

SWANCREEK TOWNSHIP - Draft #1

BOARD OF TRUSTEE

REGULAR MEETING

Monday, March 20, 2017

Chairman Holdeman called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Ron Holdeman-Chairman, Phil Wiland - Vice Chairman, and Rick Kazmierczak- Trustee

Employees: Administrative Assistant Chris Lauch

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet

GUEST: None

082-17 Trustee Kazmierczak motioned to approve the 2-20-17 Regular Meeting Minutes, 2nd by Trustee Wiland

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

083-17 Trustee Kazmierczak motioned to approve the 3-1-17 Special minutes, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

084-17 Trustee Kazmierczak motioned to approve the 3-6-17 Regular Meeting Minutes, 2nd by Trustee Wiland

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

085-17 Trustee Kazmierczak motioned to approval of expenditures in the amount of \$366,917.68, 2nd by

Trustee Wiland

Public Forum other than pipeline or water line project:

None

Fiscal Officer:

Fiscal Officer Stultz had February 2017 Bank Reconciliation and Financial Reports for Trustees to review and sign

Fiscal Officer Stultz discussed with the Trustees of a parcel of land in Homewood Park that is being offered to the Township. Per the County Prosecutor there are back taxes in the amount of \$433.19 owed on it. The Prosecutor also brought up the issue of accumulating real property for reasons other than specific governmental use could cause issues if someone gets hurt on it. The Trustees discussed placing "No Trespassing" signs on some of the Township owned parcels. The Trustees will ask Scott Yoder for a Plat Map of Homewood Park.

Fiscal Officer Stultz reported on the Lassus B.P. account that Trustee Wiland discovered was not listed as tax exempt. She filed the tax exempt form with the company and requested all the back taxes since inception be refunded. Upon calling Lassus and talking with a Lassus representative (Linda) they did receive the tax exempt form but would not be able to comment on the request for refund until after 3-23-17 as that administrator was on vacation. Fiscal Officer Stultz was able to locate the original application and on it Swancreek Township is listed as "Local Government" and part of Ohio D.A.S. Cooperative Purchasing Program. Fiscal Officer Stultz will follow up on refund.

Resolutions: None

New Business:

The Maintenance Department reports that they are having trouble with the fuel that is being used in the trucks from Vesco Oil Company. Discussion was had about having the fuel tested and compared to B.P. fuel by an independent company, possibly adding an additive to the fuel, or draining the drum and cleaning it as options of correcting the problem.

The Village of Swanton has extended an invitation to the Township to attend an educational meeting they have organized with Midwest Pavement analyst Tim Herbst to discuss street pavement and possible survey of road repair and/or replacement. Trustee Holdeman, Kazmierczak, and Maintenance Supervisor Stout will attend. Administrative Assistant Lauch will contact the Village of Swanton and let them know who will attend.

Old Business

OPWC (Update): The Trustees would like to contact the County Engineer's Office to see what their plans are about drainage on County Road 2.

Swanton Cemetery Title (Update) – Trustee Kazmierczak has asked for a copy of Wauseon's Union Cemetery bylaws for the Township to review. Trustee Wiland has been in contact with the Chamberlain family about their property that abuts Swanton Cemetery. They have concerns about the Township possibly damaging a barn they have on property that could also have graves closely located to it. The Trustees also discussed trading equal amounts of land with them for Swanton Cemetery use.

Ohio Plan Risk Management Forms- The Material Safety Data Sheet files are hung in the Township and Maintenance buildings but they sheets are still being compiled. The fire proof cabinet for the Maintenance building hasn't been purchased yet. Tom Mossing till needs to come out to the Maintenance building to evaluate and advise on how to correct the electric wiring in the building. Discussion was had about corrections that need to be done.

Water Board Reappointments- Trustees have the evaluation forms. Two of the seats are up for reappointment June 17, 2017.

Thatcher, Winding Way drainage Issue- Trustee Kazmierczak talked with Rod Creager from the County Engineer's Office about the Thatcher property. Per Mr. Creager the Thatchers can run a tile on their property as long as it's entirely on their property and not in anyone's right of way. It was discussed that possibly the Township could put down a layer of stone toward the front to slow down the water flow.

Peaceful Valley Zoning District change- The Trustees discussed in length whether pursuing Zoning change in Peaceful Valley is what the majority of the residents want, if the change would accomplish what some of the residents are looking for. There was discussion of suggesting to the Association to circulate a petition among the members to see if the majority is interested in the zoning change, discussion about holding an informal meeting with the residents to outline what the proposed zoning changes would do. The Trustees will contact Dale Brunner of Peaceful Valley's Associating board and ask when the next Association meeting would be held and have zoning changes put on their agenda. Discussion was also had about blight in Peaceful Valley but that the Trustee's are not sure that a court of law would consider issues in Peaceful Valley true blight.

Ditch Cleaning- Trustee Kazmierczak talked with Rod Creager of the County Engineer's office and the Engineer's Office is aware that ditches need cleaned, they have been identified and they are aware that that the County has not cleaned them. Realistically they will not be approaching this project any faster than they have in the past. The Trustees aren't as concerned about what ditches are going to be cleaned as when will they be cleaned. Assistant Administrator Lauch will email County Prosecutor Haselman and relay this message to him.

Zoning

Fire/Rescue

Trustee Kazmierczak doesn't have any information or numbers from County Auditor Kolb on building points in the Township, Township and Village of Swanton.

Joint Fire District Update-None

Cemetery

No Deeds

Discussion about Baun grave sites and who is the heir of them since Mr. Baun has passed away.

Discussion about who should the township hire and when to start mowing the cemeteries.

086-17Trustee Wiland motioned to high Tom Tober as part time help to mow the cemeteries and raise his hourly rate from \$9.50 to \$10.00, with mowing starting no later than May first depending on the weather, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Nay, Trustee Holdeman-Yea, Trustee Wiland-Yea

Maintenance:

Mr. Ostrander from the audience asked who was responsible for berm repair as the one on County Road A between Road 3 and Road 5 is in need of it. Trustee Kazmierczak will talk to the County about this.

Employee Reports:

Administrative Assistant: Chris Lauch

She created a letter for the Trustees to sign for both the Radio-A-Thon and Chad Smith thanking them for the AED that they were able to obtain for the Township.

087-17Trustee Wiland motioned to approve Ricoh copy machine lease agreement in the amount of base price \$137.48, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Nay, Trustee Holdeman-Yea, Trustee Wiland-Yea

Trustee Meeting Reports

Trustee Kazmierczak:

Kalida Truck will be at the Township Wednesday March 22nd @ 9:30 a.m. to discuss options for trucks
OTA Legislative Alerts had listed on spreadsheets the amounts of Local Government Townships can expect.
Discussion was had about how the amount dwindles and the possibility of that funding going away.

Trustee Holdeman:None

Trustee Wiland:

Trustee Wiland had figures for OPWC Round #32. Discussion was had about the Township’s resources and that Fiscal Officer Stultz was concerned about the cost. Trustee Wiland brought up the time frame and that Round #32 wouldn’t take place until 2019.

The County’s Engineer Office sent Right of Ways for Nexus. The Trustees would like this put on the next meeting’s agenda for discussion. Will it be possible for the Township to charge a fee to Nexus and the possibility of the Township hiring independent legal council.

Public Forum - Pipelines or Water Line Project:

None

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Holdeman: 8:18p.m.

Swanecreek Township Board of Trustees

Attest:Jo Stultz, Fiscal Officer
Swanecreek Township
April 3, 2017

Trustee Ron Holdeman, Chairman

Trustee Phil Wiland, Vice Chairman

Trustee Rick Kazmierczak