

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
Monday November 04, 2013

The regular meeting of the Board of Trustees was called to order at 7:00 p.m.

Prayer

Pledge

Board members present: Pamela Moore, Chairman, Phil Wiland, Vice Chairman, Ron Holdeman, Trustee

Employee: Chris Lauch, Administrative Assistant, Matt Stout, Maintenance Supervisor

Fiscal Officer: Dawn Wheatley

Guests: Mr. Rick Kazmierczak, Mr. Ron Moore, Mr. Steven Fuzinski

203-13 Trustee Moore motioned to approve the 10-21-2013 regular meeting minutes 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

204-13 Trustee Moore motioned to approve expenditures in the amount of \$88,287.68 2nd by Trustee Wiland.

Roll Call: Trustee Wiland-Yes, Trustee Holdeman-Yea, Trustee Moore-Yea.

ADMINISTRATIVE

- Financial Reports reviewed

205-13 Trustee Moore motioned to accept the financial reports from the Fiscal Officer 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yes, Trustee Holdeman-Yea, Trustee Moore-Yea.

- Valuations: Dawn left a message with Annie today hasn't heard back yet. Trustee Wiland will call the County Auditor to get the exact amount.

OLD BUSINESS

- Homewood Park: Trustee Moore will touch base with the Prosecutor on the ORC that talks about the Township Forrest.
- Salt Shed: Will start soon

206-13 Trustee Wiland motioned to rescind resolution #202-13 to partner with Mr. Steve Fuzinski to get trees for the Swanton Cemetery 2nd by Trustee Moore.

- Trees were donated and planted by the Fulton County Soil and & Water Conservation group.

207-13 Trustee Wiland motioned to thank the Fulton County Soil & Water Conservation group for donating the trees and for planting them in Swanton Cemetery 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yes, Trustee Holdeman-Yea, Trustee Moore-Yea.

208-13 Trustee Wiland motioned to thank to thank Mr. Steve Fuzinski for his kind and generous offer 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yes, Trustee Holdeman-Yea, Trustee Moore-Yea.

NEW BUSINESS

209-13 Trustee Wiland motioned to accept the revised Morton salt contract at \$38.01 per ton for a 500 ton agreement 2nd by Trustee Moore.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

210-13 Trustee Moore motioned to put into policy & procedure that all requests for to be viewed go through the Fiscal Officer or Administrative Asst. 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

211-13 Trustee Moore motioned to go into executive session to discuss employee compensation for an employee 6 month review 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea. 7:21pm

- 7:21pm called Matt Stout maintenance supervisor into session.
- 7:27pm called John Simon into session.
- 7:34pm John came out of session

212-13 Trustee Moore motioned to come out of executive session and into regular session 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

213-13 Trustee Moore motioned to increase John Simons hourly rate from \$11.00 per hour to \$12.00 per hour and let the record show that he has completed the CDL requirement 2nd by Trustee Wiland.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

- Branch 12 Blue Creek: Trustee Wiland will speak to Hayley at the Engineers office to about adding it to maintenance as well as the new part continued to the Gilders ditch.

EMPLOYEE REPORT

- CHRIS LAUCH:
 - The summaries and status requests are on the Trustee desk.
 - There is a citizen concern from Mr. Rataski
 - Chris and Dawn will get together to do the certification for the 505.87's

- The legal opinion is back regarding the question if the Twp. can leave out the people inside the village limits on the levy. The answer is no.
- **MATT STOUT**
 - Rataski: A truck drove over an area of his yard and is worried the drainage tile is damaged. Matt said the tile safe and there is no issue. Matt will speak to Mr. Rataski and assure him there is no issue. He will run the tile washer through it to ensure him the tile is working properly.
 - Swanton Twp. asked us to do a joint project with them but the project is not in the Township. Trustee Wiland feels that Swancreek Twp. has no responsibility in this project. He suggested to ask the County Engineer to speak with Lucas County Engineer to see if he can expedite the ditch cleaning project so the ditch will drain properly. Trustee Wiland will pen the letter for Chris to send out.
 - Branch 23 ditch: Trustee Holdeman attended the meeting. The 1st hearing is November 5th at the Commissioner's office.

ZONING

- The Zoning Inspector accepted the salary proposal and is going to do direct deposit

FIRE

- Levy in May
- Contracts: No response yet

CEMETERIES

- Fence /Trees: Trees are being planted
- Sunday burials and after 5 on Saturday. Discussed the issues with the scheduling and cost.

214-13 Trustee Moore motioned to change Sunday burial fees to \$750.00 and Saturdays are raised by 100.00 if not in the cemetery by 2:00pm Township 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea

Matt stated that they are not using any community service workers as of right now.

Chris will send out a revised price sheet to the funeral homes.

- There waws a Funeral Home that sold 2 graves and told the Township 2 graves and told the Township to find 2 graves in somewhere in the new section. Chris will get the documentation for Trustee Moore and she will visit the Funeral Home and report back at the next meeting.

TRUSTEE REPORTS

- Trustee Moore
 - Will be doing the Agenda from now on. It will post on the Trustee door so if there is anything to add just let her know.
- Trustee Holdeman
 - Will be attending the Branch 23 hearing tomorrow.
- Trustee Wiland
 - The cleanup day was successful. He reviewed the tonnage of scrap that was collected.
 - Has already started on the Round 29 OPWC grant application for next year. Will be adding a 0% loan request
 - APC done with the OPWC project final invoice will be in soon.

PUBLIC FORUM

Mr. Rick Kazmierczak of the Water Board requested to be put on the agenda for next meeting to discuss the installation of a security system.

Trustee Moore motioned to adjourn 2nd by Trustee Holdeman.

Adjourn at 8:15 PM

Swancreek Township Board of Trustees

Attest: Dawn Wheatley
 Fiscal Officer Swancreek Township
 November 18, 2013

