

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
Monday August 19, 2013

The regular meeting of the Board of Trustees was called to order at 7:00 p.m.

Prayer

Pledge

Board members present: Pamela Moore, Chairman, Phil Wiland, Vice Chairman, Ron Holdeman, Trustee

Employee: Chris Lauch, Administrative Assistant, Matt Stout, Maintenance Supervisor

Fiscal Officer: Dawn Wheatley

Guests: Mr. Ron Moore

164-13 Trustee Holdeman motioned to approve August 5, 2013 special meeting minutes 2nd by Trustee Moore.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea

165-13 Trustee Moore motioned to approve August 5, 2013 regular meeting minutes 2nd by Trustee Holdeman.

Roll call: Trustee Wiland – yea with amendment correcting Trustee Wiland’s report Stating the EMA is requesting the rate increase and the County Commissioners are no longer in charge of it

Trustee Holdeman – yea, Trustee Moore – yea

ADMINISTRATIVE

- There is no financial report because Dawn got locked out of the system and has to call during regular hours to reset the password.

OLD BUSINESS

166-13 Trustee Wiland motioned to resend resolution 152 – 13 2nd by Trustee Moore.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea

167-13 Trustee Wiland motioned to replace resolution 152 – 13 to apply for OPWC round 28 2nd by Trustee Moore.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea

- Trustee Moore asked if we were still on track with OPWC this for this year. As of now yes, we have not gotten a list of contacts yet. Trustee Wiland gave Chris some numbers she contact them to get a list together and give to the Trustees and Matt stout.

Drainage

- Still have the 2 catch basins on road EF
 - Still hauling dirt for road 4
 - Setting grade at Gilders going to finish ASAP
 - Extra tile: Mr. Bechstein said he is interested but needs to get the beans out first.
- Matt stout will get the price around for the Trustees.

NEW BUSINESS

- New vacuum: discussion on type of vacuum to purchase, one that has attachments for getting at cobwebs. Trustee Moore will get pricing.

167-13 Trustee Moore motioned to change the meeting schedule for September 2013 the 9th being the 1st meeting and changing the 2nd meeting from the 16th to the 23rd 2nd by Trustee Holdeman.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

- Chain saw class: set for August 28 at 8 AM at Swancreek Township maintenance building.

EMPLOYEE REPORTS

- **Chris Lauch Administrative Asst.**

- No word yet from Peggy. Trustee Wiland spoke to her she will be sending something to Chris.
- 505.87: according to 505.87 the Township can charge for expenses incurred it and notifying the property owners. It can be broken down and detailed or a fee could be set. The Trustees

discussed which way would be best.

168-13 Trustee Moore motioned to add a \$50 fee for administrative costs when issuing ORC 505.87 invoicing 2nd by Trustee Holdeman.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

- The BZA has 2 cases coming up.
- Regional planning is scheduling a meeting regarding a lot issue. Chris asked the Trustees if they want the zoning inspector to attend. The Trustees are requesting zoning inspector Walter Hallet the 3rd to attend the meeting one it is set.
- Swanton records request: Trustee Moore visited Mr. Gochenhour on August 7th, 2013, he told her he would mail the information in that we would have it by the 9th of August. Chris is to email Mr. Gochenhour asking the status stating that Trustee Moore spoke with him and he said that we would have it by the 9th and to please courtesy copy prosecutor Haselman.
- Chris received an email from Mr. Walt Lang the chairman of the zoning commission and he stated that the zoning commission has no problem about changing their meeting to the 1st Wed. of the month to allow the water board to meet on the 2nd and 4th Wed. The Trustees have no problem with this as long as the zoning commission has no problem. Chris will email the water district notifying them that they can change their meeting dates.
- Scrap wood: the correction is going in the key this week for Township Residents Only.

• **Matt Stout maintenance supervisor**

- Trustee Moore asked about the stump on road 5 – 2. Matt stated that the phone line is moved he will contact the engineer before he moves forward.
- Road 1 ditch cleaning from Mark Webbers and going north: Lucas County engineer told Swanton Township they are 3 to 4 years out before they will get to clean that ditch. Mr. Stout asked if we could mow the bottom of the ditch in an attempt to a leave a little bit of the problem. The Trustees have no problem with this.
- Flail mower: needs repaired. Matt stated the Township used to have a backup but it was sold. His recommendation is to in the next year or so buy a new one and keep this one as a backup in case of breakdowns. The Trustees would like pricing to look at after the 1st of the year. Trustee Moore asked a ballpark figure and Matt stated about \$7000.00.
- Arm mower needing replaced soon. This will be quite an expense.
- Wheel bearing is out on the truck
- Anderzack-Pitzen will be spring tomorrow to kill the weeds and they will be closing the road to do this. They also have signs made to post with the closure dates for the road repair.
- Cemetery fence: stakes were set and when they came back they had been pulled up and thrown out. Maintenance will have to reset these. Matt spoke to the maintenance man about taking care taking out the trees and shrubs that are in the Township property tomorrow. Matt stated that he is doing some research on posts to get the price down. He will check with the County engineer to see if guardrail posts can be used if not the price of each post is \$15.99 and we need 12 of them.

ZONING

- Chris asked if the Trustees want a report of what she does for zoning. Trustee Moore said it would be nice to have to just put one copy in the Trustee initial bin.

FIRE & RESCUE

- Levy in May:
- Contract: Waiting on Swanton

CEMETERY

- Ownership deed transfer: there was discussion on if there should be a charge in the difference of price from when the grave was purchased to the purchase price now. It was decided that the only time a difference would be charged would be when a Township resident purchased the grave and wants to transfer it to a person that does not live in the Township. Then the charge would be the difference of the purchase price and the current price. The regular transfer price just for transferring will stay at \$15.
- The deeds will be printed and placed on the Trustees’ desk for signing.
 - James Christy: Shiloh Cemetery Section C Lot 78 Graves 1,2&4
 - Brenda Saunders: Shiloh Cemetery Section C Lot 78 Grave 3

TRUSTEE REPORTS

- Trustee Moore: attended the water district meeting and the OTA training.
- Trustee Holdeman:
- Trustee Wiland:

169–13 Trustee Wiland motioned to renew with Frank Gates for our BWC group 2nd by Trustee Moore.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

- Trustee Wiland would like to send out inquiries for fuel quotes. The Trustees have no issue with this.

Public Forum: none

Matt Stout brought up that employee John Simon is a volunteer fireman. If there is a fire call is he allowed to leave? The Trustees stated they have no problem with him volunteering but it would be off the clock. The Trustees asked Chris to ask a legal opinion from the County prosecutor if an employee can be paid for the time that they are on a fire run and if so is the Township liable for the employee during that time if they are hurt since they are technically still on the clock.

Trustee Moore motioned to adjourn 2nd by Trustee Holdeman.

Adjourn at 8:24 PM

Swanecreek Township Board of Trustees

Attest: Dawn Wheatley
Fiscal Officer Swanecreek Township

September 9th, 2013