

Swan Creek Water District

Record of Proceedings
Thursday, October 13, 2016

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Dale Brunner, Mark Fowler, Walter Lange and Randy Walker. Also present were Cindy Fowler, Office Assistant. Visitor list attached. Tina Whalen, Office Manager and Tom Shelly, Inspector were on vacation.

Minutes Approval from Regular Meeting on September 22nd - Motion was made by Trustee Fowler, seconded by Trustee Brunner, to approve the meeting minutes from September 22, 2016. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Manager's Report

Resolution(s) 2016-39 was reviewed and signed by the Board. Details of this resolution are in the September 22, 2016 meeting minutes.

Cash Summary by Fund Report was given to the Board and reviewed.

September's Bank and Investment Statements were reviewed and initialed by the Board.

September's Fund Ledger was given to the Board's Treasurer, Mark Fowler for review.

Purchase Orders were reviewed and initialed by the Board.

Treasurer's Report

Bill Payments - After Trustee Fowler reported that he has gone over all the bills:

Resolution 2016-40 was motioned by Trustee Fowler, Seconded by Trustee Lange to approve payment of the bills in the amount of \$19,747.45. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

2017 Preliminary Budget- After the Boards review of the 2017 Preliminary Budget:

Resolution 2016-41 was motioned by Trustee Fowler, Seconded by Trustee Brunner to approve and adopt the Preliminary Budget for 2017. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Unpaid Water Bills-

(#101041, Gibbons \$150.64 and #100239, Langwell \$178.02)

Trustee Albert would like to see what the cost and process would be to send these bills to collection. Trustee Albert does not want to set a precedence that customers could skip out on an unpaid water bill if they move. The Board will table this item and move it into Unfinished Business on the next Agenda until a Collection Agency has been contacted and information gathered.

New Business

Newsletter- Trustee Fowler feels there are some updates that should be made to the newsletter. Trustee Lange said there would be no cost to add the Newsletter as an attachment to customers who are in the Auto Draft Program and adding a copy in a monthly bill would not be that much work. Trustee Brunner feels that a newsletter should go out once a year. It was discussed to find out from the Township when they put out their Newsletter and if we can have space to be able to notify the public of what the Water District is doing or is interested in doing. The Board is in agreement that once a year and the Newsletter could be added into the water bill as well as an email attachment. They would like to see a rough draft at the next meeting and they would like this topic moved to Unfinished Business until the next meeting.

Trustee Lange would like to send the Board a Reminder on the upcoming CORD Meeting that will take place in November. Whoever is interested should let Tina know.

Inspector's Report

Tom is out of town, nothing to report.

Unfinished Business

No Unfinished Business at this time.

Public Forum - Trustee Brunner opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT.

There were no public questions or comments.

Executive Session to discuss Pending Litigation - (Not Needed)

Adjournment – At 7:00 p.m. Trustee Brunner moved to adjourn seconded by Trustee Fowler. Motion Carried.

Up Coming Meetings

Next two regular meetings are scheduled for Thursday, October 27, and November 10, 2016 @ 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Randy Walker

Walter Lange, Water Board Secretary