

# Swan creek Water District

Record of Proceedings  
Thursday, April 27, 2017

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Mark Fowler and Randy Walker. Also present were Tom Shelley, Inspector; Tina Whalen, Office Manager; and Cindy Fowler, Office Assistant. Visitor list attached.

Trustee Brunner was out of town and not able to attend.  
Trustee Lange had a family medical emergency and was not able to attend.

**Motion to adopt the revised Meeting Minutes from March 23, 2017 - Motion** was made by Trustee Fowler, seconded by Trustee Albert, to adopt the revised meeting minutes from March 23, 2017. Roll Call Vote: Albert, yes; Fowler, yes and Walker, yes. Motion Carried.

**Minutes from Audit Committee Meeting on April 3, 2017 - Motion** was made by Trustee Fowler, seconded by Trustee Albert, to accept the Audit Committee meeting minutes from April 3, 2017. Roll Call Vote: Albert, yes; Fowler, yes and Walker, yes. Motion Carried.

**Minutes approval from Regular Meeting on April 13, 2017- Motion** was made by Trustee Fowler, seconded by Trustee Walker, to approve the regular meeting minutes from April 13, 2017. Roll Call Vote: Albert, yes; Fowler, yes; and Walker, yes. Motion Carried.

**Minutes approval from Special Meeting on April 19, 2017-Motion** was made by Trustee Fowler, seconded by Trustee Walker, to approve the special meeting minutes from April 19, 2017. Roll Call Vote: Albert, yes; Fowler, yes and Walker, yes. Motion Carried.

## Manager's Report –

**Cash Summary by Fund** was given to the Board for review.

**Resolution 2017-14** was reviewed and signed by the Board. Details of this resolution are in the April 13, 2017 meeting minutes.

**Purchase Orders** were reviewed and initialed by the Board.

**EPA Requirement for Class A License for District 1-** Ziad Musallam, Fulton County Sanitary Engineer took the required Environmental Protection Agency test for the Class A License for District 1. The Water District reimbursed the cost of the test to Ziad in the amount of \$155.86.

**Badger- New Beacon Meter Reader Update-** Badger has been in communication with Tina regarding the status of the New Meter Reader. They stated they like to do the training with the new system in conjunction with when the district does their meter readings. The district next meter readings will be done in June and then in August. Badger will be in touch when the system is ready and then coordinate the training details with Tina.

## Treasurer's Report

**Bill Payments –** After Trustee Fowler reported that he has gone over all the bills:

**Resolution 2017-15** was motioned by Trustee Fowler, Seconded by Trustee Walker to approve payment of the bills in the amount of \$5,632.09. Roll Call Vote: Albert, yes; Fowler, yes and Walker, yes. Motion Carried.

**Revised 2017 Appropriations –** Tina explained the Appropriations needed to be adjusted because of legal fees and additional Remote Transmitted Readers (RTR's) needing to be purchased. Their battery life/life span is prohibiting them from transmitting information when necessary. They are a sealed unit and not repairable, they will need to be replaced. The money for RTR replacement will come out of Capital Improvement.

**Resolution 2017-16** was motioned by Trustee Fowler, seconded by Trustee Albert to approve the 2017 Revised Appropriations Budget dated April 27, 2017. Roll Call Vote: Albert, yes; Fowler, yes and Walker, yes. Motion Carried.

**Inspector's Report**

Tom reported he has changed out five remote readers (RTR's) since the last billing cycle. A few of them were in the Phase V project (CR-1 & Glen Mar area.) Tom will switch out the originally installed M35 meters in the Phase V project to the M25 meters as he needs to replace the RTR's. This will make all the Meters and RTR's standard in the district.

**New Business** - None at this time

**Unfinished Business**

**Infrastructure Study Needs** – Trustee Albert tabled this item until the next meeting, since Trustee Brunner and Trustee Lange are not in attendance.

**Public Forum** - Trustee Albert opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT.

Sharon Niedzwiecki asked if the amended minutes were approved like they had been highlighted after Tina's review. Tina explained that Trustee Lange was ok with keeping the original signed minutes and adopting the changes that Tina had made. Both minutes will be kept together, and the recordings will still be available to the public with a Public Records Request. She also asked how the contractors get on the District's Registered Contractor list. Tina explained they needed a cash bond, liability insurance and some other items.

Sharon expressed her opinion on how she thinks the Board has no problem spending other people's money unwisely since they are continuing to pay legal fees and didn't listen to the Judge's opinion.

Trustee Albert told Sharon that the Board cannot discuss anything regarding Pending Litigation. Sharon stated this was about money spending. Trustee Albert told Sharon that her bringing up the Judge's opinion and legal fees is talking about the project. Trustee Albert again said the Board cannot talk about this.

**Executive Session to discuss Pending Litigation-** was not needed

**Adjournment** – At 6:55 p.m. Trustee Albert moved to adjourn seconded by Trustee Walker. Motion Carried.

**Up Coming Meeting**

Next two regular meetings are scheduled for Thursday, May 11, and May 25, 2017 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Mark Fowler

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Dale Brunner

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Shawn Albert

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Randy Walker

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Walter Lange, Water Board Secretary