

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
Monday March 18, 2013

The regular meeting of the Board of Trustees was called to order at 7:00pm

Pledge

Board members present were Trustee Ron Holdeman, and Vice Chair Phil Wiland

Employee: Matt Stout Maintenance Supervisor, Administrative Asst. Chris Lauch

Fiscal Officer: Dawn Wheatley

Guest:

Absent: Chairman, Pamela Moore

68 – 13 Trustee Holdeman motioned to approve February 25th, 2013 regular meeting minutes 2nd by Trustee Wiland.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – Absent

69 – 13 Trustee Holdeman motioned to approve March 4th, 2013 regular meeting minutes 2nd by Trustee Wiland.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – Absent.

70 – 13 Trustee Wiland motioned to approve expenditures in the amount of 42,478.72 2nd by Trustee Wiland.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – Absent.

Administrative

- Financial reports were reviewed.
- Purchase Orders and Blanket Certificates were signed by the Trustee
- Direct Deposit: PNC was looking into getting us the direct deposit without the charge since Dawn told them that F&M said they could if we moved our account to them.
- Payroll: Trustee Wiland asked why the employees could not get their paycheck the day after the pay period ended. He said he did not want to do anything with it until Trustee Moore was back but wanted everyone to think about it and for Dawn to look into it.

Old Business

- Homewood Park: In process will post as there is updates.
- Maintenance Cell Phone: Dawn sent in the papers to get the process started.
- Road Mileage: nothing from ODOT yet.
- WSCA: Dawn spoke to Home Depot and Menards, they had not heard of the program but were going to send the Twp. information on other programs they had.
- Tax distribution advance: Tabled until next time.

New Business

- Delta 5k run: The route will start at rails to trails on road EF then go to 6 to F then 6-3 then back to EF. The road will not be completely closed.
- Trustee Wiland received a print out of delinquent taxes in the Twp. will wait until Trustee Moore is here.

Employee reports:

- Chris Lauch:
 - Hunters Ridge: nothing as of yet the Prosecutor gave ORC. 505.86 that pertains to the matter. Needs declared abandoned/nuisance. Will wait till Trustee Moore is here.
 - Stanley Steamer called to see if we wanted the carpets cleaned. The cost was same as last time. The Trustees said wait until after the November election.
 - The antivirus for Admin. Asst. PC is on its way.
 - Repeat Offender Legal Opinion: Has to be per each violation.
 - Have not received the tree trimming permission from NORDA yet. Also need the permission from Mr. Blohm.
 - WODA: Letter went out with the quotes for the fence.
 - Windshield: Need to contact another person.
 - CPR: Chad Smith gave cost of 10.00 per person possibly set up for end of April.
 - BZA meeting on Thursday
- Matt Stout:
 - MR. John Trowbridge cleaned out his part of the ditch at 4 and C. Discussed basin configurations. He wished he would have known it was being done so the Twp. could have had there are done also. If Matt sees someone cleaning other ditches in the area he is to ask if they can do our section of the ditch at 4 & C.
 - Engineer summer hours are starting April 22nd through September 26th Monday through Thursday 6:00am to 4:30pm. They will return to regular Monday through Friday 7-3:30 hours on September 30th.
 - Have been doing a lot of maintenance and repairs

Zoning

- Their was no zoning issues

Fire

- Trustee Wiland attended the EMA meeting where they talked about training the maintenance employees to aid the fire department with traffic control and such things.

Cemetery

- Flood Plain: Survey is done it is being mapped then it will be staked out.
- Fence: Residents from Paige Lynn have been calling the Maintenance department regarding the fence wanting information. Chris is to send a letter to the adjoining property owners of where the fence will go to let them know the status of where we are in the project.

Trustee Reports:

- Trustee Moore:
 - Absent
- Trustee Holdeman: Tammy sent deadline dates for the CDBG. Chris to email Tammy to verify deadline for application and to request a copy of the application.
- Trustee Wiland:
 - Need to switch the form fire back to Stapleton.

71-13 Trustee Wiland motioned to switch the agent of record back to Stapleton Ins. along with the Form Fire 2nd by Trustee Holdeman.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – Absent.

- Would like to know the status of the branch 23 road 2 ditch petition as well as the Storeholder ditch project. Chris to request the status from Rod Criegee.
- Discussed the road that will be applying for CDBG.

72-13 Trustee Wiland motioned to request an estimate for County Road E-F between Roads 5-2 and 6 from the County Engineer in order to apply for CDBG money 2013. The specs are 2,482feet by 18feet The Twp is asking for two estimates 1. Reconstruct with 1.5inch surface as well as Berm and Center Striping, 2. Reconstruct with 1inch leveling course and 1inch surface as well as Berm and Center Striping 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Absent

- Starting on the newsletter if anyone has ideas for articles let him know.
- Recycle report: Chris to request a report from Triangular Processing on the amount of recyclables turned in from the Township.
- Clean up days: Set tentative days for Spring May 25th and Fall October 12th
- Trustee Wiland spoke to Sherriff Miller regarding a substation at the Twp. Discussed where we would put it. Will talk more about it at next meeting.
- Has a list of projects to apply for OPWC grant for the next 2 years. Will have copies for the Trustees to review at next meeting.

Public Forum

None

- Trustee Holdeman motioned to adjourn 2nd by Trustee Wiland
 - Adjourn 7:55pm

Swanecreek Township Board of Trustees

Pamela Moore

Attest: Dawn Wheatley, Fiscal Officer
Entered: April 1, 2013

Ronald Holdeman

Phil Wiland