

## Swan creek Water District Board Meeting Minutes

<b>DATE</b>	<b>April 8, 2021</b>
<b>6:30 PM</b>	<p>Trustee Albert called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: Shawn Albert, Mark Fowler, and Lennox Mitchell were present. Randy Walker and Brad Yunker could not attend.</p>
<b>Minutes Approval</b>	<p>Also present were Tina Whalen, Tom Shelley, and Kim Crouch.</p> <p>Motion was made by Trustee Fowler, seconded by Trustee Mitchell to approve the regular meeting minutes from March 25, 2021. Motion carried unanimously.</p>
<b>Public Forum</b>	No public in attendance
<b>Administrative</b>	<p><b>Resolution(s) 2021-09 thru 11</b> were signed by the Board. Details of this resolution can be found in the March 25, 2021 meeting minutes.</p> <p><b>Purchase Orders</b> were initialed by the Board.</p> <p><b>Fund Summary Report</b> was provided to the Board for review.</p> <p><b>April's Billing/Usage Summary (both cycles)</b> was reviewed by the Board.</p> <p><b>Permanent Appropriations – Next Meeting</b></p> <p><b>April's Bank &amp; Investment Statements and Reconciliation</b> were reviewed and initialed by the Board.</p> <p><b>Notification from State Auditor on AUP Audit Changes</b> – Tina reviewed a memo from the State Auditor that some entities are now allowed to have three consecutive AUP audits instead of two. She has not been contacted by the State yet, but she believes that the District has the choice to request a full audit if they decide they want one.</p> <p><b>Kim's Training Update &amp; Public Records Training for Board/Designate</b> – Tina reported that Kim's training is going well and that she completed the "on-line" Public Records Training and any Board member can be set up to do the training as well. Also, the Board can designate Kim to do the training for them. Trustee Mitchell would like to do the training and Trustee Albert and Trustee Fowler would like Kim to be their designee. After further discussion:  <b>Resolution 2021-13</b> was motioned by Trustee Albert, seconded by Trustee Fowler to appoint Kim Crouch to be the designee for Trustee Albert and Trustee Fowler for the Ohio Public Records Training course.  Roll Call was done and Motion Carried.</p>
<b>Treasurer</b>	<p><b>Resolution for Payment of Bills</b> – Trustee Mitchell reported that he has reviewed the bills they are proper and in order.  <b>Resolution 2021-14</b> was motioned by Trustee Mitchell, seconded by Trustee Fowler to approve payment of the bills in the amount of \$14,870.23  Roll Call was done and Motion carried unanimously.</p>

<b>Water Board Trustees' Report(s)</b>	None
<b>Inspector's Report</b>	None
<b>Old Business</b>	<p><b>EPA Contract Operators</b> – Tina reported that she spoke with Matt Ross from CWS Environmental and emailed him some more information. Since the District takes care of the daily chlorine testing and the exercising of the valves, Mr. Ross is having a hard time quoting a package when there are not enough items to take care of that constitutes visiting the site three times per week.</p> <p>After further discussion, Trustee Albert asked Tina to have them submit a quote based on taking care of all the EPA needs, including the valve exercising.</p> <p><b>EPA Items from Survey/Audit</b> – Tina emailed the Board the revised contingency plan that Ziad prepared. The Board will need to review and exercise this contingency plan every five years, but must cover sections every year.</p> <p><b>New Master Meters &amp; Check Valves in CR 2 &amp; 1-2 Pits</b> – Road 2 is done and still waiting on the replacement meter for Road 1-2. The last update Tina received was that the replacement meter was expected to ship on April 9, 2021.</p> <p><b>RCAP (GLCAP)</b> – Sandy Kessler will be attending the April 22, 2021 meeting.</p>
<b>New Business</b>	<p><b>Ohio EPA &amp; CARES ACT Funding</b> – Tina reported that while she was speaking to Beth Aimes from the EPA about the SCWD two districts, Mrs. Aimes mentioned that there may be some funding available that could assist and that she would send a contact to Tina for this. Of course, plans need to be ready before anything can be looked at.</p>
<b>Motion for Adjournment</b>	At 7:35 P.M., Motion was made by Trustee Fowler to adjourn, seconded by Trustee Mitchell. Motion carried unanimously.
<b>Upcoming Meetings</b>	Next two Regular Meetings are: April 22, and May 13, 2021 @ 6:30 PM

**SWANCREEK WATER DISTRICT BOARD**

  
Shawn Albert

  
Brad Yunker

  
Mark Fowler

  
Lennox Mitchell

  
Randy Walker, Board Secretary