

Swan creek Water District

Record of Proceedings

Thursday, February 25, 2016

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Dale Brunner, Mark Fowler, Shawn Albert and Walt Lange. Also present were Tina Whalen, Manager, Cindy Fowler, Office Assistant, and Tom Shelley, Inspector
Visitors list attached.

Minutes Approval from Regular Meeting on February 11th - Motion was made by Trustee Lange, seconded by Trustee Fowler, to approve the meeting minutes from February 11, 2016. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Lange, yes. Motion Carried.

Manager's Report

Cash Summary by Fund Report was given to the Board for review.

Resolution(s) 2016-06 thru 10 were reviewed and signed by the Board. Details of these resolutions are in the February 11th meeting minutes.

Tina said she had a couple items that were not on the agenda. She explained to the Board that she had to transfer funds and revise the revenue and appropriations budget in order to pay off loan #3960. Although, The Board already passed Resolution 2016-10 to pay off Loan #3960, she requested a Resolution for the transfer of funds and for the revised revenue and appropriations. After further discussion:

Resolution 2016-11 was motioned by Trustee Fowler, Seconded by Trustee Albert to approve the transfer of \$91,306.15 from County Road 2 Construction Loan 3961 to County Road 2 Construction Loan #3960 for the purpose of paying off Loan #3960. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Lange, yes. Motion Carried.

Resolution 2016-12 was motioned by Trustee Fowler, Seconded by Trustee Brunner to approve the Revised 2016 Revenue and Appropriations Budget. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Lange, yes. Motion Carried.

Purchase Orders were reviewed and initialed by the Board.

Conversation with Ed Siecka, Village of Swanton's Interim Administrator - He called and spoke with Tina regarding calls the village has received about water availability at a property for sale on Lee High Drive which is located in Swan creek Township. Mr. Siecka was wondering if there was an agreement between Village of Swanton and The Swan creek Water District so that one or the other could serve residents with an existing water main and not force annexation. He was surprised that there are two (2) water lines going down Lee High Drive. Tina told him the only agreement she was aware of was for the Emergency connection on County Road 2. Trustee Albert said he thought the Swan creek Districts water line stopped short of the property that is for sale. The Board was in agreement to wait until the new Administrator takes office and to see what the person interested in the property decides to do.

OWDA Letter Re: Loans 3310 & 3342- Tina received a letter from OWDA stating they have implemented an interest rate buy-down program. Current borrowers with interest rates higher than 4% will see a reduction of interest rates on the outstanding balances of those loans. The buy-down commenced retroactively with the January 2016 payment. The district will save approximately \$59,000.00 in interest payments and this will not cost anything.

Treasurer's Report

Bill Payments – Trustee Fowler reported that he has gone over all the bills. No questions or concerns.

Resolution 2016-13 was motioned by Trustee Fowler, Seconded by Trustee Lange to approve payment of the bills in the amount of \$136,980.78. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Lange, yes. Motion Carried.

Inspector's Report - Tom said he didn't have much going on since he returned from vacation. He did have a shut-off to do but turned it back on the next day after payment was made. Tom has not yet looked at the faulty hydrant meter that he switched out for Aaron's Water Hauling. He suspects the back flow check valve to be the problem and will let Tina know his findings. If parts can be ordered he may be able to repair it and use this meter as a backup.

He suggested the district purchase another hydrant meter. Especially due to the interest from Johnson's Trucking, it would be wise to have another meter available. Trustee Albert asked how many meters are available for use. Tom stated 3, which includes the one that is broken, 1 is being used by Aarons Water Hauling, and Tom has the 3rd which is used for customers that want to fill pools. Tina will check into parts after Tom disassembles the faulty meter and will order a new Hydrant Meter.

New Business - None

Old Business

Johnson Trucking on Airport Hwy – Trustee Brunner and Township Trustee Kazmierczak met with Larry Tucker from Johnson Trucking and Matt Horvath from the Economic Development Group. Johnson Trucking is currently purchasing water from the Delta Reservoir for their Truck Wash at a price of \$6.00 per 500 gallons. Tina has spoken with Larry Tucker and emailed him the hydrants meter contract. Matt Horvath is checking into any Grants that might be available for Johnson Trucking to use.

Water Board Position (Appointment on Hold) – The Township have postponed their interviews for the vacant Swancreek Water District Board position until after they hear from the Attorney General with regards to questions they have about appointment. Trustee Lange asked about the Swancreek Water Districts Bi-Law language specifically about the Water District ability to appoint someone after the 120 day deadline had passed. Trustee Lange thinks the wording that states the Water District “may appoint” in the Bi-Laws is strange and wondered if there was more guidelines. Tina will contact the Attorney for clarification on the wording. Trustee Albert said he feels that the Board should wait until after the Township gets their legal opinion and give them time to figure out what they will do.

Public Forum

Sharon Niedzwiecki asked what the payment listing from Arcadis for Engineering Services and Meter Chamber Work was for. She wanted to know if it was part of the new proposed project. Tina explained that the invoices she received from Arcadis were for services dated May 2015 – October 2015. Trustee Fowler stated the Meter Chamber Work was something they needed for Insurance purposes. Tina said one of the invoices was for some of the preliminary engineering services and that none of the preliminary work can be assessed to the residents.

County Road 3, EF and Peaceful Valley Project

Executive Session to discuss Pending Litigation – At 7:19 p.m. **Motion** was made by Trustee Fowler, seconded by Trustee Brunner to go into Executive Session to discuss pending litigation. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Lange, yes. Motion Carried.

At 7:39 p.m. **Motion** was made by Trustee Lange, seconded by Trustee Fowler to return to the regular meeting. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Lange, yes. Motion Carried.

Adjournment – At 7:40 p.m. Trustee Albert moved to adjourn seconded by Trustee Lange. Motion Carried.

Up Coming Meeting

The next two regular meetings are scheduled for Thursday, March 10, 2016 and March 24 @ 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Walt Lange – Secretary, Water District