

# SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting  
Monday June 17, 2013

The regular meeting of the Board of Trustees was called to order at 7:00 p.m.

Prayer

Pledge

Board members present: Pamela Moore, Chairman, Phil Wiland, Vice Chairman, Ron Holdeman, Trustee

Employee: Chris Lauch, Administrative Assistant, Matt Stout, Maintenance Supervisor - Absent

Fiscal Officer: Dawn Wheatley - Absent

Guest: Dale Brunner, Ron Moore

**132-13** Trustee Moore motioned to wait until the next meeting when the Fiscal Officer will be present to approve the 6-3-13 Minutes, because there are corrections and employee report additions that need to be completed, 2<sup>nd</sup> by Trustee Holdeman.

Roll Call: Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

**133-13** Trustee Moore motioned to pay the bills in the amount of \$28,429.51, 2<sup>nd</sup> by Trustee Wiland.

Roll Call: Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

## Administrative

- Trustee Moore tabled the Administrative Report until the next meeting when the Fiscal Officer will be present.

Trustee Wiland asked that a memo be given to the Maintenance Dept. to remind them of the need for their Hepatitis B and physical forms.

## Old Business

- Homewood Park: Nothing more yet
- Early Tax Distribution/Delinquent taxes: Trustee Moore asked Trustee Wiland & Chris Lauch if they had any further information on this from Dawn. They do not. Will ask Dawn for the information.
- Trustee Wiland has an issue with warrant #26330 for the Visa bill. The bill had no receipts attached to it for the post office, Walmart and Office Max. He asked the Fiscal Officer about it. She said Chris might have the receipts. Chris has no receipts for these bills, because she did not use the Visa card for these places. Trustee Wiland felt the Fiscal Officer had no explanation for the missing receipts.

**134-13a** Trustee Moore motioned to go into Executive Session to discuss the appointment of a public official for the Water Board position, 2<sup>nd</sup> by Trustee Wiland at 7:07 p.m.

Roll Call: Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

- Water Board Appointments:

**134-13b** Trustee Moore motioned to return from Executive Session to go back into Regular Session at 7:22 p.m. 2<sup>nd</sup> by Trustee Holdeman.

Roll Call: Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

**135-43** Trustee Moore motioned to appoint Shawn Albert to the Swancreek Water Board, 2<sup>nd</sup> by Trustee Wiland. Roll Call: Trustee Moore – Yea, Trustee Holdeman – Nay, Trustee Wiland – Yea

~ Trustee Moore motioned to appoint Dennis Lazenby to the Swancreek Water Board.

No 2<sup>nd</sup> was heard. **MOTION FAILED.**

**136-13** Trustee Moore motioned to appoint Steve Fuzinski to the Swancreek Water Board, 2<sup>nd</sup> by Trustee Wiland. Roll Call: Trustee Moore – Yea, Trustee Holdeman – Nay, Trustee Wiland – Yea

Trustee Moore instructed Chris to send letters to the newly appointed board members, letters of appreciation to those who were interested & interviewed, and letters to Mr. Lange and Mr. Shultz thanking them for their years of service.

- Rd. 5-2 between Rd. A & Rd. B: Frank Onweller, Fulton County Engineer, replied to the letter sent to him, requesting a working meeting to discuss the drainage issue. He replied with a few dates and times that would work best for him and Rod Creager. The Trustees instructed Chris to ask Mr. Onweller if they could meet on Monday, June 24, 2013 in the afternoon and what time would be best for him.
- Johnston Drainage Issue: Trustee Holdeman said it should be close to being done. York Township's portion needs finished. Trustee Moore said to send Mrs. Johnston a letter after the next meeting stating that our portion is completed, thus giving York Township time to complete their part.

- OPWC Request for Easement: Trustee Wiland answered Brinda Miller's questions he received via email and sent her what we needed done. He will make a correction to the wording to the list of roads in his letter to the Engineer's office for the list of roads; replacing the word "build" with the word "construct" 4" base and 18' wide.

**137-13** Trustee Wiland motioned to specify this is not a resolution of necessity, to send the list of roads for just estimates to apply for OPWC grant money.

Roll Call: Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

- Cleaning Supplies/Cleaning Contract: The contract needs corrected. There is no date of completion for cleaning, the contract is to be renewed annually and mowing was on the contract, which was from another contractor's agreement. Trustee Moore said that Ms. Stultz has no issue with providing her own supplies.

## Employee reports:

- Chris Lauch:
  - Public Records Request to Village of Swanton: Chris faxed the clarification letter to the Village of Swanton, as well as mailed it to all Council Members, the Mayor and hand delivered Mr. Rochelle's to him. She received an inquiry via email from the Prosecutor. She replied that we have not received anything yet and that she will let him know as soon as we receive anything.

Trustee Wiland asked if we have received anything in writing on our legal opinion request regarding "Reasonable time". Trustee Moore spoke with Prosecutor, Scott Haselman, who suggested that we clarify exactly what we are asking for. Trustee Moore feels he is waiting for us to hear back from them. Trustee Wiland wants the legal opinion in writing. Chris was instructed to email Mr. Haselman to see if his intent was to wait to see what they send us, if anything.

- Mr. Horvatt of TMACOG is requesting confirmation from the Trustees that they received the balanced growth streamside buffers revision and that it is understood. Chris to send him confirmation.
- 505.87 undeliverable certified, return receipt letters:

**138-13** Trustee Wiland motioned to post the undeliverable letters on the dwellings, in accordance with ORC 505.87, 2<sup>nd</sup> by Trustee Moore.

Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

- Sent the ad for residents in need of wood to the Shoppers Key for a free public notice. Will compile list when she receives phone calls. Trustee Wiland instructed her to tell the residents that call that as wood becomes available, the resident closest to the job site will receive it.
- Heather Kost, Fulton County EMA Director, suggested discussion of a weather alert system with the Trustees. Chris looked into what the schools have. It is based on a database, which would not work for the Township. The County offers weather alert radios for \$30.00.
- Sent Ziad Musallam, Fulton County Sanitation Engineer, the Trustee's letter, confirming his conversation with Trustee Holdeman that the Township shares no responsibility for the unauthorized drainage tile.

- Maintenance, Matt Stout Employee Report: Absent

#### **Zoning**

- Employee report - None to review at this time.

#### **Fire**

- Keep on Agenda until contracts are done.

#### **Cemetery**

- Flood Plain: There are no funds available at this time.
- WODA/Swanton/ Paige Lynn Fence: Take off Agenda, have not received any assistance from WODA or the Village of Swanton and there are no funds available at this time. However, Chris is to check with the Cemetery Association to see if there are any grants available.

#### **Trustee Reports:**

- **Trustee Moore:** Trustee Moore spoke with the Prosecutor's office, Fiscal Officer and Haley Dockery of the Engineer's office: The Trustees received a letter from Attorney Rupp, who is representing Mr. Jennings. The letter stated Mr. Jennings had not received his check and was no longer willing to grant the requested easement. Dawn spoke with Haley Dockery of the Fulton County Engineer's office, who suggested she not send the check until she received his W-9 back for tax reasons. Dawn has not received this. No funds will be sent until the W-9 is received. The easement has already been recorded and cannot be revoked. Trustee Moore followed up with a phone call to Attorney Rupp and left a message telling him this. She did not hear back from him.

- **Trustee Holdeman:** Nothing further

- **Trustee Wiland:** Arborist Skills, Inc. is offering a chainsaw safety class; all they need is a place to hold the class. They handle all of the invites, etc. The fee is normally \$75.00 per person; however, it will be free if we allow them use of space for the class.

**139-13** Trustee Wiland motioned to allow them to hold the class at the Township, 2<sup>nd</sup> by Trustee Holdeman.

Roll Call: Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

Clean up day went well. The cost was \$176.10. It cost the Township \$59.41 per ton last year, this year it was \$14.48 per ton. Last year there was 9.81 tons, this year there was 12.16 tons. He has requested the recycle fund amount from the Fiscal Officer. He will ask her again for it. He would like to have cameras installed in the recycling building for security and to ensure the condition of the building.

Trustee Wiland received a call from the Planning Commission Director, David Wright. He went out over the weekend to do an income study. He found out that we do not qualify for CDBG grant funds for 2013. However, he is looking into ROF grant money, which is a revolving fund that the Fulton County Commissioners are in control of. There is talk of letting the Fulton County Regional Planning Commission take control, so there are possible funds there in the future.

There are life insurance policies that aren't equal to the rest of the group. He will talk Dawn about it.

- **Public Forum:** None

- Trustee Moore motioned to adjourn, 2<sup>nd</sup> by Trustee Holdeman.

Trustee Moore – Yea, Trustee Holdeman – Yea, Trustee Wiland – Yea

Adjourn 8:03pm

Swan creek Township Board of Trustees

---

Pamela Moore

---

Ronald Holdeman

---

Phil Wiland

---

Attest: Chris Lauch, Admin. Assist.  
Dawn Wheatley, Fiscal Officer  
Entered: July 1, 2013