

Swan Creek Water District

Record of Proceedings

Thursday, May 26, 2016

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Dale Brunner, Mark Fowler, Walt Lange, and Randy Walker. Also present were Tina Whalen, Office Manager, Cindy Fowler, Office Assistant and Tom Shelley, Inspector. Visitors list attached.

Minutes Approval from Regular Meeting on May 12th - Motion was made by Trustee Lange, seconded by Trustee Albert, to approve the meeting minutes from May 12, 2016. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolution(s) 2016-22 & 23 were reviewed and signed by the Board. Details of these resolutions are in the May 12, 2016 meeting minutes.

Purchase Orders – were reviewed and initialed by the Board.

Remote Deposits Cost Savings Review – After reviewing the cost savings:

Resolution 2016-24 was made by Trustee Fowler, seconded by Trustee Albert, to approve the purchase of a Check Scanner from F & M Bank in the amount of \$599.00 plus \$16.00 shipping, so that the District can make Remote Deposit. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes; and Walker, yes. Motion Carried.

Bank Signature Cards – The Board signed the updated signature cards from F & M State Bank.

Cindy & Tina will not be at the June 9th Meeting – Trustee Fowler said he would not be at the next meeting as well, he will be out of town. Trustee Lange reported that he will not be at the June 23rd meeting because he will be on vacation.

Treasurer's Report

Bill Payments – Trustee Fowler reported that he has gone over all the bills. No questions or concerns.

Resolution 2016-25 was motioned by Trustee Fowler, Seconded by Trustee Lange to approve payment of the bills in the amount of \$5,466.08. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes, and Walker, yes. Motion Carried.

New Business

Revised Bylaws Review – Tina reported that she revised the bylaws to reflect what the original court entry reads and provided a copy for the Board to review. Bobby O'Keefe has reviewed it and made a couple minor changes and suggested that the current Board Members and their term be put in instead of the original Board. After review of items, it was decided to:

- 1) **Article 1- Membership: Section 2** – Change the Term Expiration Date to June 16th on all Board Members, as they were originally, and to make Trustee Albert and Trustee Walker's expiration year 2019 since the Township Trustees have already reappointed them.
- 2) **Under Article IX: Number 7 – Order of Business** -Change wording from "Old Business" to "Unfinished Business", per Trustee Lange which is the correct term.

Trustee Lange also suggested that a copy of the Original Court Documents dated 1997, be included with the Boards Revised Bylaws that are in the Board Binders as well as in the Water Office.

Tina asked that The Board closely review the Revised Bylaws and let her know if anything else might need updated or revised. These can be approved at another meeting.

Reappointments by Township Trustees – Letters of reappointment for both Trustee Walker and Trustee Albert were received in the District's office. Both of their term will expire on June 16, 2019.

Inspector's Report

Discussion was had regarding more RTR's (Remote Transmitted Reader) being ordered to accommodate the future needs of the District. Tom mentioned that an RTR has a Battery Life of approximately 10 years. It was determined that ordering a dozen RTR's would provide enough stock on hand as well as a cost savings of \$ 11.00 each by ordering in bulk.

Trustee Lange mentioned he was asked about pool filling procedures. Tina explained that there are no written procedures, but if a resident has a hydrant nearby and wants to use it to fill their pool, Tom hooks up a hydrant meter and the home owner has to obtain a hose to use. They get billed for Tom's time, mileage, and for the water used at the bulk/hydrant rate. If they do not have a hydrant nearby, we give them Aaron's Water Hauling's phone number.

Unfinished Business - (Previously Old Business)

Water Contract with County – Ziad Musallam sent an email stating that the agreement was signed by Fulton and Lucas Counties and sent to Toledo for signature on May 20th. He does not have it back yet. The Board asked that Ziad attend the June 23rd meeting to go over it. Also, Trustee Albert asked if the Board could get an emailed copy of the agreement prior to the meeting. Tina will ask Ziad if he can present this at the June 23, 2016 meeting and email a copy of the agreement prior to the meeting.

Public Forum

Larry Durholt commented on the Blade Article dated May 24th or May 25th regarding the cost of Rebuilding of Collins Park infrastructure and dealing with the water toxins. Mr. Durholt asked who will be paying for this. Trustee Albert and Trustee Lange both expressed that the cost of repairs nowadays cost quite a bit due to the fact that things have been let go for so long.

Adjournment – At 7:19 p.m. Trustee Fowler moved to adjourn seconded by Trustee Brunner. Motion Carried.

Up Coming Meetings

The next two regular meetings are scheduled for Thursday, June 9th, and June 23rd, 2016 @ 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Randy Walker

Walt Lange, Water Board Secretary