

Swan Creek Water District

Record of Proceedings
Thursday, June 23, 2016

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Dale Brunner, Mark Fowler, and Randy Walker. Also present were Tina Whalen, Office Manager and Cindy Fowler, Office Assistant. Visitor list attached.

Trustee Lange was out of town on vacation.

Minutes Approval from Regular Meeting on June 9th - Motion was made by Trustee Fowler, seconded by Trustee Brunner, to approve the meeting minutes from June 9, 2016. Roll Call Vote: Brunner, yes; Fowler, yes, Albert, yes, and Walker, yes. Motion Carried.

VS Beck Insurance- Conrad Beck Insurance Renewal

Mr. Beck attended tonight's meeting to do a brief Policy Review with the Board. Upon review he asked about any adjustments that the Board may wish to make to the policy, such as adjusting the replacement costs of the Meter Pits. He recommends that current pricing be used to figure the true replacement cost for each Meter Pit and that the policy be adjusted to reflect that accordingly. It was agreed to use \$50,000 for the Road 2 Master Meter Pit since the estimated replacement cost given by Arcadis was \$48,000. Trustee Albert suggested changing the replacement cost on the Road 5 and Road 1-2 meter pits to \$25,000 since they are half the size of the Road 2. Mr. Beck suggested getting an actual replacement cost. Tina and Trustee Fowler will review notes and discuss getting an actual replacement cost quote after Tom gets back from vacation.

Manager's Report

Cash Summary by Fund Report was given to the Board and reviewed.

Resolution(s) 2016-26 was reviewed and signed by the Board. Details of this resolution are in the June 9, 2016 meeting minutes.

May's Bank and Investment Statements were reviewed and initialed by the Board.

May's Fund Ledger was given to the Board's Treasurer, Mark Fowler for review.

June's Billing and Usage Summary was given to the Board for review.

Purchase Orders were reviewed and initialed by the Board.

Revised Appropriations and Revenue Budget – Tina explained that appropriations and revenue budgets had to be adjusted due to the increase in bulk water usage, repair supplies, meters and regulators needed, etc. After discussion:

Resolution 2016-27 was motioned by Trustee Fowler, seconded by Trustee Albert to approve the 2016 Revised Appropriations and Revenue Budget dated June 23, 2016. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

Credit for Alvin Lee (5181 CR 1-2) - Mr. Alvin called to question his higher than normal water bill. Tom went out to check out his meter and discovered that a pipe had burst beyond the regulator. Mr. Alvin asked if any adjustments could be made to his bill. Tina said she worked it out and if he was charged the bulk rate for the excess water he would only get a \$20.15 credit. She is waiting for a reply from Mr. Alvin.

Treasurer's Report

Bill Payments – Trustee Fowler reported that he has gone over all the bills. With no questions or concerns:

Resolution 2016-28 was motioned by Trustee Fowler, Seconded by Trustee Brunner to approve payment of the bills in the amount of \$3,810.28. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

New Business

Dave's Services is a new Contractor for the Water District. They are on the County's approved contractor list as well. They do anything related to excavating, Along with installing water service to homes, they can install taps. Tina is waiting on a tap installation quote from them since Mika is currently the only registered contractor that does tap installations.

Inspector's Report

Tom is out of town and reported (before he left) that he has inspected 4 new services in the last couple weeks and was going to need some regulators, which Tina is ordering.

Unfinished Business

Water Contract with County – Ziad had a training class and was unable to attend tonight's meeting. Tina has requested that a copy of the Contract/Agreement be emailed so the Board can review it prior to Ziad presenting it to the Board.

Adoption of the Revised Bylaws- Tina has made the requested changes to the Bylaws which have been reviewed by the Attorney as well as the Board. After further discussion:

Resolution 2016-29 was made by Trustee Fowler, Seconded by Trustee Brunner to approve the Revised Bylaws for the Swancreek Water District Board. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

The Board signed the Revised Bylaws and after Trustee Lange signs them , a copy of the Original Court Entry along with these revised bylaws will be given to each of the Board Members for their Binder.

Public Forum - Trustee Brunner opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT

Sharon Niedzwiecki asked about Swanton's "Emergency Water Line" and asked why the Board cannot get water from them. It was explained that the emergency connection on Road 2 was installed by the Village of Swanton for an emergency backup water source to the Village and not to Swancreek Water District. The district cannot allow the water be co-mingled with another source and that the Village may not even be able to handle the District's volume. Sharon was directed to call the county and speak with Ziad about the specifics of this.

Sharon asked if the County Road 2 project line crossed Airport Highway onto Munson and she was told no. Sharon said also stated that she does not appreciate her time and money being wasted on legal fees, and that her lawyer said each person on the lawsuit would need to be asked about wanting or needing water. She said herself and Mr. Wagoner are not going to be scared by our Attorney. She feels it is the Boards job is to prove a need. Trustee Albert suggested that Mrs. Niedzwiecki get clarification from her attorney about this because she might have misunderstood what her Attorney was saying.

Clint Schmaus said he spoke with someone who said a waterline cannot go in because of the Wood Ducks in the area, which are on the endangered species list.

Executive Session to discuss Pending Litigation

At 7:20 p.m. **Motion** was made by Trustee Fowler, seconded by Trustee Brunner to go into Executive Session to discuss pending litigation. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

At 7:48 p.m. **Motion** was made by Trustee Fowler, seconded by Trustee Albert to return to the Regular session from Executive Session. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

Adjournment – At 7:49 p.m. Trustee Fowler moved to adjourn seconded by Trustee Albert. Motion Carried.

Up Coming Meetings

The next two regular meetings are scheduled for Thursday, July 14th and July 28th, 2016 @ 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Randy Walker

Walter Lange, Water Board Secretary