

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting

Monday, February 4, 2013

The regular meeting of the Board of Trustees was called to order at 7:00pm

Prayer by Trustee Moore

Pledge

Board members present were Chairman, Pamela Moore, Trustee Ron Holdeman, and Vice Chair Trustee Phil Wiland

Employee: Matt Stout Maintenance Supervisor, Administrative Asst. Chris Lauch

Fiscal Officer: Dawn Wheatley

Guests: Conrad Beck, John Trowbridge

44 – 13 Trustee Moore motioned to approve the January 21, 2013 special meeting minutes 2nd by Trustee Holdeman.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

There were some corrections noted on the 1-21-13 regular meeting minutes.

45 – 13 Trustee Moore motioned to approve the January 21, 2013 regular meeting minutes with the corrections 2nd by Trustee Holdeman.

Roll call: Trustee Wiland – Yea, Trustee Holdeman – yea, Trustee Moore – yea

46 – 13 Trustee Moore motioned to approve expenditures in the amount of 18,384.33 2nd by Trustee Wiland.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

Mr. Conrad Beck of Beck Insurance: Reviewed the Township risk insurance renewal. He gave out some contact information in case of emergency after hours.

Mr. John Trowbridge1: addressed the Board regarding a drainage issue on road C. He asked if he could dip the ditch to enable it to drain better. The Trustees have no issue with it. He will keep Matt updated and Matt will look into issues that might be Township responsibility.

Administrative

- Reports were reviewed.
 - P.O.s & B.C.s signed
 - Dawn took CPIM training at the OTA Conference. The Township will receive the invoice of 100.00. This will allow the Township to enroll in the Star Ohio Plus program to get better interest.
- 47-13** Trustee Moore motioned to accept the depository agreement with PNC Bank.
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
Dawn will work from home mostly the next 2 weeks because her son is having surgery.
Dawn is looking into possibly using Log Me IN. to access information from home when needed.
The Auditor said it is allowed.

Old Business

- Homewood Park:
 - Trustees agree to go through the regular foreclosure procedure to avoid extra fees from assessments.
 - Since the Trustees do not want to pay the assessments from the Water District on the parcels that the Twp. Owns. Dawn asked the Trustees to make a resolution to not pay the Water District assessments that are on the parcels that the Township already owns. Trustee Wiland is not sure if they should make such a resolution.
- 48-13** Trustee Wiland motioned to ask Twp. Legal Counsel if it is advisable to pass a resolution to not pay the Water District Assessments 2nd by Trustee Holdeman.
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- Water district shared utility agreement: The Water District meets on Wednesday.
 - Cell Phone: Have not heard from Verizon yet. Dawn to just set it up once they get back with her.
 - Road Mileage: The road mileage did not change. The Trustees request a new agreement without all the markings then they'll sign it.
 - The Trustees adopted the subcontractor contract from the County Prosecutor.
 - OPWC Easements: Waiting for some areas to be staked.
 - Engineer's annual meeting is this Friday.

New Business

- 49-13** Trustee Moore motioned to sign the Haul Permit 2nd by Trustee Holdeman.
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- Trustee Moore asked about the Township making a proclamation recognizing the month of March for Multiple Melanoma awareness. Then put it in the paper. Will review it and bring to next meeting.

Employee reports:

- Chris Lauch: Mr. Ostrander called to see if position had been filled. Chris let him know it was filled.

She will send letters out to the applicants that were not chosen thanking them for their interest.

- Matt Stout:
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 - The Township received an email regarding a resident mailbox being knocked off by the plow. Also a message was left by the same resident threatening bodily harm if it happened again. A police report was filed. The police were going to speak to the resident.
 - There was an accident on Road C. Chris to get the Police report. The guard rail needs repaired. Matt will talk to Frank to see if it is our responsibility or the Counties.
 - Harding Dr. speed limit sign: Is a school zone sign not a speed limit sign. Trustees agreed for the Village to put it on Township Road .
 - Ok to buy the drainage tile.
 - Yellow truck is being repaired.

Zoning

- Just received zoning report
- 50-13** Trustee Moore motioned to rescind resolution #35-13 2nd by Trustee Holdeman.
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 51-13** Trustee Moore motioned to appoint Mr. Steve Fuzinski to the BZA term expiring 2nd by Trustee Holdeman.
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- Chris to let Mr. Brunner know that he needs a background check done.

Fire

- Fire Levi: Off for not will revisit in the Fall

Cemetery

- Rates and Fees:
- 51-13** Trustee Wiland motioned to have the County Engineer shoot the grade in Swanton Cemetery in regards to the 100 year flood plain 2nd by Trustee Moore.
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
Chris will type a letter asking them to contact Matt when they are going to do it.
- 52-13** Trustee Moore motioned to raise the amount for grave sales to 200.00 for a resident and 500.00 for nonresident and Swanton Section H 370.00 for resident and 670.00 for nonresident 2nd by Trustee Wiland.
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- Deed for Mr. Phil Wiland will be on Trustees desk to sign.
- Matt checking on residential grade chain link fence.
- Trustee Wiland will pen a letter to WODA asking if they would like to share in the cost of a fence since their residents will benefit also.

Trustee Reports:

- Trustee Moore:
 - Met with Dan Asbury of Stapleton. Stan Maltauff may be coming to a meeting. If we are considering changing agents ask that we consider staying with Stapleton.
OTA Fish fry: Chris get the info and start preparations.
- Trustee Holdeman: Planning Commission mtg.
- Trustee Wiland:
 - EMA meeting; sending contract showing increase to 600.00 if enough people agree with it then that will be the charge.
Attended a Disaster planning class: Township needs a plan
Recommended offsite storage
Attended a local government funding class: Questions if we are getting the proper distribution.
- Trustee Wiland motioned to adjourn 2nd by Trustee Moore
 - Adjourn 9:48pm

Swan creek Township Board of Trustees

Pamela Moore

Attest: Dawn Wheatley, Fiscal Officer
Entered: February 25, 2013

Ronald Holdeman

Phil Wiland