

## SWANCREEK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting  
Monday January 21, 2013

The regular meeting of the Board of Trustees was called to order at 7:00pm

Prayer by Trustee Moore

Pledge

Board members present were Chairman, Pamela Moore, Trustee Ron Holdeman, and Vice Chair Trustee Phil Wiland

Employee: Matt Stout Maintenance Supervisor, Administrative Asst. Chris Lauch

Fiscal Officer: Dawn Wheatley

Guest: Rick Kazmierczak, Kim Bradford

**25 – 13** Trustee Moore motioned to approve the January 7, 2013 Organizational special meeting minutes 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

**26 – 13** Trustee Moore motioned to approve the January 7, 2013 regular meeting minutes 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Trustee Wiland – Yea, Trustee Holdeman – yea, Trustee Moore – yea

**27 – 13** Trustee Moore motioned to approve the January 14, 2013 special meeting minutes 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

**28 – 13** Trustee Moore motioned to approve expenditures in the amount of \$46,824.40 2<sup>nd</sup> by Trustee Wiland.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

**29 – 13** Trustee Wiland motioned to void warrant #2627 to A.R.S. because the check should have been made out to Allied Waste 2<sup>nd</sup> by trustee Moore.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

**Mr. Kim Bradford** a health insurance broker addressed the board. On request of Trustee Moore he had looked into some questions she had on our type of insurance plan. After some research he found that there is only specific agents that can administer the plan. He stated that he can look into similar plans for the Township to look into but he would need an authorization letter and permission to go into our form fire. Dawn will work with him on getting info released to him. Trustee Wiland also ask him to look into individual policies. Mr. Bradford also spoke on some of the changes that are coming with the healthcare reform.

**30-13** Trustee Moore motioned to authorize Mr. Kim Bradford to act on the Townships behalf to get rates for health, dental, vision, life and cancer/disability policies as well as give him access to form fire 2<sup>nd</sup> by Trustee Holdeman.

Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

Dawn is to give Mr. Bradford the coverage the Township has as of now.

### Administrative

- Reports were reviewed.
- P.O.s & B.C.s signed
- Dawn gave the Trustees some extra reports to see if they would be helpful. The would like to see the payroll report in summary instead of detail. Dawn will add them to the reports she gives them every meeting. Also Chris will not have to make a separate excel sheet for it.

### Old Business

- OCA winter conference: No information yet
  - BAS workshop: The Trustees stated that it is not needed. Trustee Wiland is working with Chris on getting the maps done.
  - Homewood Park: The Prosecutor sent the Attorney Generals opinion regarding forfeitures to the Water Districts legal counsel.
  - Water district: the amount set to invoice the water district for the year 2013 is \$125.
- 31-13** Trustee Moore motioned to sign the agreement drawn up by the prosecutor for shared utilities between the Township and the Water District 2<sup>nd</sup> by Trustee Holdeman.
- Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 32-13** Trustee Moore motioned to appoint Mr. Dale Brunner to the Swancreek Water District term effective immediately to finish the vacant seat term ending 6-17-2014 2<sup>nd</sup> by Trustee Wiland.
- Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 33-13** Trustee Moore motioned to appoint Mr. Shawn Albert to the zoning Board effective immediately term ending 1-1-2018 2<sup>nd</sup> by Trustee Holdeman.
- Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 34-13** Trustee Moore motioned to appoint Mr. Ed Nagel to the Zoning Board of Appeals effective immediately to finish the vacant seat term ending 12-1-2016 2<sup>nd</sup> by Trustee Holdeman.
- Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

- 35-13** Trustee Moore motioned to appoint Mr. Steve Fuzinski to the alternate seat on the Zoning Board of Appeals effective immediately to finish the vacant seat term ending 12-31-2013 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 36-13** Trustee Moore motioned to appoint Mrs. Sue Whitaker to the Alternate seat on the Zoning Board of Appeals effective immediately term ending 12-31-2013 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 37-13** Trustee Wiland motioned to reappoint Mr. Gregg Winseman to the Zoning Board of Appeals effective immediately term ending 1-1-2018 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- Chris to send letters to the applicants. Trustee Moore stated that they were Impressed with all the applicants and were very happy with the amount of people that stepped up to volunteer.
- Cell phone: Dawn received information from Nextel on there pricing but has to wait for the person in charge of from Verizon government pricing to call her back.

#### **New Business**

- 38-13** Trustee Moore motioned to accept the Township road mileage from ODOT of 46.379 miles 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 39-13** Trustee Moore motioned to rescind motion #38-13 for mileage until Dawn calls the Engineer to verify 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 40-13** Trustee Moore motioned to remove inventory numbers M0012, M037, M073, M085, M0174, M178, M0183 from the inventory 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- 41-13** Trustee Wiland motioned to ask legal counsel to draw up a generic contract to use when the Township hires someone to trim trees etc... 2<sup>nd</sup> by Trustee Moore.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- OPWC Easements: Customary price is \$3,500.00 an acre. The Trustees will ask the landowners to a meeting to discuss the easements. Trustee Wiland will pen a letter to the residents.
- The annual Engineers meeting will be held 2-08-2013 with Breakfast at 7:30am and the meeting starting at 8:00am. Chris will RSVP 3 breakfasts and 4 meetings.

#### **Employee reports:**

- Chris Lauch:
- Matt Stout:
  - Would like to do an energy study for the Maintenance building. Matt will update the Trustees as he gets knofrmation.
  - The trees were planted at Swanton Cemetery and they are working on the south fence row.
  - He was called out on 1-13-13 for a down tree. There are some trees that are being taken down that the homeowner offered to help pay for since part was not on the right of way.
  - The Trustees were given a list of drainage pipe and cost thatwill be needed this year.

#### **Zoning**

- There was no zoning report to review
- Hunters Ridge email from Mr. Haselman was forwarded to Mr. Tom Hall

#### **Fire**

- Fire Levy: Trustee Wiland is researching why it has to be so early.
- 42-13** Trustee Wiland motioned to rescind resolution #249-12 2<sup>nd</sup> by Trustee Moore.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.
- Delta Fire Dept. dinner: 2-19-2013 \$16.00per person

#### **Cemetery**

- Rates and Fees:
  - Interment and Grave Sale: Still researching
  - Foundation: Single \$170.00 Double \$290.00
- 43-13** Trustee Moore motioned to raise the amount charged for a foundation to single foundation \$170.00 and double foundation \$290.00 2<sup>nd</sup> by Trustee Holdeman.  
Roll call: Trustee Wiland – yea, Trustee Holdeman – yea, Trustee Moore – yea.

- Dawn working on double sales

**Trustee Reports:**

- Trustee Moore: Went to OTA mtg. PEBA was there they gave a timeling for insurance. The minutes are on the Trustee Table.
- Trustee Holdeman: Nothing tonight.
- Trustee Wiland: Nothing tonight
- Trustee Moore motioned to adjourn 2<sup>nd</sup> by Trustee Holdeman
  - Adjourn 9:42pm

Swan creek Township Board of Trustees

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Pamela Moore

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Attest: Dawn Wheatley, Fiscal Officer  
Entered: February 4, 2013

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Ronald Holdeman

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Phil Wiland