

SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
Monday October 07, 2013

The regular meeting of the Board of Trustees was called to order at 7:00 p.m.

Prayer

Pledge

Board members present: Pamela Moore, Chairman, Phil Wiland, Vice Chairman, Ron Holdeman, Trustee

Employee: Chris Lauch, Administrative Assistant, Matt Stout, Maintenance Supervisor

Fiscal Officer: Dawn Wheatley

Guests: Mr. Ron Moore, Mr. Vince Marinelli and Mr. Alex David of Stapleton Ins.

187-13 Trustee Moore motioned to approve the 09-23-2013 regular meeting minutes 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

188-13 Trustee Moore motioned to approve expenditures in the amount of \$16,835.50 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Abstain, Trustee Holdeman-Yea, Trustee Moore-Yea.

Mr. Walter Hallett: Zoning Inspector addressed the board with his report on what he has done the past quarter and meetings he has attended.

He informed the Trustees of some properties that he will be acting on.

He reviewed some citizen concerns that he found in violation. The violation has been sent to the property owner.

He attended the regional planning commission meeting regarding a property split issue.

The issue is that a person owned 2 lots had a mortgage only on one and it was foreclosed on. The bank did not know of the parcel and it was not combined at the auditors because one parcel had a mortgage on it. There is question on who is responsible for informing the bank and how and when it can be combined. Walt suggested putting something in the Township Zoning Resolution to keep this from happening. Will put on the agenda under zoning for next meeting.

Trustee Moore asked Walt if he would consider being salaried. He said yes. The Twp. will put a proposal together for him to review.

Walt will be at the Jan 20th meeting for his next quarterly report.

Mr. Vince Marinelli: of Stapleton Insurance addressed the Board informing them on the difference between staying on the existing plan and changing some of the eligible officials to a Medicare and supplemental plan. He did state that Trustee Holdeman would not be able to do the Medicare and supplement do to how OPERS has there's worded not allowing him to opt out of the Township insurance.

He also reviewed what if any changes with the Health Care Reform such s the charge is going to be increased for the tax the insurance will have to pay on our behalf and the charge that we pay will go up from 1.00 to 2.00 per employee.

ADMINISTRATIVE

- Financial Reports reviewed for 9-23-13 and 10-07-2013
- Dawn reviewed changes made to the appropriation and budget that her and Trustee Moore reviewed earlier today.

189-13 Trustee Moore motioned to amend the appropriations for 2013 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

190-13 Trustee Moore motioned to amend the Certificate of available resources 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

- Dawn said the Direct Deposit is almost ready to go. There were some details that had to be worked out with the bank.

191-13 Trustee Moore motioned to go into executive session to discuss employee compensation 2nd by Trustee Holdeman. 8:29pm

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

8:29 Trustees asked Fiscal Officer Dawn Wheatley in.

8:37pm Trustees called employee Chris Lauch in.

192-13 Trustee Moore motioned to come out of executive session and back into regular session 2nd by Trustee Holdeman. 8:45pm

193-13 Trustee Moore motioned to give Walter Hallett a proposal of \$550.00 per month salary instead of the pay schedule he is on now 2nd by Trustee Holdeman.

Dawn will put a proposal together for Walt.

- The Audit was released.

OLD BUSINESS

- Homewood Park: Nothing new
- Drainage:

- OPWC: Road C ditch had a wash out. There will be an additional charge to put stone in to avoid future wash outs. Matt will work with Trustee Wiland to put a final punch list together to finish the job. Trustee Wiland will speak tot Hayley tomorrow.
- Chris to ask Hayley at the engineer's office to copy Matt when she sends anything to the Township so he is aware of what is going on.
- Extra Tile: Can be removed from agenda until a later date.

NEW BUSINESS

194-13 Trustee Wiland motioned to rescind resolution # 186-13 2nd by Trustee Moore.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

195-13 Trustee Moore motioned to sign permit to occupy right of way for Centry Link 2nd by Trustee Holdeman. 8:35pm

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

- Salt Shed: Estimate of \$1500.00 came in to secure the building and keep it from leaning. Matt to get a 2nd copy of the estimate from Greg Leininger.

197-13 Trustee Moore motioned to have Leininger Enterprises repair the shed with a cost not to exceed \$1,600.00 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea.

- Damon Mattimore asked if there were to be a change in insurance benefits if they would be immediate. The Trustees told him that they would notify employees beforehand most likely through a meeting to give them a chance to review things.
- Board of Elections asked to use the Township building for the November 5th election.

EMPLOYEE REPORT

- CHRIS LAUCH:
 - Invoiced for the Stop Sign.
 - Chris checked with the Chamber of Commerce and they said there is nothing that has to be done with the State just an act of the Trustees stating that there is to be no sales in that area.
 - Chris asked that any zoning applications that come in be set on her desk and she will take care of them.
- MATT STOUT
 - 94 pickup needs repairs
 - Will be on road 1 finishing up the drainage project there.

FIRE

- Levy in May
- Contracts: Told the Swanton contract was in the mail and that we would have it by Friday that would have been last Friday. We have not received it yet.
- Reviewed Delta Contract.
- Dawn to call the County Auditor to get the inside village valuation.

CEMETERIES

- Trustee Wiland still looking into pricing of trees.

TRUSTEE REPORTS

- Trustee Moore
 - Nothing
- Trustee Holdeman
 - Checking into having a key fob or swipe card entry. He said the Water District said they would help pay for it.
- Trustee Wiland
 - Checked into state info on road salt purchasing. Dawn will call Morton to see why we didn't receive a contract.

196-13 Trustee Wiland motioned to ask legal counsel if the Township residents that live in the Village limits can be excluded from the Township fire levy 2nd by Trustee Holdeman.

Roll Call: Trustee Wiland-Yea, Trustee Holdeman-Yea, Trustee Moore-Yea

- Trustee Wiland will be meeting with the County Engineer and Gerken Paving on Wednesday.

Trustee Moore motioned to adjourn 2nd by Trustee Holdeman.

Adjourn at 9:49 PM

Swanecreek Township Board of Trustees

Attest: Dawn Wheatley
 Fiscal Officer Swanecreek Township
 October 21, 2013