

**SWANCREEK TOWNSHIP - Draft #1**

**BOARD OF TRUSTEE**

**REGULAR MEETING**

**Monday, April 3, 2017**

Chairman Holdeman called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll call - Board of Trustees present: Ron Holdeman-Chairman and Rick Kazmierczak- Trustee

Absent Vice Chairman Wiland

Employees: Chris Lauch

Fiscal Officer: Jo Stultz

**GUESTS:** See Sign In Sheet

**GUEST:** None

**089-17** Trustee Kazmierczak motioned to approve the 3-20-17 Regular Meeting Minutes, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman**

**090-17** Trustee Kazmierczak motioned to approve the 3-22-17 Special minutes, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea**

**091-17** Trustee Kazmierczak motioned to approval of expenditures in the amount of \$11,249.01, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea**

**092-17** Trustee Kazmierczak motioned to rescind Resolution #80-17 made by Trustee Wiland motioned to award Administrative Assistant Lauch an additional \$1.89 per hour compensation, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea**

**093-17** Trustee Kazmierczak motioned to have Administrative Assistant Lauch's \$1.89 retroactive to Jan 1, 2017, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea**

Public Forum other than pipeline or water line project: None

**Fiscal Officer:**

Lisa Ganaway with Lassus B.P. now has recorded the Township's Federal Excise Tax exemption. The credit the Township will be receiving is \$945.24. The will credit March's statement and issue the Township a check for the difference. This discrepancy was originally detected by Trustee Wiland.

Fiscal Officer Stultz had an insurance Certificate of Liability from Berman Company and was questioning if we had hired them to do some work for the Township. Trustee Kazmierczak and Holdeman explained that they are asphalt contractors and no the Township had not contracted with them for any upcoming work.

Fiscal Officer Stultz informed the Board that she would be receiving a new laptop from the State of Ohio sometime in July and that her current one would be available for use. It was decided the Trustees would like to have it.

The Township received a letter from the State of Ohio that Liquor Permit were about to be renewed and if the Township had an objection to any renewals they would have to inform the State of Ohio in writing no later than a postmark of May 2, 2017. Trustee Kazmierczak will to research to see if anyone holds a Liquor Permit in the Township.

The invoice for Fulton County Economic Development membership is due. Trustee Kazmierczak feels it is a worthwhile organization as it applies and receives grants to help draw businesses into Fulton County. An example of that is Johnson Trucking.

**094-17** Trustee Kazmierczak motioned to pay Fulton County Economic Development membership, 2<sup>nd</sup> by Trustee Holdeman.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea**

Resolutions: None

**New Business:**

Ball Homewood Park parcels- Mr. Ball wants to vacate the parcel as he does not like All Terrain and All Purpose vehicles riding through it. Trustee Holdeman will talk to him about this. Discussion was had about the different legal opinions we have gotten from the Fulton County Prosecutors on what can or cannot be done with the parcels the Township owns. Trustee Holdeman and Trustee Kazmierczak decided to send written correspondence to the Fulton County Auditor, Fulton County Treasurer, and Fulton County Prosecutor to ask for a Special Meeting to get more information. The Trustees will let Assistant Administrator Lauch know who to send the emails to.

Village of Delta Comprehensive Economic Development Area update- Delta's Mayor Dan Miller is to schedule a meeting with the four Townships involved. To date, this has not been set.

Roadway Use Maintenance Agreement-Nexus- Trustee Kazmierczak states that Kinder Morgan was interested in doing something positive for the Township. Trustee Kazmierczak is looking for permission from Board to be able to contact Kinder Morgan to see if they would be willing to fund the building of a new Salt building for the Township. Trustee Kazmierczak will format an email of what he would like to say.

**Old Business:**

OPWC (Update):The Engineer's Office has all the paperwork they need for Round #30.

Swanton Cemetery Title (Update) – Administrative Assistant Lauch questioned how a Union Cemetery is run. She feels that the existing Cemetery records are in good standing and she is concerned that the records could be in jeopardy of errors if more than one entity would be involved. Trustee Kazmierczak informed here that while the Village of Swanton has expressed an interest in joining with the Township in having Swanton Cemetery become a Union Cemetery, the Township hasn't decided what they would like to have done with Swanton Cemetery.

Village of Swanton Administrator Rosanna Hoelzle created a document describing Road Improvements vs Road Maintenance as described in the Ohio Revised Code. Assistant Prosecutor Jon Whitmore approved the document but suggested that it be sent to the Fulton County Engineer's office for final approval.

Ohio Plan Risk Management Forms- The project is still being worked on. Trustee Kazmierczak is planning on having Wendy Jaqua with Hylant Administrative Services come to the Township the end of May for a walk-through.

Water Board Reappointments (Update)- None

Thatcher and Winding Way Drainage- Trustee Kazmierczak has talked to Mr. Thatcher about him being able to put a tile in through his property.

Discussion about Peaceful Valley. Association representative Dale Brunner was in the audience and it was discussed about possible Zoning changes but that it would not resolve the issue of Blight. Mr. Brunner was unaware that one Peaceful Valley's residents had come to a Swancreek Township Board meeting and asked for a Zoning change. A copy was of the comparison of Agriculture vs Residential was given to Mr. Brunner. The Trustees offered to have a meeting with the residents of Peaceful Valley to discuss zoning.

Cleaning of Township Ditches Update- None

Fuel Use- Discussion was had about the fuel in the drums at the Township vs the fuel that is purchased from B.P. Possibility of contaminated fuel in the Township drums and that per Maintenance Supervisor Stout the work truck he drives does not run well with the fuel from the fuel out at the Township.

**Zoning:**

Moving forward with B.Z.A.

**Fire/Rescue:**

The Village of Swanton will be sending Swancreek Township a new Fire Contract. Trustee Kazmierczak will be meeting with Swanton Village Administrator Hoelzle and Gary Loar Thursday, Aril 6<sup>th</sup> to have further discussion on the Joint Fire District.

**Cemetery:**

One Deed to sign

Administrative Assistant Lauch advised the Board that a Resident of Swancreek Township had a grave they would like to donate back to the Township. Discussion was had about if that happened would the Township resell it or use it for an indigent.

Chamberlain Property Update-None

**Maintenance:**

Discussion was had about the need of Dump Trucks for Spring Clean-up Day. Three quotes were obtained.

**094-17** Trustee Kazmierczak motioned to accept Select Sanitation's quote, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea**

## Employee Reports

### Administrative Assistant Lauch:

Administrative Assistant Lauch is asking the Board for approval of website clean-up. She would like it to become more user friendly. She is estimating that could take up to two hours and would have Breakaway Agency do the work. It was also decided that the Payment Listing would only be sent once a month to eliminate some confusion.

Administrative Lauch is asking for articles for the May Newsletter.

The new copy machine for the Township office will be delivered Thursday April 6<sup>th</sup>. It will have the capability to have cell phones and lap top computers linked to it so that you can access it remotely.

## Trustee Meeting Reports

### Trustee Kazmierczak:

Trustee Kazmierczak took the 2007 Pick-Up truck to McNeill's Chevrolet for an estimate of what it was worth. They quoted him a price of \$5,000.00 trade-in and thought that it might be worth \$9,000.00 if sold outright. Discussion was had about this information and the amount of time the truck is not in use.

### Trustee Holdeman:

Trustee Holdeman will contact Regional Planning about the Homewood Park and the Ball's request.

### Trustee Wiland:

Absent

## Public Forum - Pipelines or Water Line Project:

Dale Brunner from the Water Board asked the Trustees if they planned on attending the upcoming Water Board meeting. Trustee Kazmierczak informed him he was.

Sharon Niedzwiecki asked what was the protocol of deciding who would be Water Board Members. The Trustees explained that they asked current members when their term was coming up would they be interested in being re-elected. The Trustees also stated they contact current Water Board members if they thought the member was a good candidate. She asked if the Trustees would take into consideration one of the Public's opinion and they stated they would

Trustee Holdeman motioned to adjourn, 2<sup>nd</sup> by Trustee Wiland: 7:58p.m.

## Swanecreek Township Board of Trustees

\_\_\_\_\_  
**Attest:**Jo Stultz, Fiscal Officer  
Swanecreek Township  
May 1, 2017

\_\_\_\_\_  
Trustee Ron Holdeman, Chairman

*Absent*  
\_\_\_\_\_  
Trustee Phil Wiland, Vice Chairman

\_\_\_\_\_  
Trustee Rick Kazmierczak