

Swan Creek Water District

Record of Proceedings
Thursday, August 25, 2016

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Dale Brunner, Mark Fowler, Walter Lange and Randy Walker. Also present were Tina Whalen, Office Manager, Cindy Fowler, Office Assistant, and Tom Shelley, Inspector. Visitor list attached.

Minutes Approval from Regular Meeting on August 11th - Motion was made by Trustee Fowler, seconded by Trustee Albert, to approve the meeting minutes from August 11, 2016. Roll Call Vote: Albert, yes; Brunner, abstain; Fowler, yes; Lange, yes; and Walker, yes. Motion Carried.

Minutes Approval from Special Meeting on August 24th - Motion was made by Trustee Fowler, seconded by Trustee Lange, to approve the meeting minutes from August 24th, 2016. Roll Call Vote; Albert, abstain; Brunner, yes; Fowler, yes; Lange, yes; and Walker, yes. Motion Carried.

Manager's Report

Resolution(s) 2016-35 was reviewed and signed by the Board. Details of this resolution are in the August 11, 2016 meeting minutes.

Cash Summary by Fund Report was given to the Board and reviewed.

Purchase Orders were reviewed and initialed by the Board.

Unpaid Water Bills from Previous Resident(s) - Tina reported that they have two (2) accounts that have had an outstanding balance since 2015. These are for residents who moved and never paid their final balance. One is for \$150.64 and the other is \$178.02. We cannot assess their taxes because they no longer own the property. Tina asked the Board if they wanted her to write them off or try some other form of collection. She did not feel it was worth paying a collection agency and she cannot turn their water off to get them to pay. Trustee Lange asked how much does a Collection Agency cost. Trustee Walker felt it was worth checking into the cost of a Collection Agency. Trustee Fowler told Tina they would look into it and try to contact the customers. Trustee Fowler doesn't think if it would go on their credit report it would make a difference. Trustee Lange said at least it would be on the report. Trustee Walker said sometimes all it takes is a call from the right person.

Pursue Collecting Deposits - Tina asked the Board if they were interested in pursuing Deposits on Hook-ups. The Board concluded that it would generate a lot more paperwork, and this did not seem beneficial to do at this time.

August's Water Usage/Billing Report was given to the Board for review.

Treasurer's Report

Bill Payments- Trustee Fowler reported that he has gone over all the bills. With no questions or concerns:

Resolution 2016-36 was motioned by Trustee Fowler, Seconded by Trustee Lange to approve payment of the bills in the amount of \$5,741.91. Roll Call Vote; Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

New Business - No new business at this time.

Inspector's Report

Tom reported that he has had to replace 2 or 3 RTR's (Remotely Transmitted Readers) after the last 2 billing cycles. He wanted the Board to know that they may have to purchase a stock of RTR's since over 200 of them were installed 12 years ago and the battery life is 10-15 years. We currently have 3 in stock. Trustee Walker asked if it is cheaper to purchase if you buy them in quantity. Tina said the last quote she received it was cheaper to buy 12 vs. 6.

She also explained that she doesn't send Tom out to replace them until she has not been able to get a reading for a few billing cycles and has had to estimate the bills. Trustee Walker asked how much the units cost. Tina said they cost around \$157.00. Trustee Fowler asked if we would use Capital Improvement to replace them. Tina and Mark will review after she gets quotes on larger volumes. Trustee Lange asked what the lead time is on these. Tina said they are usually in stock, but has had to wait 4-6 weeks before. Tom explained that the RTR's will still show a reading but it just does not send a remote signal to the meter reading equipment.

Unfinished Business - No Unfinished Business at this time.

Public Forum - Trustee Albert opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT.

Sharon Niedzwiecki said she heard thru the grape vine that Sean Shinaberry had a well drilled on his property and is getting from 10-15 gallons per minute. Sharon said she feels this is notable and that he claims to be using this for his livestock so he didn't have to pull a permit, and no one would see that he is getting 10-15 gallons per minute on his property. She says her information is from a reliable source. Sharon would like it noted that in her opinion, the Meeting Minutes from August 11th were not accurate. In her public forum statement she was making a comment based on the meeting was only lasting 7 minutes and the Board was getting paid \$90.00 for it. Sharon feels that when the minutes are written up they are always making her look bad. She feels it would make the Board look bad that they are getting paid \$90.00 for a 7 minute meeting. Trustee Fowler said the purpose of the recording the meetings is to have the Board or Public be held accountable for what has been said at a meeting. Trustee Fowler said the minutes can be amended if found to be inaccurate. Sharon says we all knew what she meant and that the minutes do not reflect anyone's exact words. Tina said her concern will be noted in these meeting minutes.

Executive Session to discuss Pending Litigation

At 6:52 p.m. **Motion** was made by Trustee Albert, Seconded by Trustee Fowler to go into Executive Session to discuss Pending Litigation. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

At 7:34 p.m. **Motion** was made by Trustee Fowler, Seconded by Trustee Lange to return to the regular meeting session. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Adjournment – At 7:35 p.m. Trustee Albert moved to adjourn seconded by Trustee Fowler. Motion Carried.

Up Coming Meetings

Next two regular meetings are scheduled for Thursday, September 8, and September 22, 2016 @ 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Randy Walker

Walter Lange, Water Board Secretary