name and address. Time limit is no more than five minutes.
7. Fiscal Officer
	1. Resolution to approve one time use of vacation or sick leave to rectify overpayment of wages per the Auditor.
	2. Audit is Complete
8. New Business
	1. Drainage mtg. DGL
	2. Resolution to enter into contract with Ward and signing of the contract
	3. Notice of Commencement and notarization, and Sales and Use Tax Exemption
9. Unfinished Business
	1. OPWC update Road C
	2. Revisions to Employee Handbook
	3. Maintenance Truck
	4. Road Checklist
	5. Maintenance Employee
	6. Drainage Projects: tile on Rd. 6-3 and Rd. 2 & F drainage project Progress update
	7. Update of roads C b/t roads 1 & 2: Start Date
	8. Rd. 2 south of Rd D: Update/ Hampton property no estimate received to date
	9. Facebook
	10. Administrator/Admin. Asst. job description
	11. Township Cleanup Day May 22nd, 2021 Details

A. Select Sanitation Quote

* 1. Salt Contract
	2. Newsletter
1. Fire/rescue
2. Levy Discussion with Village of Swanton/Fulton twp.
3. EMA Contract
4. Cemetery
	1. Cemetery Plotting/Surveying (Ribbons?)
	2. Sign Deeds: Brockhurst Swanton F-33-5
5. Executive Session: Employee Wages
6. Adjourn – State time for the recorder