

SWANCREEK TOWNSHIP  
BOARD OF TRUSTEE  
**REGULAR MEETING**  
Monday, September 12, 2016

Chairman Kazmierczak called the meeting to order at 6:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Ron Holdeman - Vice Chairman, and Phil Wiland - Trustee

Employees: Chris Lauch, Administrative Assistant

Fiscal Officer: Jo Stultz

**GUESTS:** See Sign In Sheet

**GUEST: Kinder Morgan @ 7:00 p.m.**

**175-16** Trustee Holdeman motioned to approve minutes of 8-15-16, 2<sup>nd</sup> by Trustee Wiland

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

**176-16** Trustee Wiland motioned to approve the expenditures in the amount of \$81,791.50, 2<sup>nd</sup> by

Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

**Public Forum:** Mr. Lange questioned a portion of the 8-15-16 minutes regarding Tena Bastian being on the Zoning Commission. She is an alternate board member.

**Fiscal Officer:**

- Review Reports: Josie gave the Trustees the bank reconciliation from July. The Trustees reviewed reports that were given to them prior to the meeting with year to date totals comparison from last year. Fund Status report provided to Trustees.

Has a then and now P.O. for R&S Contractors for \$7,9880.00 and a P.O. for \$75.08 for flowers for cemeteries for memorial day, cemetery fund paid for that and is being paid back out of bequests.

She does not need a resolution to appropriate; it is already in the fund. She needs a resolution for UAN to move funds around.

**181-16** Trustee Kazmierczak motioned to approve the P.O. to reimburse the Cemetery Fund for Memorial Day flowers purchased for the total of \$75.08, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

Discussion: Flowers got put on a credit card.

**177-16** Trustee Kazmierczak motioned to approve a Then and Now Purchase Order for \$7,598.80 to R & S Construction for Winding Way concrete, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

No resolution made for \$1500

**179-16** Trustee Kazmierczak motioned to move \$515.00 from revenue fund 1000-535-000 into Appropriation Fund 1000-110-317-000, Trustee Holdeman 2<sup>nd</sup>

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

**180-16** Trustee Kazmierczak motioned to void check #s 32676 & 32290, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

**178-16** Trustee Kazmierczak motioned to appropriate an additional \$1.75 into Drennan Bequest, \$1.70 into Green Bequest, and \$1.77 into Hollis bequest to accommodate Flower bill from Memorial Day, 2<sup>nd</sup> by

Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

Josie explained that when this first started UAN said you had to balance the main checking, not the Star Ohio, interest didn't get put in the account correctly, and so it never balanced out correctly. Star Ohio and Star Ohio+ is balanced. Star Ohio had a different balance than UAN.

Discussed losing \$7000-\$8000 per year.

**182-16** Trustee Kazmierczak motioned to accept the apportionment of the Undivided Local Gov. Fund, 2<sup>nd</sup> by Trustee Holdeman

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

- Resolution to accept amounts/rates determined by the Budge Comm., Authorizing Tax Levies & Certifying to Co. Auditor - Next Agenda until the York Twp budget meeting.

**183-16** Trustee Holdeman motioned to allow the Board of Elections use of the township building on 11-8-16, 2<sup>nd</sup> by Trustee Kazmierczak

**Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

Josie will sign it and fax it to Melanie at the Board of Elections.

- EPA Storm Sewer Systems – Permits (Update): Josie said the township needs to put on letterhead that the Villages, Delta and Swanton, maintain their roads the township does not maintain any inside the Village. Any run off would need permits, the township has no sewer systems. She will put it on letterhead and mail it.

## **New Business**

- OTA Scholarship: Chris gave this to the Trustees to consider from the OTA Magazine. Chris is to notify the principals of Delta, Swanton and Liberty Center High Schools.
  - Marijuana Policy: Trustee Wiland inquired about addressing the growing of marijuana through zoning. It may fall under agricultural. It is severely restricted through legislation. Chris explained the policy needs to be implemented as soon as possible. It needs to go into the handbook and a memo to the employees needs to be signed for acknowledgment and put into each employees file.
- 184-16** Trustee Wiland motioned to get a legal opinion for the language for the policy and for the handbook, Trustee Kazmierczak 2<sup>nd</sup>

## **Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea Trustee Wiland-Yea**

Chris is to get a legal opinion for the language of this policy and the handbook, so it does not get challenged. Keep on Agenda

Skipped **Old Business** on agenda:

- Administration office slider window/security buzzer (Update): Next Agenda
- Conforming Boundaries Revenue/Concession (Villages/Twp) (Update):  
Annexation Procedure (Update) Recapped Annexation Procedure: Trustee Wiland recapped ORC 503.09 for a township to leave a Village. This was discussed at the 8-1-16 meeting that Chris was not at. Take off agenda. Swanton Cemetery (Update), Annexed Roads & Maintenance Responsibility (Update):  
Discussed possible dates and time to meet with legal counsels and the Village of Swanton to discuss issues. Chris is to give Jon Whitmore the dates of Tuesday, 9-20-16 or Wednesday, 9-21-16 at 10:00 a.m. to have a meeting to discuss.
- Winding Way Drainage: Thatcher property issue. Trustee Wiland stated the Engineer's office determined it was in a flood zone and needs to be honored and stay above the swale/valley. He talked to Matt Stout about building a headwall. This would direct the water into our tile. The issue is that water is running off of township road into their property, has been doing this since the sub division was created. Trustee Kazmierczak understood the email that it was not in the 100 year flood plain and that it was ok to do drainage work there. Trustee Holdeman said there is an artesian well there. Discussed drainage travel. Tom Tober had a similar situation and cannot fool with them. Trustee Kazmierczak will talk to Thatcher's, Tom, and Hayley Dockery. Keep on next agenda.

## **Zoning**

- Property Standards Officer (Update): Skipped, Next agenda

## **Fire/Rescue**

- York Township Fire Budget Meeting - Sept. 27, 2016 @ 7:00pm: Discussed \$ amounts provided by Josie that she received from Annie Hernandez. These figures cross zip codes. Discussed breakdown of fire districts. Brett Kolb has a spreadsheet that is setup by each fire district. Josie will ask him for it. Need to make a decision by October 1<sup>st</sup> if the township will be collecting the levied money. Wait to see what York's meeting. Discussed Swanton raising their contract amount. The last Trustee Kazmierczak and Trustee Holdeman heard, Swanton Fire contract will remain the same amount. Trustee Wiland stated raising amount was discussed at their meeting. Ask them to bring figures to the meeting with them. Keep on agenda.

## **Cemetery**

- Swanton Cemetery Survey (Update): Next agenda
- Swanton Cemetery Title (Meeting Update): Next agenda
- Deeds signed:

Nancy Zesing: Swanton Cemetery; Lot G, Section 58, Gr. #1 &

Bob & LouAnn Shelton: Swanton Cemetery; Lot AA, Section 1, Gr. #84, #85, #86, & #87

## **Maintenance: None**

## **Employee Reports:**

- Chris Lauch, Administrative Assistant: Chris will relay to Heather, EMA, that the Trustees would like the township IDs similar to the old ones, with the township logo, not Fulton County's logo. Chris informed the Trustees about the BZA meeting on Thursday.

## **Trustee Meeting Reports – None**

- **Trustee Holdeman:**
- **Trustee Kazmierczak:**
- **Trustee Wiland:**

Discussed OPWC update: Harding Drive; Trustee Wiland has concerns about paying for milling and joints, tack coat, and asphalt in the parking area at Swanton school. Trustee Kazmierczak has a new signed document from Swanton Local School in the OPWC file. The Board of Education will be paying for everything in their parking lot.

Trustee Kazmierczak motioned to recess at 6:45 until 7:00 p.m., 2<sup>nd</sup> by Trustee Holdeman

- **Kinder Morgan pipeline presentation and questions/answers**

Trustee Kazmierczak motioned to adjourn, 2<sup>nd</sup> by Trustee Holdeman; 8:33 p.m.

**Swan Creek Township Board of Trustees**

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**Attest:** Jo Stultz, Fiscal Officer  
Swan Creek Township  
October 3, 2016

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Trustee Rick Kazmierczak, Chairman

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Trustee Ron Holdeman, Vice Chairman

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Trustee Phil Wiland