

**SWANCREEK TOWNSHIP
SPECIAL MEETING TO SIGN WARRANTY DEED
AND
BOARD OF TRUSTEE MEETING
Monday, June 18, 2018**

Chairman Kazmierczak called the Special meeting to order at 6:45 p.m.

Fiscal Officer Stultz presented the Board with the Warranty Deed that needs to be signed and notarized for the sale of the Quonset hut on County Road 3. She had emailed the Purchase Agreement and Warranty Deed to the Board on May 28th for their review and the Purchase Agreement was signed by the Board at the Regular Board of Trustee Meeting June 4th. Due to the need of the Warranty Deed needing to be notarized the Special had to be arranged so that Ms. Nancy Weigel, Notary, could attend, witness, and sign the deed. Trustee Wiland asked if there was an easement for the Township to maintain the siren on the property. Fiscal Officer Stultz was unaware there was a siren and that Warranty Deed does not state an easement. Rob Stultz of R.J.S. Rough Landscaping, LLC was present and told the Board he approves of an easement for the Township to maintain the siren.

119-18 Trustee Kazmierczak motioned to have the Fulton County Prosecutor's Office provide an addendum to the Warranty deed allowing Swancreek Township an easement on parcel #26-052256-00.000 for issues related to the siren, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

The Board signed the Warranty Deed with this provision and Ms. Weigel notarized the document. Fiscal Officer Stultz will take it to the Fulton County Recorder's office to have the deed transferred out of Swancreek Township's name and into R.J.S. Rough Landscaping, LLC. She will also contact the Fulton County Prosecutor for the addendum to be drawn up.

Chairman Kazmierczak motioned to adjourn the Special at 6:56 p.m.

Chairman Kazmierczak called the Regular Board of Trustees meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet

120-18 Trustee Weigel motioned to approve the minutes from the Regular Board of Trustee Meeting from 6-4-18, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Abstain, Trustee Weigel-Yea, Trustee Wiland-Yea

121-18 Trustee Weigel motioned to approval of expenditures in the amount of \$31,760.30, 2nd by Trustee Wiland. Trustee Wiland questioned the Toledo Edison bill for Swanton Cemetery for \$53.84. He asked Fiscal Officer Stultz if there was a minimum fee that Toledo Edison charges. Fiscal Officer Stultz does not know and will call Toledo Edison to find out. Trustee Wiland states the Township had at one point turned off the power to Swanton Cemetery due to lack of use. He doesn't know when it got turned back on but doesn't think power to Swanton Cemetery is necessary.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Public Forum:

None

Fiscal Officer:

Fiscal Officer Stultz asked the Board where they would like a copy of Nexus's MSDS stored. Trustee Kazmierczak asked her to give it to the Township's Administrative Assistants for them to keep with the Nexus file. Renee Walker from the audience asked for a copy of it and with the Board's permission Fiscal Officer handed her a copy of it. Discussion was had about the material that Nexus is using, the breakdown of roads due to the heavy equipment that Nexus is using, how the County is policing this, and that Nexus has agreed to repair all roads after the project is completed.

New Business:

Trustee Kazmierczak is recommending the Trustees interview applicant Robert Beckwith for the Board of Zoning Appeals in conjunction with the Special Board of Trustee meeting about drainage.

New Business (continued)

Fiscal Officer Stultz brought it to the Board's attention that Administrative Assistant Tiffany Ford would like to be able to work up to 8 hours per week on correcting the Township's Cemetery records. Trustee Wiland questioned the need for this. Trustee Kazmierczak suggested a trial period. Trustee Weigel states she will start with Raker cemetery.

122-18 Trustee Kazmierczak motioned to allow Administrative Assistant Tiffany Ford up to 8 hours a week with weekly updates for two months to work on rectifying the Township's cemeteries, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Trustee Kazmierczak informed the Board that he had been in contract with Wood County in regards to getting a Building Permit for the proposed lean to's off of the Salt Building and they are requiring the Township to have a full set of blueprints before they will issue a permit.

Unfinished Business:

Meller Ditch and Drainage-Trustee Kazmierczak would like to reschedule the Drainage Special for June 26th at 8:30. The Board is in agreement with this.

Security System- Maintenance Employee Damon Mattimore is still looking into this.

Bill Klatt and Breakaway Advertising- The termination letter has been sent. Trustee Wiland asked about the Podbean (recorded audio program) and Trustee Kazmierczak informed him that the Township has their own account now.

Traffic Study Co. Rd. 2 between C&D- Trustee Weigel has a call into Mr. Porter and he hasn't returned the phone call.

Zoning

Inspector Review and Job Description- Trustee Kazmierczak states that he and Prosecutor Luke Jones have been playing phone tag in regards to Zoning Inspector Hallett attending Zoning trials. Trustee Kazmierczak doesn't want to add Inspector Hallett's review in with the June 26th Special as there is enough scheduled topics to discuss already. Trustee Kazmierczak is recommending having zoning Inspector Hallett review prior to the Regular Board of Trustee Meeting on July 16th and have it slated for 6:00 p.m. The Board agrees. Trustee Kazmierczak will send Zoning Inspector Hallett an email informing him of this.

Zoning Permit charge for destruction of a building- Discussion was had about having Zoning Inspector Hallett be made aware of buildings that were going to be demolished. Talk was also had about does the Fulton County Health Department require anything from the residents.

Fire/Rescue

Fiscal Officer Stultz again reminded the Board that a Resolution of Necessity had to be made to get the process started to have the Fire Levy placed on the November ballot. She told the Board again that the completion of this was August 8th and time was running out.

123-18 Trustee Kazmierczak motioned to place on the November 6, 2018 General Election Ballot as a need of necessity a 1.5 Mill renewal with a .5 mill increase Fire Levy for the term of five (5) years, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Meeting with Providence to discuss ISO Report- Trustee Kazmierczak recommended that we ask Chief Floyd to attend the Board's July 16th meeting.

Upcoming Meeting with the Village of Swanton and Fulton Township- Trustee Weigel talked about the meeting that he and Fiscal Officer Stultz attended with the Village of Swanton. He has asked for credentialing so that he can compare them with Providence and Delta Community Fire. He also explained how a Fire Study would not necessarily be accurate unless a substation was already in existence.

Trustee Kazmierczak informed the Board of the meeting that he and Fiscal Officer Stultz attended with the Fulton County Commissioners. The Commissioners will be doing a response time study on EMS calls placed to Providence.

Fiscal Officer Stultz recommends when Delta Community Fire Department comes up for renewal at the end of the year that the Board instead of a one year contract the Board extends it, and also includes the clause that is in the Village of Swanton's fire contract that "extraordinary fire or rescue equipment purchased during the term of this Agreement shall be shared upon additional agreement of the parties."

Cemetery

Two deeds signed.

Columbarium- Discussion was had about the cost of installing a Columbarium. Trustee Weigel will organize a company to present again to the Township what this would entail.

Fence Vandalism- Trustee Kazmierczak informed the Board that vandalism of the fence place in Swanton Cemetery happened within days of installation. In conjunction with Swanton Police Department, it is being considered to install cameras and prosecute the violators.

Jana Broglin Record's Request- Ms. Broglin has contacted the Township on two grave sites that she believes she is the heir to. She has asked the Township to check and make sure both graves are available and tree roots aren't going to be an issue. She would also like deeds made if none are available.

Maintenance Reports:

Trustee Kazmierczak has talked to Maintenance Supervisor Stout about maintaining the landscaping around the Township Building.

Employee Reports:

None

Trustee Reports:

Trustee Kazmierczak:

None

Trustee Weigel:

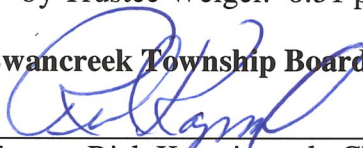
None

Trustee Wiland:

None

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Weigel: 8:31 p.m.

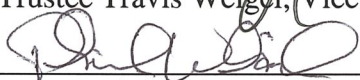
Swanecreek Township Board of Trustees



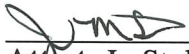
Trustee Rick Kazmierczak, Chairman



Trustee Travis Weigel, Vice Chairman



Trustee Phil Wiland



Attest: Jo Stultz, Fiscal Officer
Swanecreek Township
July 16, 2018