

SWANCREEK TOWNSHIP

Final Draft

BOARD OF TRUSTEE

SPECIAL MEETING

October 5, 2016

Chairman Kazmierczak called the meeting to order at 10:30a.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Ron Holdeman - Vice Chairman, and Phil Wiland - Trustee

Employees: Chris Lauch, Administrative Assistant

Fiscal Officer: Jo Stultz

GUEST: Village of Swanton Administrator, Rosanna Hoelzle & Fire Chief Wolever

Rosanna presented a staffing module and discussed contract breakdowns and costs to run the fire/EMS departments with estimated totals of wages and non-wage expenses. Wages now are approximately \$9.10 per hour.

Chief Wolever discussed the needs for staffing full time employees. Part time employees are usually part time elsewhere, which causes wage and scheduling issues. His department is losing employees. Due to the low pay, volunteers are working other departments. When there is an opportunity for them to take a full time position elsewhere, they then leave Swanton Fire & Rescue. That, then, is the rationale for going to a full time Department.

He expressed his concerns regarding tasks that need done and the shortfalls that are taking place due to not having enough full time employees.

He explained budgeting needs for wages, equipment and maintenance of building and equipment. Discussed population served, costs per run, total expenses, and education/certifications of fire fighters and low wage amounts causing employees to leave.

Discussed creating a fire district. Chief Wolever feels this would be beneficial; pooling resources, equipment, cost savings and the overlapping districts. Rosanna will take the fire district info and contract to the finance committee.

Discussed the current contract. The contract was extended for 2015 through 2017.

Discussed stability of the fire department and past issues and morale. Chief Wolever is writing a policy manual. He expressed what he has been implementing and has been working with the employees and Deputy Chief, developing mental health programs, needed due to the nature of these jobs.

Chief Wolever will get back to the Trustees about the township's CPR classes.

Adjournment: Trustee Holdeman motioned to adjourn, 2nd by Trustee Kazmierczak, 11:16 a.m.

Swancreek Township Board of Trustees

Attest:Jo Stultz, Fiscal Officer
Swancreek Township October 17, 2016

Trustee Rick Kazmierczak, Chairman

Trustee Ron Holdeman, Vice Chairman

Trustee Phil Wiland